



The West Bengal Power Development Corporation Limited
(A Government of West Bengal Enterprise)
Corporate Identity No. : U40104WB1985SGC039154
Registered & Corporate Office:
"Bidyut Unnayan Bhaban", Plot No. 3/C, LA-Block,
Sector-III, Bidhannagar, Kolkata-700 098

Employment Notification No.: WBPDC/Recruitment/2018/07

The West Bengal Power Development Corporation Limited (WBPDC), a Government of West Bengal Enterprise, engaged in the business of Generation of Electricity in the State of West Bengal, invites applications from Indian Nationals to fill-up the following position, for its Mining activities spread across West Bengal & Jharkhand, as per details given below:-

A. DETAILS OF POSITIONS & MINIMUM ESSENTIAL QUALIFICATIONS

Sl.	Name of the Post	Educational Qualification	Minimum Experience
01	Assistant Mines Manager	a) Full time (4 years) B.E. or B. Tech. Degree / Integrated M. Tech. / Dual-degree B. Tech – M. Tech. programme / B. Sc. Engg. / B. Tech. through lateral entry / AMIE in Mining Engineering with 1st Class / 2nd Class Manager's Certificate of Competency under the Coal Mines Regulation, 1957 / 2017 OR b) Full time Diploma or Diploma through lateral entry in Mining Engineering from an Institute approved by the State Council of Technical & Vocational Education and Skill Development / AICTE with 1st Class / 2nd Class Manager's Certificate of Competency under the Coal Mines Regulation, 1957 / 2017.	(a) 3 years post qualification in open cast coal mine. (b) 15 years post qualification experience in Coal Mine out of which 5 years in open cast coal mine.

B. COMPENSATION / PAY:

Basic pay in **Pay Band of Rs 15600 – Rs. 39100 with Grade Pay of Rs. 5400** with Dearness Allowance, HRA, Medical Allowance, Electricity Allowance, Field Compensatory Allowance (depending up on place of posting), LTC / HTC, Contributory Provident Fund, Gratuity, Leave encashment, benefits of medical treatment for self & dependents along with other applicable allowances shall be made admissible as per Rules of the Company.

C. AGE LIMIT & RELAXATION:

- (i) **35 years** as on **01.08.2018** for Assistant Mines Manager having experience of 03 years against Sl. 1(a) and
- (i) **45 years** as on **01.08.2018** for Assistant Mines Manager having experience of 15 years against Sl. 1(b).

The maximum cutoff age as on **01.08.2018** for the respective positions shall be as mentioned against each. Age limit is relaxable by 05 years for SC / ST, 03 years for OBC (Non Creamy Layer), 10 years for PWD candidates as per extant norms. However upper age limit including all relaxation as applicable to SC, ST, OBC, PWD & EC candidates shall be 45 years as on **01.08.2018**.

D. RESERVATION:

Sl. No	Discipline	Vacancy	UR	UR (EC)	SC	SC (EC)	ST	OBC – A	OBC-B
1.	Assistant Mines Manager	09 nos.	03	01	01	01	01	01	01

Note:- (i) Post(s) as indicated above include reservation for Exempted Category (EC) candidates as per extant norms. In case of non-availability of a suitable Exempted Category candidate belonging to UR, SC, ST or OBC (A) / (B) for any of such reserved point, the said vacancy shall filled up by a non-Exempted Category Candidate belonging to UR, SC, ST or OBC (A) / (B) as the case may be as per Notification No. 50-Emp/1M-25/98 dtd. 01st March 2011, Labour Department Govt. of West Bengal.

Reservation norms in respect of the above mentioned positions shall be maintained as per the guidelines issued by the Government of West Bengal from time to time. **SC (Schedule Caste) / ST (Scheduled Tribe) / OBC (Other Backward Classes)** candidates from the states other than West Bengal shall not be entitled for respective reservation benefits. Such candidates have to apply as General category candidate subject to eligibility otherwise.

E. APPLICATION FEE & MODE OF PAYMENT:

General and OBC candidates are required to apply paying non-refundable application fee of Rs. 300/- (Rupees Three Hundred) only drawn in favour of **THE WEST BENGAL POWER DEVELOPMENT CORPORATION LIMITED** payable at Kolkata. **SC / ST / EC / PWD / WBPDCCL Contractors' workers & WBPDCCL Departmental candidates** are exempted from deposition of Application Fee. All applicable commission levied by the banker is to be borne by the candidate.

Candidature of any applicant failing to deposit application fee in form of Demand Draft, as applicable, shall be summarily rejected. Candidates are required to complete the entire process of submission of applications along with application fee within **31.08.2018**. Application fee shall not be collected by any other mode. Fee once paid shall not be refunded under any circumstances. Candidates are therefore requested to verify their eligibility before applying.

F. SELECTION PROCESS:

Eligible candidates will be required to appear for written test to be held in Kolkata only. Examination for the advertised discipline shall be held on a single day to be intimated by WBPDCCL through its web site.

Selection shall be made on the basis of written test, group discussion and personal Interview. However, candidates appearing for the written test shall be shortlisted for appearing in the group discussion and personal interview at each stage of the selection process.

