

**GOVERNMENT OF INDIA  
MINISTRY OF HOME AFFAIRS  
OFFICE OF THE DIRECTOR GENERAL  
SASHASTRA SEEMA BAL  
EAST BLOCK-V, R.K. PURAM, NEW DELHI-110066**

**ADVERTISEMENT No.337/RC/SSB/Para(Medical)/2018**

Online applications are invited from Indian citizens for filling up the following posts of Group 'B' and 'C' Non-Gazetted (Combatized) in **SASHASTRA SEEMA BAL, Ministry of Home Affairs, Government of India**. The posts are temporary, but likely to continue. Selected candidates are liable to serve anywhere in India or outside the territory of India and will be governed by SSB Act and Rules and other rules amended from time to time.

2. **VACANCIES:-** The details of vacancies are as follows:-

Sl. No.	Name of Posts	Post Code	UR	OBC	ST	SC	Ex-SM	Total Vacancy
1.	SI(Staff Nurse Female)	36	14	04	-	05	-	23
2.	ASI(Pharmacist)	37	10	01	02	04	01	18
3.	ASI (Operation Theatre Technician)	39	02	-	-	-	-	02
4.	ASI(Dental Technician)	40	02	-	-	-	-	02
5.	ASI(Radiographer)	47	05	02	-	01	-	08
6.	ASI(Stenographer)	13	26	13	03	07	05	54
7.	Head Constable (Min)	10	34	18	05	10	07	74

\* **UR: Unreserved, SC: Schedule Caste, ST: Schedule Tribe, OBC: Other Backward Class and Ex-SM: Ex-Servicemen.**

**Note:-**

- i) Vacancies reserved for Ex-Servicemen will be filled by the candidates of open category, if suitable candidates of Ex-Servicemen are not available.
- ii) The vacancies are subject to change and may increase or decrease without any notice.
- iii) SC/ST/OBC candidates who fulfill eligibility criteria of unreserved category may apply against the unreserved category for posts where no vacancies are reserved for SC/ST/OBC.
- iv) Application from candidates will be accepted through **ON-LINE MODE only**. Applications received through any other mode shall not be accepted and rejected straightway. No correspondence in this regard will be entertained by SSB.

3. **PAY SCALE AND OTHER ALLOWANCES AS PER 7<sup>TH</sup> CPC:-**

(a) **PAY SCALE:-**

POSTS	BASIC PAY IN REVISED PAY MATRIX
Sub-Inspector (Staff Nurse female) only for female	Level-6 Rs.35,400/- per month.
ASIs (Pharmacist, Operation Theatre Technician, Dental Technician, Radiographer & Stenographer)	Level-5 Rs.29,200/- per month.
Head Constables (Ministerial)	Level-4 Rs.25,500/- per month

(b) **OTHER ALLOWANCES:-** The above posts carry Dearness Allowance, HRA, Ration Money Allowance and any other allowances as admissible in SSB from time to time as per Government orders.

4. **ELIGIBILITY CONDITIONS:-**

Name of Post	Age	Essential Educational & Professional Qualification
SI (Staff Nurse female)	21 to 30 years	i) 10+2 with Science or equivalent from a recognized Board or Institution. ii) Should be in possession of three years Diploma in General Nursing from an Institution recognized by the Central Govt or State Govt. iii) Must be registered with Central or State Nursing Council. iv) Must have two years experience in a reputed Hospital.
ASI (Pharmacist)	20 to 30 years	i) 10+2 with science or equivalent from a recognized Board or Institution. ii) Should be in possession of Degree or Diploma in Pharmacy from an institution of Central/State Government or an institution recognized by the Central/State Government. iii) Must be registered as a Pharmacist under the Pharmacy Act, 1948 (8 of 1948).
[ASI (Radiographer)	20 to 30 years	i) 10+2 with science or equivalent from a recognized Board or Institution. ii) Should be in possession of two years Diploma in Radio diagnosis from an institution recognized by Central/State Government. iii) Must have one year experience in Radiological department of a hospital of the Central Government or State Government or in a hospital recognized by the Central Govt. or State Government.
ASI (Operation Theatre Technician)	20 to 30 years	i) 10+2 with science or equivalent from a recognized Board or Institution. ii) Should be in possession of Diploma in Operation Theatre Technician or certificate in Operation Theatre Assistant cum Central Sterile supply Assistant from a recognized institution. iii) Must have two years experience as an operation theatre technician in a reputed hospital.
ASI (Dental Technician)	20 to 30 years	i) 10+2 with Science or equivalent from a recognized Board or Institution. ii) Should be in possession of two years Diploma in Dental Hygienist Course recognized by Central/ State Govt. or Dental council of India. iii) Must have one-year experience as a Dental Technician in a reputed hospital.

**For ASI (Stenographer) and Head Constable (Ministerial):-**

Name of Post (A)	Age (B)	Essential Educational (C)	Skill test norms on computer (D)
Assistant Sub-Inspector (Stenographer)	18 to 25 years	Intermediate or Senior Secondary School Certificate (10+2) examination from recognized Board or University or equivalent.	<b>Dictation:</b> 10 minutes @ 80 words per minute. <b>Transcription time:</b> 50 minutes in English or 65 minutes in Hindi on computer.
Head Constable (Ministerial)	18 to 25 years	Intermediate or Senior Secondary School Certificate (10+2) examination from recognized Board or University or equivalent.	English Typing with minimum speed of 35 words per minute on computer; or Hindi Typing with minimum speed of 30 words per minute on computer (35 words per minute in English or 30 words per minute in Hindi corresponding to 10500 KDPH in English/ 9000 KDPH in Hindi with average of 5 key depressions for each word on computer.

