HARYANA PUBLIC SERVICE COMMISSION

BAYS NO. 1-10, BLOCK-B, SECTOR-4, PANCHKULA

INFORMATION FOR CANDIDATES

Advt. No. 2(i) of 2018-19

Date of Publication: 31.07.2018

Closing Date: 30.08.2018

The Commission invites online applications for recruitment to 03 temporary posts of District Attorney (Group-'A') (SC of Haryana-01, BCA of Haryana-01 and ESM (General) of Haryana-01) in Prosecution Department, Haryana.

- a. Closing date for the submission of online application with fee is **30.08.2018** (closing date).
- b. Application fees can be submitted through online mode only, using Net Banking or Debit Card/Credit Card upto 24:00 hrs. (midnight) of closing date i.e. **30.08.2018**

Note: <u>Candidates are advised not to send the hard copy of the application form. If any candidates send the hard copy of the application form the same will not be entertained.</u>

- 1. Essential Qualifications: -
 - (i) Degree of Bachelor of Law from a recognized University.
 - (ii) Should have practiced as an advocate for a period not less than seven years.
 - (iii) Knowledge of Hindi/Sanskrit upto Matric Standard or higher education.

Note: The Service Rules of this post will be governed as per Haryana State Prosecution Legal Service (Group-A) Rules, 2013 which is available at www.prosecutionhry.gov.in.

- 2. Scale of Pay: Level-11, 67700 (1st Cell)-191000 (Last Cell) as per Haryana Civil Services (Revised Pay) Rules-2016.
- 3. **Age:** A Candidate should not below 30 years and not more than 42 years age as on 30.08.2018 Closing date.
 - (i) 5 years relaxation in upper age limit shall be admissible to the candidates belonging to Scheduled caste, and BC-A of Haryana state only.
 - (ii) Upper age limit for persons with Disabilities is relaxable by 5 years to PH DESM (Gen.) and by 10 years for SC and BC-A Category candidate of Haryana.
 - (a) Upper age limit is relaxable upto the age of forty five years for the candidates belonging to the following categories:-
 - (i) Un-married female candidates of Haryana State only.
 - (ii) Women whose husbands have been ordered by civil/criminal courts to pay maintenance to them; women whose husbands have remarried; widows; women who are legally separated from their husbands or have been divorced; women living separately from their husbands for more than two years because of desertion wives of serving disabled military personnel and widows of those who were killed in action. Women living separately from their husbands due to desertion will be required to submit with their application an affidavit to the effect that she has been deserted by her husband, and has been living separately from him for more than two years and this affidavit should be countersigned by two responsible

persons such as members of the Legislature, Local Bodies including Panchayats and the Bar Association. However, where a woman who has re-married, she would not be eligible for the above concession in the matter of age.

(b) <u>Upper age relaxation in case of Ex-Servicemen/NCC Cadet Instructor</u>:-

- (i) Upper age limit is also relaxable for an ex-military person whether he joined military service before or after the declaration of emergency to the extent of his military service added by three years provided he had rendered continuous military service for a period of not less than six months before his release and further provided that he had been released otherwise than by way of dismissal or discharge on account of misconduct or inefficiency. A disabled military person is entitled to exclude from his age the period from the date he was disabled upto the date of his application for appointment to any service or post under the Govt. or till the end of emergency i.e.10-01-1968, which ever shorter.
- (ii) The persons recruited from 01-01-1963 onwards as whole time Cadet Instructors in the N.C.C. and who are released after the expiry of their initial/extended tenure will also be entitled for relaxation in age limit for purpose of employment under the State Government. The period of service rendered by them in N.C.C. may be deducted from their actual age and if the resultant age does not exceed the prescribed upper age limit of a particular post by more than three years, they may be deemed to be satisfying the conditions for appointment to that post in respect of the maximum age. Such of the whole time Cadet Instructors in N.C.C. who are released from the N.C.C. before expiry of their initial / extended tenure would also is to be given these concessions subject to the conditions that they have served in the N.C.C. for the period of not less than six months prior to their release from the N.C.C.

