

# **State Bank of Ind**

Central Recruitment & Promotion Department Corporate Centre, Mumbai

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**HR AWARDS & ACCOLAD** 



# State Bank of India

CENTRAL RECRUITMENT & PROMOTION DEPARTMENT, CORPORATE CENTRE, MUMBAI (Phone: 022-2282 0427; E-mail: crpd@sbi.co.in)

# RECRUITMENT OF JUNIOR ASSOCIATES (CUSTOMER SUPPORT & SALES) (Advertisement No. CRPD/CR/2023-24/27)

ONLINE REGISTRATION OF APPLICATION AND PAYMENT OF FEES: 17.11.2023 TO 07.12.202

Applications are invited from eligible Indian Citizens for appointment as Junior Associate (Customer Support & Sales) in clerical cadro of India. Candidates can apply for vacancies in one State/UT only. Candidates can appear for the test only once under this recruitment candidates applying for vacancies of a particular State/UT, should be proficient (reading, writing, speaking and understanding) in the local language of that State/UT (mentioned in the under given vacancy table against each state/UT). The test for knowledge of specification language will be conducted as a part of selection process. It will be conducted after qualifying the online Main examination but be Bank. Candidates who fail to qualify this test will not be offered appointment. Candidates who produce 10th or 12th standard mark state evidencing having studied the specified opted local language will not be required to undergo the language test. There is no prove Circle Transfer / Inter State Transfer for Junior Associates to be recruited.

Preliminary Examination will be conducted tentatively in the month of **January 2024** and Main Examination will be conducted te month of **February 2024**. Candidates are advised to check regularly Bank's website <a href="https://bank.sbi/web/careers/current-openings">https://bank.sbi/web/careers/current-openings</a> for details and updates. The examinations will be as detailed under poir Selection procedure.

#### VACANCIES:

Pradesh

VACANCIES	<del>5</del> :																					
		l aneurs ::		Regular Vacancies										ack	log Va							
Circle	State/ UT	Language *	Category Wise						Pw				SM		SC/ ST		_			wBD		
		<u> </u>	SC	ST		EWS	GEN	Total	VI	HI		d&e@	ESM	DESM	SC		OBC	Tot	VI	_	-	d&e T
Ahmedabad	Gujarat	Gujarati	57	123	221	82	337	820	9	8	8	8	82	36	0	82	0	82	11	10	11	10 4
Amaravati	Pradesh	Telugu/ Urdu	8	3	13	5	21	50		1	0	0	5	2	0	0	0	Ĭ	0	0	0	0
Bengaluru	Karnataka	Kannada	72	31	121	45	181	450	5	5	4	4	45	20	17	2	13	32	3	3	3	2 1
Bhopal	Madhya Pradesh	Hindi	43	57	43	28	117	288		3	3	3	28	12	4	9	1	14	0	1	1	1
	Chhattisgarh	<u> </u>	25	67	12	21	87	212	3	2	2	2	21	9	0	3	0	_	0	1	1	1
	Odisha	Odia	11	15	8	7	31	72	1	1	1	0	7	3	0	0	0	0	0	0	0	0
Chandigarh/ New Delhi	Haryana \$	Hindi/ Punjabi	50	0	71	26	120	267	3	3	3	2	26	11	0	0	0	0	0	1	0	0
	Jammu & Kashmir UT	Urdu/ Hindi	7	9	23	8	41	88	1	1	1	1	8	3	0	0	0	0	0	0	0	0
	Himachal Pradesh	Hindi	45	7	36	18	74	180	2	2	2	2	18	8	0	0	0	0	0	0	0	0
Chandigarh	Ladakh UT	Urdu/ Ladakhi/ Bhoti (Bodhi)	4	5	13	5	23	50	1	1	0	0	5	2	0	0	0	0	0	0	0	0
	Punjab	Punjabi/ Hindi	52	0	37	18	73	180	2	2	2	2	18	8	0	0	0	0	0	0	0	0
Chennai	Tamil Nadu	Tamil	32	1	46	17	75	171	2	2	2	1	17	7	0	0	0		0	0	0	0
Chennai	Puducherry	Tamil	0	0	1	0	3	4	_	0	0	0	0	0	0	0	0	0	0	0	0	0
Hyderabad	relangana	Telugu/ Urdu	84	36	141	52	212	525		5	5	5	52	23	0	0	0	0	0	0	0	0
Jaipur	Rajasthan	Hindi	159	122	188	94	377	940	10	10	9	9	94	42	2	3	0	5	0	4	0	3
		Bengali/ Nepali	26	5	25	11	47	114	2	1	1	1	11	5	0	0	0	0	0	0	0	0
Kolkata	A&N Islands	Hindi/ English	0	1	5	2	12	20	1	0	0	0	2	0	0	0	0	0	0	0	0	0
	Sikkim	Nepali/ English	0	0	0	0	4	4	1	0	0	0	0	0	0	0	0	0	0	0	0	0
Lucknow/ New Delhi	Uttar Pradesh \$	Hindi/ Urdu	373	17	480	178	733	1781	19	19	17	17	178	79	0	0	1	1	0	1	0	0
Maharashtra/ Mumbai Metro	\$	Marathi	10	8	26	10	46	100		2	0	0	10	4	0	0	0	0	0	0	0	0
New Delhi	Delhi	Hindi	65	32	117	43	180	437	5	5	4	4	43	19	0	1	0		0	1	0	0
MEW DEIII	Uttarakhand	miui	38	6	27	21	123	215	3	2	2	2	21	9	0	0	2	2	0	1	0	0
	Arunachal	English		31		6	32	60	4	۱ ا	1 4		6	2		۱	ا ا		י ק	'		