**NOTE:-**

- i) The crucial date to determine age for all posts will be **the closing date of receipt of applications i.e. 30 (thirty) days from the date of publication of this advertisement in the Employment News.**
- ii) The candidates must fulfill all eligibility conditions for applied post and should be in possession of all certificates as on the **last date of receipt of application i.e. 30(thirty) days from the date of publication of this advertisement in the Employment News.** Candidates appearing in the examination/awaiting result/ not in possession of educational certificates need not apply.
- iii) All educational certificates other than Central Board/State Board should be accompanied with Government notification declaring the equivalence of such qualification for service under Central Government. (to be produced at the time of documentation).
- iv) Only D.O.B. as recorded in the Matriculation certificate will be accepted for determining the age.

5. **AGE RELAXATION:-**

(i) Age relaxation available to different category of eligible candidates, are as under:-

Sl. No.	Category	Age Relaxation permissible beyond the upper age limit
1.	SC/ST	5 years
2.	OBC	3 years
3.	Ex-Servicemen (UR)	3 years after deduction of the military service rendered from the actual age.
4.	Ex-Servicemen (OBC)	6 years (3 years + 3 years) after deduction of the military service rendered from the actual age.
5.	Ex-Servicemen (SC/ST)	8 years (3 years + 5 years) after deduction of the military service rendered from the actual age.
6.	Government servant	**05 years
7.	Candidate who had ordinarily been domiciled in the State of Jammu & Kashmir during the period from 1 <sup>st</sup> January 1980 to 31 <sup>st</sup> December 1989. (Unreserved).	5 years
8.	Candidates who had ordinarily been domiciled in the State of Jammu & Kashmir during the period from 1 <sup>st</sup> January 1980 to 31 <sup>st</sup> December 1989. (OBC).	(3+5) 8 years
9.	Candidates who had ordinarily been domiciled in the State of Jammu & Kashmir during the period from 1 <sup>st</sup> January 1980 to 31 <sup>st</sup> December 1989 (SC/ST).	(5 + 5) 10 years
10.	*Children and dependent of victims killed in the 1984 riots OR communal riots of 2002 in Gujarat (Unreserved)	5 years
11.	*Children and dependent of victims killed in the 1984 riots OR communal riots of 2002 in Gujarat (OBC)	(3+5) 8 years
12.	*Children and dependent of victims killed in the 1984 riots OR communal riots of 2002 in Gujarat (ST/ SC)	(5 + 5) 10 years

\*Children mean (a) Son (including adopted son): or (b) Daughter (including adopted daughter) Dependent family members mean: (a) Spouse; or (b) Children; or Brother or Sister in the case of unmarried Govt. servant who were wholly dependent on the Govt. servant at the time of his killing in the riot. The candidate will have to produce a certificate to the effect, issued by the concerned District Collector to claim relaxation in age.

\*\*Government employees/ servants claiming age relaxation should be in possession of certificate from their office in respect of the length of continuous service which should not be less than 03 years in the immediate period preceding the closing date of receipt of application. They should continue to have the status of Government servant/ employee till the time of appointment. In the event of their selection, the candidate will have to produce NOC from his/her parent department.

- (ii) In case of candidates belonging to OBC category, the creamy layer status should have been obtained within three years of the closing date of receipt of application as mentioned at para-8(i). The OBC certificate in prescribed format (Annexure-III) issued by a competent authority will only be accepted as proof of belonging to OBC category at the time of documentation.
- (iii) Candidate who wish to be considered against vacancies reserved or seek age relaxation must submit requisite certificate from the competent authority at the time of documentation.
- (iv) The candidates seeking relaxation under SC/ST category should submit the certificate as per Annexure – II issued by the district authorities at the time of documentation. In the event of non-production of the certificate their claim for SC/ST category will not be considered and the candidature of candidate will be cancelled straightway. No correspondence in this regard will be entertained by SSB at a later stage. Candidate is liable to for cancellation of his/ her candidature due to non production of SC/ST certificate as per format at the time of documentation.
- (v) The candidates seeking relaxation under OBC category should submit the certificate as per Annexure – III at the time of documentation. In the event of non-production of OBC certificate in prescribed format, the candidate will be considered under unreserved category, if he/she fulfills the eligibility conditions prescribed for unreserved category. Certificate on any other format will not be accepted and the candidature of candidate who wants to avail relaxation under OBC category will be cancelled straightway. No correspondence in this regard will be entertained by SSB. Candidate is liable for cancellation of his/ her candidature due to non production of OBC certificate as per format at the time of documentation.
- (vi) **DEFINITION/ SPECIAL INSTRUCTION FOR EX-SERVICEMEN:-**
  - i) Relaxation to the extent of military service plus 3 years as provided in DOP&T Notification No. 39016/10179-Rectt(c) dated 15.12.1979.
  - ii) Every Ex-Servicemen who has put in not less than six months continuous service in the Armed Forces of the Union, shall be allowed to deduct the period of such service from his actual age and if the resultant age does not exceed the maximum age limit by more than three years he shall be deemed to satisfy the condition regarding age limit. However, break in service should not be more than two years.
  - iii) Ex-Servicemen holding the higher rank may also compete in this recruitment for lower post provided they fulfill the eligibility criteria and also they furnish their willingness in writing that in the event of their selection they will not claim the post equivalent to the rank they were holding in the Defence Forces.
  - iv) Character certificate: Minimum requirement is Exemplary/Very Good/Good category certificate.
  - v) Medical category: "A" (AYE)/SHAPE-ONE, at the time of discharge. It may be ensured from discharge certificate or pension papers. However, they should pass the same medical standards prescribed for direct recruits.

vi) "Ex-serviceman" means a person who has served in any rank (whether as a combatant or as a non-combatant) in the Regular Army, Navy and Air Force of the Indian Union but does not include a person who has served in the Defence Security Corps, the General Reserve Engineering Force, the Lok Sahayak Sena and the paramilitary forces; and

vii) Who has retired from such service after earning his/her pension; this would also include persons who are released/retired at their own request but after having earned their pension or

who has been released from such service on medical grounds attributable to military service or circumstances beyond his control and awarded medical or other disability pension or

who has been released, otherwise than on his own request, from such service as a result of reduction in establishment; or

who has been released from such service after completing the specific period of engagement, otherwise than at his own request or by way of dismissal or discharge on account of misconduct or inefficiency, and has been given a gratuity, and includes personnel of the Territorial Army, of the following categories, namely:-

- (i) pension holders for continuous embodied services;
- (ii) pension with disability attributable to military service; and
- (iii) gallantry award winners.