Besides above, final offer of appointment shall strictly be made on the basis of reports of medical fitness test of the candidate. Such medical tests shall be carried out at WBPDCCL authorized hospitals only.

G. HOW TO APPLY:

1. Eligible and interested candidates are to apply as per given format marked Annexure – A, superscribing on the envelope the Advertisement No. & position applied for enclosing recent passport size photographs, attested copies of Class X / Matriculation Certificate (proof of age), educational certificates, experience certificates from previous employer(s) regarding relevant post qualification experience and other relevant certificates addressed to The Director (HR), Bidyut Unnayan Bhavan, 3/C LA Block, Sector – III, Salt Lake, Kolkata – 98 within the closing hours of **31.08.2018**.

The hardcopy applications are to be forwarded through speed post / courier or may directly be submitted in the 'drop box' available in the above mentioned address within the stipulated date.

2. Candidates are instructed to verify eligibility criteria against the position for which application is being made.

3. Candidates must write their name as it appears in the educational certificate of Secondary or equivalent examination. In case of change of name at a later stage, necessary legally accepted documentary proof is to be submitted at the time of interview.
4. All certificates relating to educational qualification should be issued by a recognized Board / Institute / University approved by UGC / AICTE only. Wherever CGPA or letter grade in a qualifying degree is awarded, equivalent percentage of marks should be indicated in the application form as per norms adopted by the University / Institute. Candidates are required to submit a Certificate to this effect from the respective University / Institute at the time of Interview.
5. Incomplete application / application not fulfilling any eligibility criteria will be rejected summarily. No communication will be entertained from the applicants in this regard.
6. Corrigendum / amendments, if any, relating to this recruitment process shall be given at the WBPDCCL website (www.wbpdccl.co.in) only.

H. GENERAL INSTRUCTIONS:

1. Date of Birth will be taken as that mentioned in the Birth Certificate issued by competent authority / Certificate or Admit card of Class X or equivalent examination. No other proof of date of birth shall be accepted.
2. Mere submission of application shall not give right to any candidate to be called for interview and WBPDCCL reserves the right not to fill up any or all the posts notified at its discretion. Verification of credentials shall be done prior to conduct of Personal Interview only and in case of any deviation from or non-conformity with the desired qualification, experience etc. shall lead to disqualification of one's candidature.
3. Candidature of a candidate is liable to be rejected at any stage of the recruitment process or even after recruitment or joining, if any information provided by the candidate is found to be false or is found not to be in conformity with the eligibility criteria so mentioned in the advertisement. Screening and selection of candidates will be based on the details provided by the candidate, hence it is necessary that the applicants should furnish only accurate, full and correct information. Furnishing of wrong / false / incomplete information will lead to disqualification and the WBPDCCL will NOT be responsible for any consequence arising out of furnishing such wrong / false / incomplete information by the candidate.
4. Request for change of mailing address / category / discipline / qualification once declared in the application form will not be entertained.
5. Employees in Government, Semi-Government undertakings and PSUs are required to forward their applications through proper channel or submit 'No Objection Certificate' from their employer at the time of interview.
6. No TA or other expenses will be made admissible to the candidates appearing for interview.
7. Any canvassing or personal follow up with an intention of inducing the process of recruitment by and on behalf of any candidate shall lead to immediate cancellation of candidature.
8. The WBPDCCL reserves the right to withdraw / cancel the advertisement / recruitment process if circumstances so warrant without assigning any reason thereof.
9. In case of any dispute, the legal jurisdiction shall be that of the Hon'ble High Court, Calcutta.

Recruitment Cell, WBPDCCL

(Annexure A)

APPLICATION FOR THE POST OF ASSISTANT MINES MANAGER

To
The Director (HR),
Corporate Office, WBPDCI,
Bidyut Unnayan Bhavan,
Plot No. 3/C, LA Block, Sector – III,
Bidhannagar, Kolkata – 700 098.

Space for recent
passport size
photograph full
name of the
candidate should
be mentioned on
the Photograph.

[illegible]

07.	CATEGORY: (Put ✓ mark) (Attach self attested copy of Certificates in support of SC / ST / OBC)	a) General b) Scheduled Caste (SC) from West Bengal . c) Scheduled Tribe (ST) from West Bengal . d) Other Backward Caste (OBC) – A / B from West Bengal .				
08.	DATE OF ACQUIRING 1ST / 2ND CLASS MANAGER'S CERTIFICATE OF COMPETENCY UNDER THE CMR, 1957/2017.					
09.	SEX:					
10.	NATIONALITY:					
11.	LANGUAGES KNOWN	Read :- Write:- Speak:-				
12.	E-MAIL ADDRESS:					
13.	MOBILE NO. / CONTACT NO.:					
14.	EXPERIENCE in MINE(S) : (Starting with the current Designation / Organization) Note: - (i) Mention only Mine related experience enclosing certificate issued by the Employer(s) / DGMS.	Name of the Organization (A)	Designation (B)	Period of Service From ... To (C)	Experience in Underground Coal Mines From ... To (D)	Experience in Open Cast Coal Mines From ... To (E)

I hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect at any stage my candidature is liable to be cancelled.

Date: _____

(Signature of the Candidate)

** for examinations wherein Grade Points / Grades are assigned covert to nearest % of marks.

** may attach extra sheets if required.