## **Important Note:**

- i. Vacancies reserved for OBC category are available to OBC candidates belonging to "Non-creamy layer". Candidates belonging to OBC category but coming in "CREAMY LAYER", are not entitled for any relaxation/ reservation available to OBC category. They should indicate their category as General OR General (LD/ VI/ HI/ d&e) as applicable.
- ii. OBC category candidate should submit the OBC certificate on format prescribed by Govt. of India, having "Non-Creamy Layer" clause issued during period 01.04.2023 to the date of taking up appointment, if selected.
- iii. Reservation for Economically Weaker Section (EWS) in recruitment is governed by Office Memorandum no. 36039/1/2019-Estt (Res) dt. 31.01.2019 of Department of Personnel & Training, Ministry of Personnel (DoPT), Public Grievance & Pensions, Government of India. Disclaimer: "EWS vacancies are tentative and subject to further directives of Government of India and outcome of any litigation. The appointment is provisional and is subject to the income & Asset certificate being verified through the proper channels."
- iv. Benefit of reservation under EWS category can be availed upon production of an 'Income and Asset Certificate' issued by a Competent Authority on the format prescribed by Govt. of India for the relevant financial year 2022-23 and valid for the year 2023-24 as per the extant DoPT guidelines.
- v. EWS candidates are required to produce for verification, the 'Income & Assets Certificate' for the relevant financial year as per the extant DoPT guidelines, on the date of document verification, which shall be intimated to the provisionally selected candidates by the Bank. Hence, the 'Income & Assets Certificate' for the relevant financial year can be obtained by the candidate on or before the date of document verification. No request for extension of time for production of 'Income & Assets Certificate' beyond the said date shall be entertained and if a candidate fails to produce the 'Income & Assets Certificate' on the date of document verification, he / she will not be considered for appointment in the Bank for the post of Junior Associates (Customer Support & sales).
- vi. Candidates who are working in SBI in the Clerical cadre are not eligible to apply under this project. Candidates who were earlier employed in State Bank of India and resigned from the Bank while in clerical cadre will also be not eligible to apply for the post.
- vii. Candidates against whom there is/ are adverse report regarding character & antecedents, moral turpitude etc. are not eligible to apply for the post.
- viii. Candidates who have defaulted in repayment under any lending arrangement with Banks or NBFCs including credit card dues and have not regularized / repaid their outstanding thereunder till the date of issuance of letter of offer of appointment by the Bank, shall not be eligible for appointment to the post. However, candidates who have regularized / repaid such outstanding on or before the date of issuance of offer of appointment but whose CIBIL status has not been updated till then, shall, on or before the date of joining, have to either get the CIBIL status updated or produce the NOCs from the lender to the effect that there is no outstanding with respect to the accounts adversely reflected in the CIBIL, failing which the letter of offer shall be withdrawn/ cancelled

## 1. ELIGIBILITY CRITERIA:

## A. Age Limit: (As on 01.04.2023)

Not below 20 years and not above 28 years as on 01.04.2023, i.e. candidates must have been born not earlier than 02.04.1995 and not later than 01.04.2003 (both days inclusive).

#### Relaxation of Upper age limit:

	11 5	
Sr.	Category	Age Relaxation
1.	SC/ST	5 years
2	OBC	3 years

#### NOTE:

- Cumulative age relaxation will not be available either items or in combination with any other items
- Candidates seeking age relaxation are required to submit or certificate(s) at the time of joining, if qualified. <u>No change i</u> <u>any candidate is permitted after registration of online</u> correspondence/ email/phone will be entertained in this registration.
- iii. Trained Apprentice of SBI: Relaxation in upper age limit to trained Apprentice of SBI who has completed th successfully in SBI on or before 31.10.2023 and his/performance is found to be satisfactory during the entir Successful completion of Apprenticeship training refers evaluation test (Trade Test) and Obtention of joint Nation Certificate jointly issued by SBI-NSDC/ BFSI-SSC.

### B. Essential Academic Qualifications: (As on 31.12.2023

Graduation in any discipline from a recognised University qualification recognised as such by Central Governmentaring integrated dual degree (IDD) certificate should ensor passing the IDD is on or before 31.12.2023.

Those who are in the final year/ semester of their graduatic provisionally subject to the condition that, if provisionally have to produce proof of having passed the graduation of before 31.12.2023.

- **Note:** (a) The date of passing eligibility examination appearing on the mark sheet/certificate or provisional ce the University/Institute. In case the result of a particular posted on the website of the University/Institute, a certifical appropriate authority of the University/Institute indicating the result was posted on the website will be taken as the
- (b) Matriculate Ex-servicemen, who have obtained the Inc Certificate of Education or corresponding certificate in the after having completed not less than 15 years of service in the Union are also eligible for the post. Such certificates sl or before 31.12.2023.

# 2. RESERVATION FOR PERSONS WITH BENCHMARK DI (PwBD):

4% horizontal reservation has been provided to Persons Disabilities as per section 34 of "The Rights of Persons witl (RPWD), 2016". The post is identified suitable for thundernoted categories of disabilities as defined in the Sch Act 2016:

**Funct** 

Requir

Rea

S- Sitting

W- Walking

MF- Manip

SE- Seeing

H- Hearing

C- Commun

Fingers RW-

Writing

Suitable Category of Benchmark Disabilities							
a) Blind, Low Vision							
b) Deaf, Hard of Hearing							
c) One Arm, Both Arms, One Leg, Both Leg, Cerebral Palsy, Leprosy Cured, Dwarfism, Acid Attacked Victims, Muscular Dystrophy, Spinal Deformity (SD) and Spinal Injury (SI) without any associated neurological/ limb dysfunction.							
d) Autism Spectrum Disorder (Mild), Intellectual Disability, Specific Learning Disability, Mental Illness							

e) Multiple Disabilities involving (a) to (d)

above

A. Visual Impairment (VI): Only those Visually Impaired (\

#### B. Hearing Impaired (HI):

- a. Deaf: means person having 70 DB hearing loss in speech frequencies in both ears
- **b. Hard of Hearing:** means person having 60 DB to 70 DB hearing loss in speech frequencies in both ears.
- **C. Locomotor Disabilities (LD):** Only those persons are eligible to apply under Locomotor Disability (LD) category who have inability to execute distinctive activities associated with movement of self and objects resulting from affliction of musculoskeletal or nervous system or both, including Cerebral Palsy, Leprosy Cured, Dwarfism, Muscular Dystrophy, Acid Attack Victims, Spinal Deformity (SD) and Spinal Injury (SI) without any associated neurological/ limb dysfunction. Orthopedically challenged persons are covered under locomotor disability with following benchmark:
  - i. OA One arm affected (Right or Left)
  - ii. BA Both arms affected
  - iii. **OL** One leg affected (Right or Left)
  - iv. BL Both Leg affected

Persons with OA & BA category should have normal bilateral hand functions.