1. **Application Fees:**-The category wise application fee structure payable through Net Banking, Debit Card and Credit Card upto 24:00 hours midnight of closing date i.e. 30.08.2018 which is as under:-

Sr. No.	Categories of candidates	Fees
1.	For all Female candidates of General and reserved categories of Haryana and other states including female dependent of ESM(General) of Haryana only.	Rs. 125/-
2.	DESM (General) of Haryana	Rs. 500/-
3.	For Male candidates of SC / BC/ ESM categories of Haryana only.	Rs. 125/-
4.	For all Physically Handicapped candidates (with at least 40% disability) categories of Haryana only.	NIL

- **Note-(i)** Applications fees should be pay only through online mode via Net Banking or Credit/Debit card.
 - (ii) No request for remittance of fees or withdrawal of candidature form a candidate after he/she has submitted his/her online application will be entertained under any circumstances.
 - (iii) Candidates are advised to read the above instructions carefully before applying the online application form.
 - (iv) If suitable ESM category candidates are not available only then dependent sons/daughters of ESM will be considered against the posts reserved for ESM.

- (v) 2% reservation will be available to Freedom fighter/ their Children/Grand Children in case of non-availability of suitable Ex-Servicemen/Dependents of ESM/Backward Class.
- The candidates serving under Union/State Government will not be entitled to any benefit of their past service except in the case of their initial appointment under the Haryana Govt. by the direct recruitment.
- 3. **Duties:-** To represent the State in various criminal/Civil cases in courts.

Place of Posting:- To tender legal advice on various departmental matters while posted in departments.

- 4. No concession such as rent free quarter, light and water etc. will be admissible.
- 5. This post is temporary and eventually will be retained on permanent basis. The persons appointed will be probation for two years. The appointment can be terminated, if the work and conduct of the incumbent during the period of probation is in the opinion of appointing authority not satisfactory, appointing authority may at any time within the probation period dispense with his services without giving any notice, if he has been recruited by direct appointment.
- 6. New Defined Contribution Pension Scheme will be made applicable.
- 7. The eligibility of candidates with regard to age, qualifications and experience etc. is to be determined on 30.08.2018 (Closing Date).
- 8. The selected candidate must be prepared to join duty as soon as possible since the works suffering due to non-availability of required staff.

Note: The prescribed essential qualifications are minimum and mere possession of the same does not entitle the candidates to be called for interview. Where the number of applications received in response to the advertisement is large and it is not convenient or possible for the Commission to interview all the candidates, the Commission may restrict the number of candidates for interview to a reasonable limit on the basis of qualifications and experience higher than the minimum prescribed in the advertisement or by holding a screening test or any method devised by the Commission.

General Instructions to Candidates :-

Read the Instructions carefully before you start filling the online Application form.

- 1. The candidate should fill all details correctly in the Online Application Form and submitted after being satisfied that all the particulars/details have been rightly reflected in the online application form.
- 2. After submitting online application form, Registration No. and Password will be generated and the candidate should take print out of the Registration No. and Password for his record.
- 3. After successful submission of online Application Form, the candidates are advised to pay application fees through net banking, debit card and credit card upto 24:00 hours midnight of closing date i.e. **30.08.2018** and thereafter to take out the print of online Application Form.
- 4. **Submission of printed copy of the application form:** The candidates are advised/directed to retain the printed/hard copies of their online application form with them so that they should not face any problem in sending the hard copy to the Commission as and when required by the Commission at later stage within the specified period. This would be required from only those candidates who qualify for the interview. In case the candidate fails to submit the hard copy of the application form alongwith all documents relating to

his claim in the application form, i.e. Age, Category, Qualifications, Domicile, Experience, etc., the candidature of such candidate shall not be considered in the further selection process and he/she would be liable for being placed as not qualified for interview and thereby rejected. Haryana Public Service Commission will not be responsible for any delay on the part of Postal Department or Courier Agencies.