6. **Disqualification:-**

(i) No person:-

(a) who has entered into or contracted a marriage with a person having a spouse living; or

(b) who, having a spouse living has entered into or contracted a marriage with any person shall not be eligible for appointment to the said post.

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for doing so, exempt any person from the operation of this rule.

(ii) Conviction by any court of law.

(iii) Dismissal from Government Service.

7. **FEE PAYABLE AND MODE OF PAYMENT:-** Unreserved and OBC category candidates should pay examination fee through net-banking/ credit card/ debit card as per details given below:-

Post	Examination Fee (Non refundable)
SI(Staff Nurse female)	As only female candidates are eligible for SI(Staff Nurse) and as female candidates are exempted from payment of examination fees. Hence no fees is required to be paid.
ASIs(Radiographer, Operation Theatre Tech., Pharmacist, Dental Tech, Stenographer) and Head Constable (Ministerial)	Rs.100/-(Rupees one hundred only)

However, SC, ST, Ex-Servicemen and female candidates are exempted from payment of examination fees.

8. **HOW TO APPLY:-**

(i) **LAST DATE:-** 30 (thirty) days from the date of publication of this advertisement in the Employment News.

Candidates are advised to go through the instructions and detailed advertisement available in Employment Newspaper/ On SSB Recruitment website [www.ssbrectt.gov.in](http://www.ssbrectt.gov.in) carefully before filling up the application form.

**PART-I**

S/No.	Particulars	Instruction/ Guidelines
1.	Post	Candidate will have to fill the post name for which he/she wants to apply.
2.	Candidate's Name	Candidates have to fill their first name, middle name and last name in capital letters as shown in their matriculation certificate.
3.	Father's / Husband's Name	Candidate will have to fill his/ her father's / Husband's Name, preferably in capital letters as per their matriculation certificate.
4.	Mother's Name	Candidate will have to fill his/ her mother's name, preferably in capital letters as per their matriculation certificate.
5.	Date of Birth	Date of Birth should be mentioned in DD/MM/YYYY format as per matriculation certificate.
6.	Gender	The candidates should select as applicable (Male or Female)
7.	Nationality	Candidates will have to fill their nationality i.e Indian or Others. If others candidates will have to select subject of Nepal/ Subject of Bhutan.
8.	Religion	Candidate will have to fill his/ her religion i.e Hindu, Muslims, Christians, Sikhs, Buddhists, Zoroastrians (Parsees), Jains or others. If others candidates will have to mention name of his/ her religion.
9.	Marital Status	The candidate will have to fill their current marital status as Married/ Un-married/ Divorcee/widowed.
10.	Category	Candidate should fill the category to which he/ she belongs i.e. Gen/ OBC/ SC/ ST. Keeping in view the problems faced by the candidates Govt. of India had revised the format of OBC certificate vide DoP&T No.36036/2/2013-Estt.(Res) dated 30.05.2014. Candidates selecting OBC category must ensure that he/ she is belonging to the community which is recognized as a backward class for central services by the Govt. of India for the purpose of reservation in services as per orders contained in GOI instructions and in DoP&T OM No.36012/22/93-Estt(SCT) dated 08.09.93. He should also ensure that he does not belong to persons/ sections (Creamy layer) mentioned in column 3 of the schedule of the above referred OM dated 08/09/1993 to claim relaxation.
11.	Whether candidate belongs to a community	If candidate belongs to the community (Garhwalis/ Kumaonis/ Gorkhas/ Dogras/ Marathas), then he/she has to fill community & certificate details.
12.	Whether Affected in 1984 Riots	Candidates affected by 1984 Riots, has to fill certificate details.
13.	Whether affected in 2002 Communal Riots of Gujarat	Candidates affected by 2002 Communal Riots of Gujarat, has to fill certificate details.
14.	Whether Ex-Serviceman	Applicable for Ex-serviceman only. If yes, candidate has to fill length of service and date of discharge.
15.	Whether Employed in SSB	Applicable to SSB Employees only. Candidate has to fill employment details.

16.	Whether in Govt. Service	Applicable to Government Employee only. Candidate has to fill employment details.
17.	Aadhaar Number	Candidate will have to fill-up their 12-digit Aadhaar number. If the candidate does not have Aadhaar Number, they may fill number of photo bearing Identity Card such as Driving License, Voter Card, Pan Card, Identity Card issued by University/ College.
18.	Identification Marks	Candidate will fill his/ her identification which is clearly visible.
19.	Mobile Number	Candidate has to mention a valid mobile number. Providing of mobile number is mandatory. If any candidate does not provide/ mention his/ her mobile number, he/she will be responsible for non receipt of any information/ updation about examination to be provided by the SSB/ or any information in exigency.
20.	E-mail ID	Candidate has to mention current and in-use valid email ID. Providing of email ID is mandatory. If any candidate does not provide/ mention his/ her email ID, he/ she will be responsible for non receipt of any information/ updation related to examination to be provided by SSB/ or any information in exigency.
21.	Education Qualification	Candidate will have to fill-up respective columns of education qualification indicating year of passing only. Filling up 10 <sup>th</sup> /SSC is mandatory and are essentially required as proof of age, date of birth and minimum education qualification for the post applied.
22.	Postal/ Permanent Address	Candidates will fill up his/ her postal address for correspondence and permanent address.
23.	Criminal Cases Declaration	Candidate will have to declare his/ her criminal cases, if any case is registered against the candidate, candidate shall have to fill up the details of case.
24.	Password	Candidates will have to create their own password and this password will be used by them for login to know the application status and further updates.