- **a.** "Leprosy cured person" means a person who has been cured of leprosy but is suffering from:
  - Loss of sensation in hands or feet as well as loss of sensation and paresis in the eye and eye-lid but with no manifest deformity;
  - Manifest deformity and paresis but having sufficient mobility in their hands and feet to enable them to engage in normal economic activity;
  - iii. Extreme physical deformity as well as advanced age which prevents him/ her from undertaking any gainful occupation, and the expression "leprosy cured" shall be construed accordingly;
- b. "Cerebral palsy" means a Group of non-progressive neurological conditions affecting body movements and muscle coordination, caused by damage to one or more specific areas of the brain, usually occurring before, during or shortly after birth;
- **c.** "Dwarfism" means a medical or genetic condition resulting in an adult height of 4 feet 10 inches (147 centimeters) or less;
- d. "Muscular dystrophy" means a group of hereditary genetic muscle disease that weakens the muscles that move the human body and persons with multiple dystrophy have incorrect and missing information in their genes, which prevents them from making the proteins they need for healthy muscles. It is characterised by progressive skeletal muscle weakness, defects in muscle proteins, and death of muscle cells and tissue;
- **e. "Acid attack victims"** means a person disfigured due to violent assaults by throwing of acid or similar corrosive substance.
- **D.** 'd' & 'e': Only those persons, who suffer from any one of the following types of disabilities, are eligible to apply under this category:
  - a. "Specific Learning Disability" (SLD) means a heterogeneous group of conditions wherein there is a deficit in processing language, spoken or written, that may manifest itself as a difficulty to comprehend, speak, read, write, spell, or to do mathematical calculations and includes such conditions as perceptual disabilities, dyslexia, dysgraphia, dyscalculia, dyspraxia and developmental aphasia.
  - b. "Mental Illness" (MI) means a substantial disorder of thinking, mood, perception, orientation or memory that grossly impairs judgment, behavior, capacity to recognize reality or ability to meet the ordinary demands of life, but does not include retardation which is a condition of arrested or incomplete development of mind of a person, specially characterised by sub normality of intelligence.
  - c. "Autism spectrum disorder (Mild)" (ASD- M) means a neurodevelopmental condition typically appearing in the first three years

#### Use of Scribe & compensatory time:

- i. The facility of scribe would be allowed to a person who 40% or more if so desired by the person and is meant for c with disability who have physical limitation to write includin all such cases where a scribe is used, the following rules were also as a scribe in the following rules were a scribe in the following rules were also as a scribe in the following rules were also as a scribe in the following rules were also as a scribe in the following rules were also as a scribe in the following rules were a scribe in the following rules were also as a scribe in the following rules were a scribe in
  - **a.** Candidates eligible for and who wish to use the service exam should carefully indicate the same in their online and thei
  - **b.** Both the candidate and the scribe will have to undertaking, in the prescribed format with passport size scribe at the time of online examination.
  - **c.** Such candidates who are eligible to use a scribe sh compensatory time of 20 minutes for every hour of whether availing the facility of scribe or not.
  - d. Candidate will have to arrange their own scribe and a
  - **e.** Any candidate who is not eligible to use scribe as preferred above, uses scribe in the online examination shot oparticipate further in the recruitment process.
  - **f.** Any candidate who is using scribe should ensure that use scribe in the exam as per the guidelines mentioned
  - **g.** Any candidate using scribe in violation of the above stand disqualified and can be removed from service already joined the Bank.
  - h. During the examination, at any stage, if it is found is independently answering / solving the question the examination session for such candidate will be candidate's candidature will be cancelled. The candidates using the services of a scribe will also is reported after the examination by the test administ that the scribe independently answered the question
  - i. Scribe will be allowed to be used as per the guide Office Memorandum F.No.16-110/2003-DDIII dated Feb Government of India, Ministry of Social Justice & Department of Disability Affairs, New Delhi and clarif Government of India, Ministry of Financial, Deptt. of Fivide letter No. F. No. 3/2/2013-Welfare dated 26.04.2013
- Further, In terms of Office Memorandum F. No .29-6/2 10/08/2022 of GOI Ministry of Social Justice 8 Department of Empowerment of persons with Disabiliti the facility of scribe and/or compensatory time shall be the Persons with Disabilities covered under section 2(s 2016 but not covered under the definition of section 2 (i.e. persons having less than 40% disability and in writing), to those having difficulty in writing, subject a certificate to the effect that person concerned has limit that scribe is essential to write examination on his/ he competent medical authority of a Government healtho per prescribed Proforma at Appendix-I of the said O candidate opts to bring his own scribe, the qualificat should be one step below the qualification of the can examination. Candidate opting for own scribe should su own scribe as per Proforma at Appendix-II of the said C

#### 3. EX-SERVICEMEN (ESM)

Only those candidates shall be treated as Ex-Servicem revised definition as laid down in Government of India, Affairs, Department of Personnel and Administrative Re No.36034/5/85/ Estt (SCT) dated 27th October, 1986 at time to time.

<u>Disabled Ex-Servicemen (DESM)</u>: Ex-Servicemen who Armed Forces of the Union were disabled in operation a or in disturbed areas shall be treated as Disabled Ex-Ser

#### NOTE:

- **A. i.** Candidates, who are released/retired from Armed Forces, are required to submit a certificate as per **Proforma 'A'** attached to this advertisement if they do not possess discharge certificate/booklet.
  - ii. The candidates, who are still serving in Armed Forces and desirous of applying under Ex-Servicemen category will be required to submit a certificate (Proforma 'B') from the competent authority showing his/her date of completion of the Specific Period of Engagement (SPE) along with declaration (Proforma 'C'). Such candidates whose SPE is completed on or before 31.10.2024 only are eligible to apply under this recruitment. They will also be required to submit the release letter along with a self-declaration at the time of joining the Bank that he/she is entitled to the benefits admissible to Ex-Servicemen in terms of Govt. of India rules.
  - iii. Those candidates, who have already completed their initial period of engagement and are on extended assignment, are required to submit certificate as per **Proforma** 'D'. If selected, such candidates mentioned in (ii) and (iii) above, should get released and join the Bank on or before 31.12.2024. These certificates are required to be submitted at the time of joining invariably.
- **B.** The Territorial Army Personnel will be treated as Ex-Servicemen w.e.f. 15.11.1986.
- **C.** An Ex-Serviceman who has once joined a Government job on the civil side after availing of the benefits given to him as an Ex-Serviceman for his reemployment, his Ex-Serviceman status will be governed in terms of OM No.36034/1/2014-Estt.(Res.) dated 14.08.2014 of Government of India, Ministry of Personnel, Public Grievances and Pensions.
- **4. SELECTION PROCEDURE:** The selection process will consist of on-line test (Preliminary & Main exam) and test of specified opted local language.