5. Candidates are advised to *fill their details in the online application form carefully* e-g Name, Father's Name, Date of Birth and Category, Qualification, Photo & Signature, fee etc. After final submission of online application form by the candidate, no change will be allowed and candidate will be responsible for any mistake in the data filled in the online application form and fees paid by him/her.

In case candidate feels that he/she has filled up the form erroneously, he/she should fill up a fresh online application form alongwith requisite fee before closing date. Fees paid earlier shall not be adjusted against the fresh online application form. The candidates must mention the detail of erroneous application forms in the appropriate column of the fresh online application form. Further after submission of online application form, no amendment/change shall be entertained. Candidates will be considered against the registration number for which he appeared in the Recruitment/ Screening Test and/or appeared in the interview.

- 6. **(a)** The benefit of reservation will be given only to those candidates who are domicile of Haryana State.
 - **(b)** The candidates seeking reservation under a particular category e.g. SC and BC-A of Haryana candidates are required to submit the requisite Certificate issued by the Competent Authority from **Parental Side only**. In case of women candidates, Certificate from in-laws (Husband's side) will not be entertained.
- 7. Candidates applying for a post must ensure that they fulfill all the eligibility conditions on the last date of application. If on verification at any time before or after the written examination or interview or appointment, it is found that they do not fulfill any of the eligibility condition or its found that the information furnished is false or incorrect their candidature will be cancelled.
- 8. **Nationality**:- In order to be eligible for applying for the post, a candidate should be:
 - a) a citizen of India, or
 - b) a citizen of Nepal, or
 - c) a subject of Bhutan, or
 - d) A person of Indian origin who has migrated from Pakistan, Burma, Srilanka and East African countries of Kenya, Uganda and the United Republic of Tanzania (Formerly Tanganyika and Zanzibar) with the intention of permanently settling in India:

Provided that a candidate belonging to categories (b), (c) and (d) shall be a person in whose favour a certificate of eligibility has been issued by the Government of India and if he/she belongs to category (d) the certificate of eligibility will be issued for a period of one year after which such candidate will be retained in service subject to his having acquired Indian Citizenship.

- 9. <u>Eligibility to be determined on</u>: The eligibility of candidates with regard to qualifications, experience, and other condition if any, will be determined as on the closing date of submission of online application forms. It is further clarified that:-
 - (i) if experience certificate is issued after closing date but the same pertains to the period prior to the closing date as per eligibility condition then the same will also be admissible.
 - (ii) it should have been acquired after acquisition of minimum essential qualification.
 - (iii) the certificate should be issued by the employer as per the specimen attached with the advertisement.
 - (iv) experience certificates must contained the details of salary, period, name of the post, nature of duties and number, date and signature of competent Authority with seal, otherwise such experience certificate will not be considered.
- 10. It is mandatory for the candidates to provide the details in the online application form for the purpose of refund in case the advertised posts are withdrawn:
 - 1. Beneficiaries Name.
 - 2. Saving/Current account number.
 - 3. Bank Name
 - 4. Branch Address
 - 5. IFSC No.

11. Regarding No Objection Certificate:-

- (i) The persons already in Government Service and persons employed in Public Sector Undertaking including Quasi Government Organizations whether in permanent, Quasi permanent or temporary capacity, should also apply online and obtain the print out of their application form and send the same to the Commission through their employers which should reach the Commission's office within a fortnight after the closing date. In case where the application is not received through proper channel or if the application is received direct, the candidate will be interviewed only if he produces the permission of his employer at the time of interview.
- (ii) (As per Haryana Govt. instructions No. 12/01/2018-2GSI dated 08.03.2018)
 - In case of recruitment relating to state of Haryana employees who have not executed any bond with the state Govt. may be allowed to forward their application to state recruitment besides without need of NOC from the Department. However a self declaration of Govt. employees is required to submit the effect that employees not facing any disciplinary proceeding. In case of employees who have executed bond with state Govt. (viz. doctors) the NOC of HOD shall, however be still required.
- (iii) If the employer's permission is not furnished due to the fact that the candidate has resigned after sending the application, that candidate will be interviewed only if he produces a letter from the employer to the effect that he has resigned from the post and his resignation has been accepted.
- (iv) The candidate who joins service under Government, Quasi Government Organization, Public Sector undertakings after the submission of application will have to produce "NO OBJETION CERTIFICATE" from the employer on or before the date of his interview failing which he will not be interviewed.