**Note:** After clicking, proceed button, the filled up application form will be shown. The filled up application form can be edited by clicking "Edit Details" button.

### PART-II

S/No.	Particulars	Instruction/ Guidelines
1.	Upload Photo	The candidate will have to upload his/ her passport size photograph in 8-JPG format which must be less than 12 kb and greater than 4 kb of resolution 100 pixel widths by 120 pixels height.
2.	Upload signature	The candidate will have to upload his/ her signature in 8-JPG format which must be less than 12 kb and greater than 4 kb of resolution 140 pixel widths by 60 pixels height.

**Note 1:-** Once photograph and scanned signature are uploaded. "Upload" button is to be pressed. Once uploading process is done successfully, then a page with Post Applied & Registration No. will be generated automatically. The candidate will have to note down the registration number or take a print out of the Acknowledgement. **(Candidate should note registration/ application number for further reference).**

**Note 2:-** Proper tracking features have already been generated in software to find out the location of candidates who are filling the application form online. If any candidate fills wrong information in his/ her application form or uploads, fake photograph of any other person/celebrity or object or puts blank photo etc, suitable action will be taken against them as per provision under cyber crime IT Act 2000 and the application of the candidate will be summarily rejected.

### PART III

S/No.	Particulars	Instruction/ Guidelines
1.	Mode of payment	Candidate will have to pay requisite fee as applicable for the posts through net Banking/ Credit Card/ Debit Card of any bank/ challan of State Bank of India. SC/ST/Ex-servicemen/ Women candidates are exempted from paying fee. No amount will be refunded in any case. Candidates are advised to be careful while making payment and avoid making multiple payments against single registration, as payment made are non-refundable. If they are making such payment, it will be at their own risk/ loss.
2.	Proof of candidature	Candidate must take a print out of application form after final submission. If payment is not applicable then the candidate is advised to take a print of acknowledgement. Unreserved/ OBC candidates can take print out only after payment of applicable fee. In case, payment is not made successfully due to banking error or other network problem then the candidate can pay the amount by visiting the website again. The candidate will have to note down their registration number, which will also be mailed to/ sent to their registered email ID. For payment they can login and go straight for payment mode, fill in their registration number, date of birth and then make payment.
		Candidates are advised that they should submit the application form after filling each and every column of application form correctly and to their entire satisfaction.
		After submission of form any request for change/ correction in any particulars in the application form shall not be entertained under any circumstances. SSB will not be responsible for any consequences arising out of non acceptance of any correction/ addition/ deletion in any particular filled up application form whatsoever the reasons may be.
		Application form with blurred photograph will be rejected summarily.
		Application form incomplete in any respect will summarily be rejected.

9. **Reporting to the recruitment venue:-** The admit cards can be downloaded from the SSB Recruitment website which will have the information about the venue of PET, PST and Documentation. The candidate should report to the venue on the date mentioned in the Admit Card along with all the documents that he/ she has mentioned in the application form like his/ her Identity certificate, educational qualification certificates, Caste Certificates, Aadhaar Card etc. Any claim (what so ever) should be supported by a document. In the event of non production of relevant document, the candidature will be cancelled straightway.

10. **NO TA/DA WILL BE ADMISSIBLE:-** No TA/DA or other expenses for appearing in the recruitment tests will be paid to the candidates. The candidates should come duly prepared for a stay of at least one week under their own arrangement at the recruitment venue. Unemployed SC/ST candidates who appear in written test will be reimbursed fare **as admissible under relevant Rules subject to production of Rail/Bus tickets, original caste certificate & non-employment certificate issued by MP or MLA or any Gazetted Officer of the locality.**

11. **SELECTION PROCESS:-** The bio-metric examination, photograph and signature of the candidates who report with Admit Card at the recruitment venue will be taken, which shall be followed by conduct of different stages of recruitment process as under:-

(i) **PHYSICAL EFFICIENCY TEST (PET):-** All candidates will have to undergo Physical Efficiency Test, which will be qualifying in nature and the candidates must qualify the event as under:-

POSTS	FOR MALE	FOR FEMALE
SI(Staff Nurse female), ASIs (Pharmacist, Radiographer, Operation Theatre Technician, Dental Technician, Steno) & HC (Ministerial)	3.2 kms race in 14 minutes	1.6 Kms. race in 08.30 minutes



**NOTE:- EX-SERVICEMEN ARE EXEMPTED FROM PHYSICAL EFFICIENCY TEST. HOWEVER, THEY WILL HAVE TO APPEAR FOR MEASUREMENT OF HEIGHT, CHEST & WEIGHT OR HEIGHT & WEIGHT AS APPLICABLE AND PAPER-I & PAPER-II AND MEDICAL EXAMINATION.**

(ii) **PHYSICAL STANDARD TEST (PST):-** The Candidates who qualify in the Physical Efficiency Test will have to undergo Physical Standard Test. Ex-servicemen are exempted from PET. However, their actual height, weight and chest measurements will be recorded:-

**(a) HEIGHT & CHEST:-**

**For SI(Staff Nurse Female):-**

Description	Min. Height in Cms.		Chest in Cms.
For all candidates except Scheduled Tribe candidates	Female	157	Not applicable
Candidates falling in the categories of Garhwalis, Kumaonis, Gorkhas, Dogras, Marathas and candidates belonging to the States of Sikkim, Nagaland, Arunachal Pradesh, Manipur, Tripura, Mizoram, Meghalaya, Assam, Himachal Pradesh, Kashmir, Leh and Ladakh regions of Jammu & Kashmir.	Female	155	Not applicable.
Candidates belonging to the Scheduled Tribes.	Female	150	Not applicable