**Phase-I: Preliminary Examination:** Online Preliminary Exam consisting of Objective Tests for 100 marks will be conducted online. This test would be of 1-hour duration consisting of 3 Sections as follows:

SI.	Name of Test	Medium of Exam	No. of Questions	Max. Marks	Duration
1.	English language	English	30	30	20 min.
2.	Numerical Ability	*	35	35	20 min.
3.	Reasoning Ability	*	35	35	20 min.
	Total	*	100	100	1 Hour

Each test will have a separate timing as mentioned above. There will be negative marks for wrong answers in the Objective tests. 1/4<sup>th</sup> of mark assigned for question will be deducted for each wrong answer. No minimum qualifying marks are prescribed for individual test OR for aggregate score. Section wise marks will not be maintained.

Adequate number of candidates in each category as decided by the Bank (approximately 10 times the numbers of vacancies. subject to availability) will be shortlisted for the Main Exam from the list of all candidates arranged in descending order of aggregate marks scored.

**Phase - II: Main Examination:** Structure of Online Main Exam would be as follows:

SI.	Name of Test	Medium of Exam	No. of Questions	Max. Marks	Duration
1.	General/ Financial Awareness	*	50	50	35 min.
2.	General English	English	40	40	35 min.
3.	Quantitative Aptitude	*	50	50	45 min.
4.	Reasoning Ability & Computer Aptitude	*	50	60	45 min.
	Total		100	200	2 ⊔∞ 40

conduct and performance is found to be satisfactory training period. Successful completion of Apprent refers to passing of skill evaluation test (Trade Test) joint National Apprenticeship Certificate jointly issue BFSI-SSC.

Merit list will be drawn State wise, category wise. Candi the test (main examination) will be placed according to marks in descending order in respective States and Cate

**NOTE:** Other detailed information regarding the examination the 'Acquaint Yourself' booklet, which will be made eligible candidates along with the call letter for the test.

### \* List of medium of examination according to state a

Sr.	State/UT	Medium of Exam
1	Andaman & Nicobar	English, Hindi
2	Andhra Pradesh	English, Hindi, Telugu, U
3	Arunachal Pradesh	English, Hindi
4	Assam	English, Hindi, Assames
5	Bihar	English, Hindi
6	Chhattisgarh	English, Hindi
7	Delhi	English, Hindi
8	Gujarat	English, Hindi, Gujarati
9	Haryana	English, Hindi, Punjabi
10	Himachal Pradesh	English, Hindi
11	Jammu & Kashmir	English, Hindi, Urdu
12	Jharkhand	English, Hindi
13	Karnataka	English, Hindi, Kannada
14	Kerala	English, Hindi, Malayalar
15	Ladakh	English, Hindi, Urdu
16	Lakshadweep	English, Hindi, Malayalar
17	Madhya Pradesh	English, Hindi
18	Maharashtra	English, Hindi, Marathi
19	Manipur	English, Hindi, Manipuri
20	Meghalaya	English, Hindi
21	Mizoram	English, Hindi
22	Nagaland	English, Hindi
23	Odisha	English, Hindi, Odia
24	Puducherry	English, Hindi, Tamil
25	Punjab	English, Hindi, Punjabi
26	Rajasthan	English, Hindi
27	Sikkim	English, Hindi
28	Tamil Nadu	English, Hindi, Tamil
29	Telangana	English, Hindi, Telugu, U
30	Tripura	English, Hindi
31	Uttar Pradesh	English, Hindi, Urdu
32	Uttarakhand	English, Hindi
33	West Bengal	English, Hindi, Bengali
	ı	1 3

#### Test of specified opted local language:

Those who qualify for selection and produce 10th or 12 sheet/ certificate evidencing having studied the spec

Final selection will be subject to-

- Verification of eligibility for the post and information furnished in the online application.
- Qualifying in test of specified opted local language, where applicable, as detailed above.

Results of the candidates who have provisionally qualified for selection will be made available on the Bank's website.

**Wait List:** A wait list of up to 50% of vacancies (State-category wise) will be maintained. Candidates will be released from this waitlist on quarterly basis against non-joining and resignation out of the current batch only, subject to the candidates securing minimum qualifying marks as may be stipulated by the Bank for selection. This wait list will be valid for a period of one year from the date of declaration of final result.

- **5. Preliminary Exam** is tentatively scheduled in **January 2024**: A Tentative List of examination centres is provided under Annexure I.
  - Candidate should choose the name of the Centre where he/ she desires
    to take the examination. SBI, however, reserves the right to cancel any
    of the examination centres and/or add some other centres, at its
    discretion, depending upon the response, administrative feasibility etc.
    SBI also reserves the right to allot the candidate to any centre other
    than one he/she has opted for.
  - No request for change of centre for examination shall be entertained.
  - Candidate will appear for the examination at the allotted centre at his/her own risk and expenses and SBI will not be responsible for any injury or losses etc. of any nature.
  - Any unruly behaviour/ misbehaviour in the examination hall may result in cancellation of candidature, disqualification from future exam conducted by SBI.
  - Call letter for Preliminary Exam: Call letter of Preliminary Exam will
    not be collected at the examination venue. However, it will be duly
    authenticated/ Stamped by the exam centre staff. Candidate will
    need to retain the call letter (along with authenticated/ stamped
    copy of the ID proof) safely. Those candidates who are called for
    Main Exam will be required to bring this call letter along-with Main
    Exam call letter and other requisite documents as per information
    provided in the "acquaint yourself booklet" and call letter.

However, scribe form (wherever applicable) will be collected during the Preliminary Exam.

Candidates need to bring two additional photographs (same as pasted by the candidate on call letter) along-with the call letter and other requisite documents as per information provided in the "acquaint yourself booklet" and call letter.

Candidates reporting without photograph pasted on the call letter or without two additional photographs (same as pasted on call letter) will not be allowed to appear for the exam.

(It is advisable that candidate retains about 8 copies of the same photograph which is uploaded at the time of Application as these would be needed for further stages of this selection process)

**6. PAY SCALE**: Rs.17900-1000/3-20900-1230/3-24590-1490/4-30550-1730/7-42600-3270/1-45930-1990/1-47920.

The starting Basic Pay is Rs.19900/- (Rs.17900/- plus two advance increments admissible to graduates)

7. EMOLUMENTS: The total starting emoluments of a Clerical Cadre employee payable at Metro like Mumbai will be around Rs.37,000/- per month inclusive of D.A., other allowances at the current rate and two additional increments for newly recruited graduate junior associates.

9. PRE-EXAMINATION TRAINING: Bank will arrange training for SC/ST/OBC/Ex-servicemen/Religious Min candidates in consonance with the guidelines issued b India. Pre-Examination Training will be conducted or Candidates who opt for and wish to avail of Pre-Examination Service of Service Service

#### **10. CALL LETTERS FOR EXAMINATION:**

- a. Preliminary Examination: The candidates should defect and an "acquaint yourself booklet" by entering number and password/date of birth from the Bank's very from 27.12.2023 onwards.
- b. Main Examination: Candidates qualified for main e be able to download their call letter from the Bank's the instructions available on the screen) tentatively onwards.
- c. At the time of Main Exam: Candidates must bring of Preliminary Exam call letter (with authenticated copwell as Main Exam call letter at the time of Madocuments along-with other requisite documents need during the Main Exam.
- d. Candidates need to bring two additional photographs by the candidate on call letter) along-with the cal requisite documents as per information provided yourself booklet" and call letter.

Candidates reporting without photograph pasted on without two additional photographs (same as paste will not be allowed to appear for the exam.

NO HARD COPY OF THE CALL LETTER (PRELIMACQUAINT YOURSELF BOOKLET WILL BE SENT BY

- 11. IDENTITY PROOF TO BE PRESENTED/ SUBMITTED A (PRELIMINARY/ MAIN) EXAMS: The candidates must identity proof such as passport/ Aadhar/ PAN Card/ Drivin Card/ Bank Passbook with duly attested Photograph/ Ide by School or College/ Gazetted Officer in the official letter as well as a self-attested Photocopy thereof. The photograph should be presented along with call letter to the examination hall, failing which or if identity of candidate candidate will not be permitted to appear for the test.
- 12. BIOMETRIC VERIFICATION: Bank, at various stages, m impression or IRIS of candidates in digital format for bio of genuineness of the candidates. Candidate will ensure timpression or IRIS is captured at various stages and any lead to rejection of the candidature. In case of any candinot genuine, apart from taking legal actions against candidature will be cancelled. As such, they are advised external matter like mehndi, ink, chemical etc. on their has

#### 13. ACTION AGAINST CANDIDATES FOUND GUILTY OF

- a. Candidates are cautioned that they should not furnis that are false, tampered/fabricated and they should material information while filling up the application for
- b. At the time of exam, if a candidate is (or has been) fo
  - i. using unfair means during the examination OR
  - ii. impersonating or procuring impersonation by an
  - iii. misbehaving in the examination hall OR
  - iv. resorting to any irregular or improper means in his/her candidature for selection OR
  - w obtaining support for his/hor candidature by any

# d. USE OF MOBILE PHONES, PAGERS, CALCULATORS OR ANY SUCH DEVICES:

- i. Mobile phones, pagers or any other communication devices are not allowed inside the premises where the examination is being conducted. Any infringement of these instructions shall entail cancellation of candidature and disciplinary action including ban from future examinations.
- ii. Candidates are advised in their own interest not to bring any of the banned item including mobile phones/pagers etc. to the venue of the examination, as arrangement for safekeeping cannot be assured.
- **iii.** Candidates are not permitted to use or have in possession of calculators in examination premises.

#### 14. APPLICATION FEE AND INTIMATION CHARGE: (Non-Refundable)

SI.	Category	Fee/ intimation Charges
1.	SC/ ST/ PwBD/ ESM/DESM	Nil
2.	General/ OBC/ EWS	Rs 750/-

Fee/ Intimation charges once paid will NOT be refunded on any account nor can it be held in reserve for any other exam or selection.

**15. HOW TO APPLY:** Candidates can apply online and no other mode of application will be accepted.

Candidates will be required to register themselves online through Bank's website <a href="https://bank.sbi/web/careers/current-openings">https://bank.sbi/web/careers/current-openings</a> OR <a href="https://www.sbi.co.in/web/careers/current-openings">https://www.sbi.co.in/web/careers/current-openings</a> - Recruitment of Junior Associates 2023. After registration candidates are required to pay the requisite application fee through online mode by using debit card/ credit card/ Internet Banking.

**Helpdesk:** In case of any problem in **filling** up the form, payment of fee/intimation charges or receipt of Admission/call letter, queries may be made at telephone no. 022-22820427 (between 11:00 AM and 05:00 PM only on **Bank working days**) or lodge his/her query on <a href="http://cgrs.ibps.in">http://cgrs.ibps.in</a>

Candidates are advised not to forget to mention 'Recruitment of Junior Associate-2023' in the subject of the email.

**Pre-requisites for Applying Online:** Candidates should have valid email ID & mobile no. which should be kept active till the declaration of results. It will help him/ her in getting call letter/ advices etc. by email/ SMS.

#### A. GUIDELINES FOR FILLING ONLINE APPLICATION:

- a. Candidates should first scan their photograph, signature, left hand thumb impression, hand-written declaration and SBI Apprenticeship Certificate (if applicable) as detailed under guidelines for scanning the photograph and signature (Annexure-II).
- b. The text for the hand-written declaration is as follows:

"I,\_\_\_\_\_(Name of the candidate), Date of Birth \_\_\_\_\_hereby declare that all the information submitted by me in the application form is correct, true and valid. I will present the supporting documents as and when required. The signature, photograph and left thumb impression is of mine".