**For ASIs(Pharmacist, Radiographer, Operation Theatre Technician and Dental Technician):-**

Description	Min. Height in Cms.		Chest in Cms.
For all candidates except Scheduled Tribe candidates	Male	170	Minimum - 80 Minimum expansion- 5
	Female	157	Not applicable
For Garhwalis, Kumaonis, Gorkhas, Dogras, Marathas candidates and candidates belonging to the States of Sikkim, Nagaland, Arunachal Pradesh, Manipur, Tripura, Mizoram, Meghalaya, Assam, Himachal Pradesh and the State of J & K.	Male	165	Minimum - 78 Minimum expansion- 5
	Female	155	Not applicable.
Candidates belonging to the Scheduled Tribes.	Male	162.5	Minimum - 76 Minimum expansion - 5
	Female	150	Not applicable

**For ASI(Stenographer) & Head Constable (Ministerial):-**

Description	Min. Height in Cms.		Chest in Cms.
For all candidates except Scheduled Tribe candidates.	Male	165	Minimum - 77 Minimum expansion - 5
	Female	155	Not applicable
For Garhwalis, Kumaonis, Gorkhas, Dogras, Marathas candidates and candidates belonging to Sikkim, Nagaland, Arunachal Pradesh, Manipur, Tripura, Mizoram, Meghalaya, Assam, Himachal Pradesh, J&K.	Male	162.5	Minimum - 77 Minimum expansion - 5
	Female	150	Not applicable.
Candidates belonging to Scheduled Tribes categories.	Male	162.5	Minimum - 76 Minimum expansion - 5
	Female	150	Not applicable

**Note:-**

1. A candidate including Ex-Servicemen not meeting the minimum height and chest requirement will be rejected.
2. Candidates seeking relaxation in height and chest will require to submit the certificate reg. their community from concerned District Authorities. In the event of non-production of the certificate at the time of Physical Standard Test, their claim for relaxation in height and chest will not be entertained and their candidature for the post will be cancelled straightaway. No correspondence in this regard will be entertained by SSB at later stage.

(a) **Weight:-** Weight of the candidate should be proportionate to height and age. Weight will not be a disqualification criteria at the time of PST. However, the overweight/ underweight candidates will be disqualified at the time of Detailed Medical Examination based on weight and age on the day of Detailed Medical Examination and the height as measured during Physical Standard Test.

**Female Average Body Weights in Kilograms For Different Age Groups and Heights**

Height in Cms	Age in years			
	18-22	23-27	28-32	33-37
148	34.5-42.5	37-45	38.5-47	39.5-48.5
150	36.5-44.5	37.5-45.5	39-48	40.5-49.5
153	38-46	39-48	41-50	42-51
155	38.5-47.5	40-49	41.5-50.5	43-52.5
158	40.5-49.5	42-51	43-53	44.5-53.5
160	41.5-50.5	43-52.5	44-54	45.5-54.5
163	43-52.5	44-54	46-56	47-57
165	44-54	45.5-55.5	47-58	48.5-59.5
168	45-55	47-57	48.5-59.5	49.5-60.5

**Male Average Body Weights in Kilograms For Different Age Groups and Heights**

Height in Cms	Age in years			
	18-22	23-27	28-32	33-37
156	44-54	46-56	47-58	48-59
158	45-55	47-57	48.5-59.5	49.5-60.5
160	46-56	47.5-58.5	49.5-60.5	50.5-61.5
162	47-58	49-60	50.5-61.5	52-63
164	48-59	50-61	52-63.5	53-65
166	49.5-60.5	51.5-62.5	53-65	54.5-66.5
168	51-62	52.5-64.5	54.5-66.5	56-68
170	52-64	54-66	56-68	57.5-70.5
172	54-66	55.5-67.5	57-70	59-72
174	55-67	57-70	59-72	61-74.5
176	56.5-69	58.5-71.5	60.5-73.5	62-76
178	57.5-70.5	60-73	61.5-75.5	63.5-77.5
180	59-72	61-75	63.5-77.5	65.5-80
182	61-74.5	62.5-76.5	65-79	66.5-81.5
184	63-77	64.5-78.5	66.5-81.5	68.5-83.5
186	63.5-77.5	65.5-80.5	68-83	70-86
188	65-79	67.5-82.5	70-85.5	71.5-87.5
190	66-81	68.5-83.5	70.5-86.5	72.5-88.5

- The body weights given in the chart are corresponding to only certain heights (in cms) in even numbers only. In respect of heights in between, the principle of 'Average' will be utilized for calculating body weights.
- In doubtful cases of overweight, the assessment is to be made on the basis of BMI.
- Where Age for Govt. employees is relaxed above the age of 37 (for e.g. 40 or more) the average weight is to be arrived at by using BMI.

**NOTE:-**

(a) **APPEAL AGAINST PHYSICAL STANDARD TEST (PST):-** Candidates declared disqualified in Physical Standard Test (PST) can prefer an appeal in the form of written application to the appellate authority for re-measurement of Height and Chest only. The appeals of the candidates shall be disposed off on the same day.

(b) **Candidates who intend to avail relaxation in height and chest measurements will have to submit certificate from concerned district authorities.**

(iii) **DOCUMENTATION:-** The candidates who qualify the Physical Standard Test (PST) will have to go through documentation, in which candidates will have to produce all original documents/certificates, the details of which are given by the candidate in the application form. Failing which the candidature of candidate will be rejected. No appeal on rejection in documentation will be entertained at later stage by SSB.