- **c. Left Thumb Impression:** If a candidate is not having left thumb, he/she may use his /her right thumb for applying)
- d. Candidates to visit Bank's website <a href="https://bank.sbi/careers/Current-openings">https://bank.sbi/careers/Current-openings</a> or <a href="https://www.sbi.co.in/careers/Current-openings">https://www.sbi.co.in/careers/Current-openings</a> and open the appropriate Online Application Form, available under Recruitment of Junior Associates.
- e. Fill the application carefully. Once the application is filled in completely, candidates should submit the data. In the event of candidates not being able to fill the data in one go, they can save the data already entered. When the data is saved, a provisional registration number and password will be generated by the system and displayed on the screen. Candidates should note down the

- h. On successful completion of transaction, e-receip form with fee details will be generated, which m record. Printout of Application Form is NOT to
- i. If the online transaction is not successfully corregister again and make payment online.

## B. GUIDELINES FOR SCANNING THE PHOTOGRAF LEFT HAND THUMB IMPRESSION, HANDWRITTEN AND SBI APPRENTICESHIP CERTIFICATE (IF APPL

Before applying online, a candidate will be req scanned(digital) image of his/ her photograph, sig thumb impression, handwritten declaration and SE Certificate (If applicable) as per the specifications given II. Online application will not be registered unless of photo, signature, thumb impression, handwritten de Apprenticeship Certificate as specified.

- **Note: i.** In case the face in the photograph or significant impression or hand-written declaration candidate's application may be rejected.
  - ii. In case the photograph/ signature/ thumb written declaration is unclear, candidate application and re-upload his photograph/ impression/ hand written declaration/ St Certificate.

#### **16. GENERAL INFORMATION:**

- a. Before applying for the post, the candidate should enfulfils the eligibility and other norms mentioned above the specified date and that the particulars furnished correct in all respects.
- b. The candidate should ensure that the application is stric with the prescribed format and is properly and complete
- **c.** Candidates are advised to take a printout of their s online application form after submitting the application.
- d. Candidates should satisfy themselves about their eliginal applied for. Bank would admit to the test all the candidate the post with the requisite fee on the basis of information online application and shall determine their eligibility of joining. Admission to tests will be purely provisional worf age/ qualification/ category (SC/ ST/ OBC/ EWS/ Pwletc. of the candidates with reference to documents.
- Request for change/ correction in any particular category) in the application form, once submitted entertained under any circumstances. No corresponding will be entertained in this regard. Candidate to fill up the online application carefully and furninformation in the application.
- f. Candidates are advised in their own interest to apply of the closing date and not to wait till the last date to avoid disconnection/inability/failure to log on to the website on load on internet or website jam.
- g. SBI does not assume any responsibility for the candida to submit their applications within the last date on acc reasons or for any other reason beyond the control of S
- h. Not more than one application should be submitted by case of multiple applications, only the last valid (compared will be retained and the application fee/intimation characteristic other registrations will stand forfeited. Multiple attendance a candidate in exam will be summarily rejected/candidate.
- i. The possibility for occurrence of some problems in the the examination cannot be ruled out completely, which

- m. SC/ST candidate who has migrated from a state where his/her community is scheduled, to another state where his/her community is not scheduled, will continue to be deemed as SC/ST.
- **n.** A declaration will have to be submitted in the prescribed format by candidates seeking reservation under OBC category stating that he/ she does not belong to the creamy layer as on last date of registration.
- o. OBC certificate containing the 'Non-creamy layer' clause, issued during the period 01.04.2023 to the date of taking up the appointment, if found suitable for, will have to be submitted at the time of joining.
- p. Benefit of reservation under EWS category can be availed upon production of an 'Income and Asset Certificate' issued by a Competent Authority on the format prescribed by Govt. of India for the relevant financial year as per the extant DoPT guidelines.
- **q.** Candidates are advised to keep their registered e-mail ID/mobile active for receiving advice, viz. call letters/advice etc.
- r. Appointment of selected candidates is subject to his/her being declared medically fit as per the requirement of the Bank and satisfactory completion of KYE (Know your employee) formalities. Such appointment will also be subject to the service and conduct rules of the Bank.
- s. DECISIONS OF BANK IN ALL MATTERS REGARDING CONDUCT OF TESTS AND SELECTION WOULD BE FINAL AND BINDING ON ALL CANDIDATES. NO REPRESENTATION OR CORRESPONDENCE WILL BE ENTERTAINED BY THE BANK IN THIS REGARD.
- t. The applicant shall be liable for civil/ criminal consequences in case the information submitted in his/ her application are found to be false at a later stage
- u. Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and/or an application in response thereto can be instituted only in Mumbai and Courts/ Tribunals/ Forums at Mumbai only shall have sole and exclusive jurisdiction to try any cause/dispute.
- v. The new recruits must have flair for marketing and will be required to make customer calls and provide banking services, advisory services and

- cross sell products etc. inside and outside Bank prer may involve extensive outdoor travelling. Depending u there will be flexible working hours and working in shifts
- w. As record for this project will not be maintained a declaration of result of online test, the information/da project will not be available thereafter.
- x. After a candidate is selected but before joining the Ba will be required to provide details regarding criminal against him /her, if any. The Bank may also conceptification, inter alia including verification of police recordereserves right to deny the appointment depending upon and/or independent verification.
- **17. ANNOUNCEMENTS:** All further announcements/details process will only be published/provided on SBI au <a href="https://bank.sbi/web/careers">https://bank.sbi/web/careers</a> or <a href="https://www.sbi.co.in/wtime">https://www.sbi.co.in/wtime</a> time.
- 18. DISCLAIMER: In case it is detected at any stage of r candidate does not fulfil the eligibility norms and/ or furnished any incorrect/ false information or has suppres fact(s), indulge in unfair practice during examination, his will stand cancelled. If any of these shortcomings is/ are d appointment, his/ her services are liable to be termina bank in all matters regarding eligibility, conduct of wri other tests and selection would be final and binding on a representation or correspondence will be entertained by regard.
- 19. BANK RESERVES RIGHT TO CANCEL THE RECRUIT ENTIRELY AT ANY STAGE.

#### CANVASSING IN ANY FORM WILL BE A DISQUALIFICATION

This advertisement is also available on Bank's Website: <a href="https://bank.sbi/web/careers">https://bank.sbi/web/careers</a> or <a href="https://www.sbi.co.in/web/careers">https://bank.sbi/web/careers</a> or <a href="https://www.sbi.co.in/web/careers">https://www.sbi.co.in/web/careers</a>

The Bank is not responsible for printing errors, if any.

Mumbai 17.11.2023 **General Man** 

# Tentative List of Centres for Pre-Examination Training, Preliminary Examination and Main Examination

State Code	State/ UT	Exam Centre
11	Andaman & Nicobar Island	Port Blair
12	Andhra Pradesh	Anantpur, Bhimavaram, Chirala, Gudur, Guntur, Kadapa, Kakinada, Kurnool, Nandyal, Narasaraopet, Nellore, Rajahmundry, Rajampet, Srikakulam, Tadepalligudem, Tirupati, Vijaywada, Vishakhapatnam, Vizianagaram,
13	Arunachal Pradesh	Naharlagun
14	Assam	Dibrugarh, Guwahati, Jorhat, Silchar, Tezpur
15	Bihar	Arrah, Bhagalpur, Darbhanga, Gaya, Muzaffarpur, Patna, Purnea
16	Chandigarh	Chandigarh - Mohali
17	Chhattisgarh	Bhilai Nagar, Bilaspur, Raipur
18	Delhi NCR	Delhi/ NCR (All NCR cities)
19	Goa	Madgaon, Panaji
20	Gujarat	Ahmedabad-Gandhinagar, Anand, Jamnagar, Mehsana, Rajkot, Surat, Vadodara
21	Haryana	Ambala, Faridabad, Gurugram, Kurukshetra
22	Himachal Pradesh	Bilaspur, Hamirpur, Mandi,
23	Jammu & Kashmir	Jammu, Samba, Srinagar
24	Jharkhand	Dhanbad, Hazaribagh, Jamshedpur, Ranchi
25	Karnataka	Ballari, Bengaluru, Belgaum, Davangere, Gulbarga, Hassan, Hubli-Dharwad, Mangalore, Mysore, Shimoga, Udupi
26	Kerala	Alappuzha, Idukki, Kannur, Kochi, Kollam, Kottayam, Kozhikode, Malappuram, Palakkad, Pathanamthitta, Thiruvananthapuram, Thrissur
27	Ladakh	Leh, Kargil
28	Lakshadweep	Kavaratti
29	Madhya Pradesh	Bhopal, Gwalior, Indore, Jabalpur, Satna, Ujjain

State Code	State/ UT	Exam Centre
30	Maharashtra	Ahmednagar, Akola, Amravati, Sambhaji Nagar (Aurangabad), D Kolhapur, Latur, Mumb Mumbai/MMR, Nagpur, Nanded, Raigad, Sangli, Satara, Solapur
31	Manipur	Imphal
32	Meghalaya	Shillong
33	Mizoram	Aizawl
34	Nagaland	Dimapur, Kohima
35	Odisha	Balasore, Berhampur (Ganjam), B Cuttack, Rourkela, Sambalpur
36	Puducherry	Puducherry
37	Punjab	Amritsar, Bhatinda, Jalandhar, Mol
38	Rajasthan	Ajmer, Bikaner, Hanumangarh, Ja Kota, Sikar, Udaipur
39	Sikkim	Bardang - Gangtok
40	Tamil Nadu	Chennai, Coimbatore, Cudda Kanchipuram, Karur, Krishnag Nagercoil, Namakkal, Ramanathal Thanjavur, Thiruchirapalli, Tirune Virudhunagar
41	Telangana	Hyderabad, Karimnagar, Mahabubnagar, Nalgonda, Waran
42	Tripura	Agartala
43	Uttar Pradesh	Agra, Aligarh, Bareilly, Faizabac Gonda, Gorakhpur, Jhansi, Kan Mathura, Meerut, Moradabad, M Noida & Greater Noida, Prayagra Varanasi
44	Uttarakhand	Dehradun, Haldwani, Roorkee
45	West Bengal	Asansol, Durgapur, Greater Kolk Howrah, Kalyani, Siliguri

P

#### Guidelines for scanning and Upload of Photograph, Signature, Left Hand Thumb Impression, Hand-written Declaration and SBI App Certificate

Before applying online, a candidate will be required to have a scanned (digital) image of his/ her photograph, signature, left hand thumb impression, handwritten declaration and SBI Apprenticeship certificate as per specifications given below.

a. The text for the hand-written declaration is as follows:

"I,\_\_\_\_\_(Name of the candidate), Date of Birth \_\_\_\_\_\_, hereby declare that all the information submitted by me in the application form is correct, true and valid. I will present the supporting documents as and when required. The signature, photograph and left thumb impression is of mine".

**b.** Left Thumb Impression: If a candidate is not having left thumb, he/she may use his /her right thumb for applying).

### (i) Photograph Image: (4.5 cm x 3.5 cm)

- Photograph must be a recent passport style colour picture.
- Make sure that the picture is in colour, taken against a light-coloured, preferably white, background.
- Look straight at the camera with a relaxed face
- If picture is taken on a sunny day, have the sun behind you, or place yourself in shade, so that you are not squinting and there are no harsh shadows
- If you have to use flash, ensure there's no "red-eye"
- If you wear glasses make sure that there are no reflections and your eyes can be clearly seen.
- Caps, hats and dark glasses are not acceptable. Religious headwear is allowed but it must not cover your face.
- Dimensions 200 x 230 pixels (preferred)
- Size of file should be between 20 kb–50 kb
- Ensure that size of the scanned image is not more than 50kb. If the size of the file is more than 50 kb, then adjust the settings of the scanner such as the DPI resolution, no. of colours etc., during the process of scanning.
- Photo uploaded should be of appropriate size and clearly visible.
- It is advisable that candidate retains about 8 copies of the same photograph which is uploaded at the time of online application as these would be needed for further processes of this selection process.