(iv) **WRITTEN EXAMINATION:-** Candidates who qualify documentation will appear in written examination i.e. Paper-I and either Paper-II (Technical Written Examination) or skill test as per details given below:-

**Paper-I (duration: 2 hours):-** For all posts Paper-I will be of 100 multiple objective type question focusing on General Knowledge, Numerical ability, Quantitative aptitude, General English / General Hindi and General Reasoning carrying 100 marks. Minimum qualifying marks for Paper-I for all posts will be:-

50 % for Unreserved & OBC including Ex-Servicemen  
45 % for SC & ST including Ex-Servicemen

Paper-I will be qualifying in nature.

**Paper-II (Technical Written Examination of 2 hours duration) for SI(Staff Nurse Female) and ASIs(Pharmacist, Operation Theatre Technician, Dental Technician & Radiographer):** Paper-II (Technical written Examination) shall be conducted for the posts of SI(Staff Nurse Female), ASIs(Pharmacist, Operation Theatre Technician, Dental Technician & Radiographer) containing 100 multiple objective type questions designed to test the core competency of the candidates in his/her technical subject. Minimum qualifying marks for Paper-II will be:-

50 % for Unreserved & OBC including Ex-Servicemen  
45 % for SC & ST including Ex-Servicemen

Final merit list for the posts of SI (Staff Nurse Female) and ASIs(Pharmacist, Operation Theatre Technician, Dental Technician & Radiographer) will be prepared on the basis of marks obtained in the Paper-II (Technical Written Examination) only.

**Paper-II (Descriptive nature of 2 hours duration) for ASI(Steno) & Head Constable (Ministerial):** Paper-II for ASI(Steno) & HC(Min) will be a descriptive examination consisting 01 essay writing (25 marks), 01 precis writing (25 marks), 01 letter writing (25 marks) & 01 comprehension (25 marks) and will be conducted to test the writing capability of candidates.

**Note :-** 1. Candidates will have choice to answer Essay writing & Letter writing either in English or in Hindi. But the answer of precis and comprehension will have to be given in English language only.

2. Paper-II of only those candidates will be checked who will secure qualifying marks in Paper-I.

Minimum qualifying marks for Paper-II will be:-

50 % for Unreserved & OBC including Ex-Servicemen.  
45 % for SC & ST including Ex-Servicemen.

**Skill test norms on computer for the post of ASI (Steno) & HC(Min):-** Candidates who qualify Paper-I & Paper-II (Descriptive nature) will be called for Skill test for the posts as prescribed for the post of ASI(Steno) and HC(Min.). Skill test will be qualifying in nature.

Final merit list for the posts of Assistant Sub-Inspector (Stenographer) and Head Constable (Ministerial) will be prepared on the basis of marks obtained in the **Paper-I** (Common Entrance Test) & **Paper-II** (Descriptive nature).

**NOTE:-** Qualification in PET, PST, Documentation, Written Examination and Skill Test will not be a guarantee to a call letter for Detailed Medical Examination. After Skill test the candidates will be shortlisted for DME as per the merit of written examination.

**The tentative schedule for written examination, uploading of question paper on SSB website, inviting of queries from candidate, uploading of answer keys and schedule of skill tests are as under:-**

Date/ Day	Details in brief
Examination day	The written examination will be conducted at various locations as per availability of number of candidates.
Examination day + 2 days	Upload of Question papers & Keys on SSB recruitment website i.e. <a href="http://www.ssbrectt.gov.in">www.ssbrectt.gov.in</a> . of inviting of objection/ queries on question paper & key from candidates.
Examination day + 7 days	Closing of invitation of objection/ queries from candidates at 2359 hrs.
Examination day + 10 days	Declaration of provisional result of written examination.
Examination day + 15 days	Uploading of OMR Answer Sheet alongwith marks and purified keys.
Examination days + 15 days	Final invitation of queries regarding correctness of OMR answer sheet, marks and keys.
Examination day + 20 days	Closing of final invitation of objections/ queries from candidates at 2359 hrs.
Examination + 25 days	Declaration of final result of written examination
Examination + 30 days	Declaration of list of candidates who will be called for skill test, if applicable.

**Note:-** (a) In case a candidate does not raise a query at this stage it will be considered that he/she does not have any objection with either questions, the key or his/her responses. No request in this regard will be entertained at later stage.

(b) A fee of @ 100/- per question will be charged for accepting the query.

(v) **DETAILED MEDICAL EXAMINATION (DME):-** Candidates will be put through Detailed Medical Examination strictly on the basis of merit of Written Examination. The Detailed Medical Examination will be conducted as per Revised Medical Guidelines issued by ADG (Medical) on 20.05.2015 and amendments thereof. The medical guidelines will also available on SSB website for convenience of candidates. **If sufficient numbers of candidates for the posts are available only 3 times category wise candidates will be called for Detailed Medical Examination. Candidates who do not find place in the list so prepared will not be called for Detailed Medical Examination. No correspondence in this regard will be entertained by SSB. Being declared FIT in Medical Examination will in no way give any legal claim or right to any candidate for final appointment in Government service. As the appointment will be strictly as per merit.**

(vi) **APPEAL AGAINST FINDINGS OF DETAILED MEDICAL EXAMINATION:-** If a candidate is declared unfit in the Detailed Medical Examination, the grounds for rejection will be communicated to him by the Chairman. If the rejected candidate is not satisfied with the findings of the Medical Officer, he will obtain Form-1, 2 & 3 from the Chairman of Recruitment Board concerned, to prefer an appeal for Review Medical Examination within 15(fifteen) days from the date of issue of communication, in which the findings of the Medical Officers is communicated to him. The appeal, should necessarily contain the following: (a) Review Medical Examination fee of Rs.25/- (Rupees Twenty Five only) **non-refundable**, through a Bank Draft payable in favour of concerned authority to be intimated by Chairman Recruitment Board (b) Appeal Forms-1, 2 & 3 issued by the Detailed Medical Examination Board declaring the candidate as Unfit. (c) One self addressed envelope with Rs.25/-(Rupees twenty five only) postage stamp duly affixed on it. Fitness certificate other than Form-3 (provided by the Chairman of Recruitment Board to the Candidate) will not be considered for Review Medical Examination and appeal will be rejected straightway. **The fitness certificate on Form-3 is essential to consider the case for Review Medical Examination and not for any other purpose. Form-3 (medical fitness certificate) issued by Medical Officer of any Hospital below District Hospital will not be accepted. It should be issued by the medical officer of concerned speciality from District Hospital and above, along with registration no. given by MCI/ State Medical Council. Information regarding rejection of appeals will be available only on SSB website www.ssbrectt.gov.in**

Those candidates whose appeal is found in order will be issued call letters to appear for Review Medical Examination and their list will also be uploaded on the SSB website [www.ssbrectt.gov.in](http://www.ssbrectt.gov.in).

The decision of the Review Medical Examination Board will be final and no 2<sup>nd</sup> appeal will be entertained by SSB. No correspondence in this regard will be entertained by SSB.

**NOTE:-**

- (a) It should, however, be clearly understood that the Selection Board reserves absolute discretion to reject or accept any candidate after considering the report of the medical board.
- (b) Being declared FIT in Medical Examination will in no way give any legal claim or right to any candidate for final appointment in Government service. As the appointment will be strictly as per merit.

(vii) **FINAL SELECTION:-**

The final selection list will be prepared in order of merit, category wise, after completion of Review Medical Examination. It is hereby emphasized that the candidates who merely secure the qualifying marks and found medically fit, may not be considered for final selection since the cut off marks will be determined based on number of vacancies after the completion of whole recruitment process. Where equal marks have been obtained by candidates their merit will be fixed as per following:-

- a) A candidate who secures more marks in the Paper-II will be ranked higher.
- b) In case where, marks mentioned at (a) above are also equal, the candidate senior in age will be ranked higher.
- c) In case, date of births are also the same, then the candidates will be given priority based on the alphabets of their names (in dictionary pattern) i.e. A- first, B- second, C- third etc.

12. **GENERAL INSTRUCTIONS:-**

- (1) Only eligible candidates may apply and minutely go through all the provisions in the notification to ensure that he/she is eligible for the post for which he/she is applying.
- (2) Candidates should bring all original documents i.e. matriculation, technical pass certificate alongwith self attested Photostat copies of the same at the time of documentation, failing which candidature of candidate will be rejected in the documentation stage of recruitment.

- (3) Name, Father's Name & Date of Birth should be mentioned exactly as recorded in Matriculation certificate. In case of change the same must be supported by necessary documents, otherwise, the candidature will be rejected.
- (4) Persons employed in Government/ Semi-Government/ Public Sector Undertakings should apply through proper channel. No objection certificate from their employer will be required to be submitted at the time of documentation.
- (5) Falsification of documents to mislead the Recruitment board or to gain access to examination would lead to legal/ debar action against the candidate, besides cancellation of his/her candidature.
- (6) Separate admit cards/call letters for candidates declared qualified in PET, PST & Documentation will be uploaded on SSB Recruitment website for written examination (Paper-I) & Paper-II, Paper-III (Skill Test).
- (7) Separate admit cards/ call letter for Candidates declared qualified in written examination and who have found place in the list prepared for Detailed Medical Examination on the basis of marks obtained in written examination i.e. Paper-I & Paper-II will be uploaded on SSB Recruitment website for Detailed Medical Examination/ Review Medical Examination.
- (8) The Government/ SSB shall not be responsible for damage/ injury/ death/ loss to the individual, if any, sustained during the entire recruitment process/ journey.
- (9) The DG, SSB has full right to make changes/ cancel/ postpone the recruitment without assigning any reason.
- (10) Candidates canvassing in any form/ bringing outside influence/ pressure/ offering illegal gratification/ blackmailing/ threatening to blackmail any person connected with recruitment will be disqualified.
- (11) It should, however be clearly understood that the Recruitment Board reserves to itself absolute discretion to reject or accept any candidate at any stage.
- (12) Mere qualifying all the prescribed tests in SSB recruitment does not confer the right to any candidate for final selection.
- (13) Change in category will **NOT** be entertained in future and the candidature of such candidate shall be cancelled.
- (14) Candidates who are not in possession of certificate of minimum education qualification by closing date of receipt of applications i.e. 30 (thirty) days from the date of publication of this advertisement in the Employment News need not apply.
- (15) Calculator, Digital Diary, Cellular Phone, pager, whiteners, blade etc. are prohibited in the recruitment venue.
- (16) The candidates will not be considered for recruitment if involved/convicted/arrested in any criminal case under IPC or any other Act of the Central Government or State Government.
- (17) The selection committee will not enter into any correspondence with the candidate except in the case of change of address sought by a candidate.
- (18) Any amendment in the schedule/condition/process of recruitment will be available on SSB website [www.ssbrectt.gov.in](http://www.ssbrectt.gov.in) only. Candidates are advised to logon to this site regularly.
- (19) The advertisement is also available on SSB website.
- (20) In case a candidate is found ineligible or suppresses facts on any ground after his selection/appointment, his services will be terminated without assigning any reason.
- (21) The candidates provisionally selected for the above posts should qualify the training or course as prescribed by the Director General, Sashastra Seema Bal from time to time during probation period failing which services are liable to be terminated.
- (22) Application received through any mode except online will be summarily rejected.

*Awal*  
20/11/18  
Assistant Director (Rectt.)

**FORM OF CERTIFICATE TO BE PRODUCED BY A CANDIDATE BELONGING TO  
SCHEDULED CASTE OR SCHEDULED TRIBE**

This is to certify that Shri/Mrs/Ms/Miss \_\_\_\_\_ son/daughter of Shri \_\_\_\_\_ village/Town \_\_\_\_\_ in District/Division \_\_\_\_\_ of the State/Union Territory \_\_\_\_\_ belongs to the \_\_\_\_\_ caste/tribe which is recognized as a Schedule Caste/Scheduled Tribe under.