### (ii) Signature, Left thumb impression and Hand-writing declaration Image and SBI Apprenticeship Certificate:

- The applicant has to sign on white paper with Black Ink pen.
  - Dimensions 140 x 60 pixels (preferred)
  - Size of file should be between 10 kb 20 kb
  - Ensure that the size of the scanned image is not more than 20 kb.
  - Signature uploaded should be of appropriate size and clearly visible.
- The applicant has to put his left thumb impression on a white paper with black or blue ink.
  - File type: jpg / jpeg
  - Dimensions: 240 x 240 pixels in 200 DPI (Preferred for required quality) i.e. 3 cm x 3 cm (Width x Height).
  - File Size: 20 kb 50 kb
- The applicant has to write the declaration in English clearly on a white paper with black ink.
  - File type: jpg / jpeg
    - **Dimensions:** 800 x 400 pixels in 200 DPI (Preferred for required

Ensure that Photo, Signature thumb impression, hand-w declaration and SBI Apprenticeship Certificate are uploa specified spaces only in the online application form.

### Scanning the documents:

- Set the scanner resolution to a minimum of 200 dpi (dots
- Set color to true color.
- File size as specified above.
- Crop the image in the scanner to the edge of the photog left thumb impression/ hand-written declaration/ SBI Certificate, then use the upload editor to crop the image (as specified above).
- The image file should be JPG or JPEG format. An example image 01. jpg or image 01. jpg Image dimensions can listing the folder files or moving the mouse over the file image.
- Candidates using MS Windows/MSOffice can easily obtai .jpeg format by using MS Paint or MSOffice Picture Man documents in any format can be saved in .jpg format by option in the File menu. Size can be adjusted by using resize option.

#### Procedure for Uploading the documents:

- While filling in the Online Application Form the candidate with links to upload his/her photograph, signature, left thur handwritten declaration and SBI Apprenticeship Certificate
- Click on the respective link "Upload Photograph/ Signat impression/ hand-written declaration".
- Browse and Select the location where the Scanned Photogr left thumb impression/ hand-written declaration file has been
- Select the file by clicking on it.
- Click the 'Open/Upload' button.
- If the file size and formats are not as prescribed, an error n displayed.
- Preview of the uploaded image will help to see the quality of case of unclear/ smudged, the same may be re-uploaded to clarity/ quality.

Your Online Application will not be registered unless yo photograph, signature, left thumb impression, declaration and SBI Apprenticeship Certificate (If a specified.

#### Note:

- (1) In case the face in the photograph or signature of impression or the handwritten declaration is unclear / scandidate's application may be rejected.
- (2) After uploading the Photograph / signature / left thumb hand-written declaration in the online application forn should check that the images are clear and have be correctly. In case the photograph or signature or impression or the handwritten declaration is not promir the candidate may edit his/ her application and re-up photograph or signature or left thumb impression or the declaration, prior to submitting the online application fo

# Proforma – A Form of Certificate applicable for Released/Retired Personnel

It is cer	tified 1	that	l No.		Rank .				
Name									
whose	date	of	birth	is		has	rendered	service	from
to			in Army/ Navy/ Air Force.						

- 2. He has been released from Military Services:
  - a. \* on completion of assignment otherwise than
    - i. by way of dismissal, or
    - ii. by way of discharge on account of misconduct or inefficiency, or
    - iii. on his own request, but without earning his pension, or
    - iv. he has not been transferred to the reserve pending such release
  - **b.** \* on account of physical disability attributable to Military Service
  - c. # on invalidment after putting in at least five years of Military Service
- **3.** He is covered under the definition of Ex-Serviceman (Re-employment in Central Civil Services & Posts) Rules, 1979 as amended from time to time.

Place: Signature Seal
Date: Name & Designation of the Competent Authority\*\*

# Delete the paragraph which is not applicable.

#### Proforma - C

Undertaking to be given by serving Armed Force personnel wh released within one year

- 1. I understand that if selected on the basis of the recruitment which this application relates, my appointment will be producing documentary evidence to the satisfaction of authority that I have been duly released/retired/discha Armed Forces and that I am entitled to the benefits ad Servicemen in terms of the Ex-Servicemen (Re-employr Civil Service and Posts) Rules, 1979, as amended from tir
- 2. I also understand that I shall not be eligible to be appointed reserved for Ex-serviceman in regard to the recruitment of examination, if I have at any time prior to such appointment employment on the civil side (including Public Sector Autonomous Bodies/Statutory Bodies, Nationalised Baravailing of the concession of reservation of vacancies acceptable.)

Place: Signature
Date: Name of ca

#### Proforma - B

Form of Certificate for Serving Personnel

(Applicable for serving personnel who are due to be released within one year)

It is certified that No	Rank
Name	
whose date of birth is	is serving in Army/ Navy/ Air
Force from	

- **2.** He is due for release retirement on completion of his specific period of assignment on ......
- 3. No disciplinary case is pending against him.

Place: Signature Seal
Date: Name & Designation of the Competent Authority\*\*

#### Proforma - D

Form of Certificate applicable for Serving personnel who had completed their initial assignment and are on extended as

	is certified that No	
wł	ame nose date of birth is om	is serving in Army/ I
	He has already completed his initia	3

There is no objection to his applying for civil employment released on three months' notice on selection from the date o of appointment

Place: Signature

Date: Name & Designation of the Competent A

- \*\* Authorities who are competent to issue certificate to Armed Forces Personnel for availing Age concessions are as follo
- A. In case of Commissioned Officers including ECOs/SSCOs:
  - i. Army: Military Secretary Branch, Army Hgrs., New Delhi;
  - ii. Navy: Directorate of Personnel, Naval Hqrs., New Delhi;
  - iii. Airforce: Directorate of Personnel Officers, Air Hgrs., New Delhi.
- B. In case of JCOs/ORs and equivalent of the Navy and A
  - i. Army: By various Regimental Record Offices;
  - ii. Navy: BABS, Mumbai;
  - iii. Air Force: Air Force Records, New Delhi.

# **HOW TO APPLY**

Login to <a href="https://bank.sbi/web/careers/current-opening-10">https://bank.sbi/web/careers/current-opening-10</a>

Scroll down and click on Recruitment of Junior Associates (Customer Support & Sales

# **Download advertisement**

(Carefully read the detailed advertisement)

# **Apply Online**

(Before final submission, go through your applica Corrections will not be allowed after final submission.)











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