The Constitution (Scheduled Castes) order, 1950.

The Constitution (Scheduled Tribes) order, 1950.

The Constitution (Scheduled Castes) (Union Territory) order, 1951.

The Constitution (Scheduled Tribes) (Union Territory) order, 1951.

**(As amended by the Scheduled Castes and Scheduled Tribes (Modification) Order 1956, the Bombay Reorganization Act, 1960, the Punjab Reorganization Act, 1966, The State of Himachal Pradesh Act, 1970, the North Eastern Areas (Reorganization Act, 1971) and the Scheduled Castes and Scheduled Tribes orders (Amendment) Act, 1976.)**

\*The constitution (Jammu & Kashmir) Scheduled Caste Order, 1956;

\*The Constitution (Andaman and Nicobar Islands) Scheduled Tribes, 1959, as amended by the Scheduled Castes and Scheduled Tribes orders (Amendment) Act, 1976;

\*The Constitution (Dadra and Nagar Haveli) Scheduled Castes Order 1962;

\*The Constitution (Dadra & Nagar Haveli) Scheduled Tribes Order, 1962;

\*The Constitution (Pondichery) Scheduled Castes Order, 1964;

\*The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967;

\*The Constitution (Goa, Daman & Diu) Scheduled Castes Order, 1968;

\*The Constitution (Goa, Daman & Diu) Scheduled Tribes Order, 1968;

\*The Constitution (Nagaland) Scheduled Tribes Order, 1970;

\*The Constitution (Sikkim) Scheduled Castes Order, 1978;

\*The Constitution (Sikkim) Scheduled Tribes Order, 1978;

\*The Constitution (Scheduled Castes) Orders (Amendment) Act, 1990.

\*The Constitution (Scheduled Tribes) Order, (Amendment) Ordinance, 1991.

\*The Constitution (Scheduled Tribes) Order, (Second Amendment) Act, 1991.

\*The Constitution (Scheduled Tribes) Ordinance, 1996

2. This certificate is issued on the basis of the Scheduled Castes/Scheduled Tribes Certificate issue to Shri \_\_\_\_\_ father of Shri/Mrs/Miss \_\_\_\_\_ of village/town \_\_\_\_\_ in District / Division \_\_\_\_\_ of the State/UT \_\_\_\_\_ who belong to the \_\_\_\_\_ caste/Tribe which is recognized as a SC/ST in the State/Union Territory \_\_\_\_\_ issued by the \_\_\_\_\_ (name of the prescribed issuing authority) vide their No. \_\_\_\_\_ dated \_\_\_\_\_ or Shri \_\_\_\_\_ and or his/her family ordinarily reside (s) in Village/Town \_\_\_\_\_ of \_\_\_\_\_ District /Division of the State/Union Territory of \_\_\_\_\_.

Place \_\_\_\_\_

Date \_\_\_\_\_

Signature \_\_\_\_\_

Designation \_\_\_\_\_

(With seal of Office)

**NOTE:** - The terms ordinarily reside(s) used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

**LIST OF AUTHORITIES EMPOWERED TO ISSUE CASTE/TRIBE CERTIFICATE**

1. District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner /Additional Deputy Commissioner/Dy. Collector/1<sup>st</sup> Class Stipendiary Magistrate/Sub Divisional Magistrate/Extra Assistant Commissioner /Taluka Magistrate/ Executive Magistrate.
2. Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
3. Revenue Officers not below the rank of Tehsildar.
4. Sub-Divisional Officer of the area where the candidate and or his/her family resides.

**NOTE:** - ST candidates belonging to Tamil Nadu State should submit caste certificate only from the Revenue Division Officer.

**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES  
APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA)**

This is to certify that Shri/Smt./Kumari \_\_\_\_\_ son/daughter of \_\_\_\_\_ of  
village/town \_\_\_\_\_ in District/Division \_\_\_\_\_ in the State/Union  
Territory \_\_\_\_\_ belongs to the \_\_\_\_\_ Community which is recognized  
as a backward class under the Government of India, Ministry of Social Justice and Empowerment's  
Resolution No. \_\_\_\_\_ dated \_\_\_\_\_.\*

Shri/Smt./Kumari \_\_\_\_\_ and/or his/her family ordinarily reside(s)  
in the \_\_\_\_\_ District/Division of the \_\_\_\_\_  
State/Union Territory. This is also to certify that he/she does not belong to the persons/sections  
(Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of  
Personnel and Training, O. M. No.36012/22/93-Estt.(SCT) dated 8-9-1993\*\*.

Dated:

**DISTRICT MAGISTRATE/  
DEPUTY COMMISSIONER ETC.  
Office Seal**

- \* The authority issuing the certificate may have to mention the details of Resolution of  
Government of India, in which the caste of the candidate's is mentioned as OBC.  
\*\* As amended from time to time.

Note: The term "Ordinarily" used here will have the same meaning as in Section 20 of the  
Representation of the People Act, 1950.

**DECLARATION / UNDERTAKING**

I, \_\_\_\_\_ son/ \_\_\_\_\_ daughter  
of \_\_\_\_\_ R/o \_\_\_\_\_ hereby  
declare that I belong to the \_\_\_\_\_ community which is recognized as a backward class by the  
Government of India for the purpose of reservation in services as per orders contained n Department  
of Personnel and Training Office Memorandum No.36012/22/93-Estt.(SCT), dated 08/09/1993. It is  
also declared that I do not belong to persons/ sections (Creamy Layer) mentioned in Column 3 of the  
Schedule to the above referred Office Memorandum, dated 08/09/1993, which is modified vide  
Departmental of Personnel and Training Office Memorandum No.36033/3/2004 Estt. (Res.) dated  
09/03/2004.

Place:  
Date:

Signature of Candidate

*Swp - 19114/11/0001/1819*