Persons in private employment are not required to submit their applications through their employer or to produce the employer's permission at the time of interview.

12. Number of posts and its category wise breakup may increase or decrease.

Announcement to this effect will be displayed on Commission's website and will also be published in the newspaper.

13. **Definition of Ex-Servicemen(ESM)**:-

"An' ex-serviceman' means a person, who has served in any rank whether as a combatant or non-combatant in the Regular Army, Navy and Air Force of the Indian Union and

- (i) who retired from such service after earning his/her pension; or
- (ii) who has been released from such service on medical grounds attributable to military service or circumstances beyond his control and awarded medical or other disability pension; or
- (iii) who has been released otherwise than on his own request from such service as a result of reduction in establishment; or
- (iv) who has been released from such service after completing the specific period of engagements, otherwise than at his own request or by way of dismissal or discharge on account of misconduct or inefficiency, and has been given a gratuity'; and includes personnel of the Territorial Army of the following categories. namely:-
 - I) Pension holders for continuous embodied service
 - II) Persons with disability attributable to military service; and
 - III) Gallantry award winners."

Note:- ESM candidates of Haryana claiming benefit under this category must have valid Identity Card and Discharge Book/ Certificate showing the date of entry into military and date of release, on the last date of submission of online application form and will have to produce the same as and when required by the Haryana Public Service Commission.

The reservation for ESM will be utilized in the order given below:-

- i) Disabled ex-servicemen with disability between 20% to 50%
- ii) Up to two dependents of Service personnel killed/disabled beyond 50%
- ii) Other ex-servicemen.

Note:-1 Disabled ex-servicemen will mean ex-servicemen who while serving in the Armed Forces of the Union, were disabled in operations against enemy or in disturbed areas or in peace time but disability attributable to military service.

Note:-2 The dependents will include besides wife/widow, dependent sons/daughters.

14. <u>Instructions related to DESM of Haryana</u>:-

The DESM (Dependent of Ex-Serviceman) candidate will be considered in the first instance in his own category i.e. General/SC/BCA/BCB etc. as the case may be. However in case of non availability of suitable Ex-serviceman, the dependent of Ex-serviceman who fulfill all the conditions of eligibility e.g. age, qualification etc, prescribed for the post in question will be considered on merit against the posts reserved for the ex-serviceman and this entitlement would be

available to one dependent only provided that the Ex-serviceman himself had not availed the benefit of re-employment in any Govt. service, Public Sector undertaking including para-military forces.

DESM candidates of Haryana claiming benefit must have valid eligibility certificate on the last date of submission of online application form and he will have to produce a valid Eligibility Certificate duly renewed from time to time by the concerned Zila Sainik Board at the time of interview. DESM certificate should be issued in the prescribed format otherwise it will not be entertained.

None of the person below shall fall within the definition of word **Dependent of Ex-Servicemen**;

- i) a person may be working on an ad-hoc basis against the post advertised or some where also;
- ii) a person may be unemployed at the time of making the application but he may have other sources of income viz; from agriculture, trade, property, bank balance etc.
- iii) an unemployed person who is a member of the joint family may also constitute to the pool of the family income by lending help;
- iv) a person who has already done his graduation or is doing post graduation and is getting merit scholarship for the studies.
- v) a person who is member of the joint Hindu Family and remains dependent upon the Karta till there is partition in the Joint Hindu Family and is obliged to pass on all his income to the karta and draw a money for his subsistence from the pool of the joint Hindu Family with the consent of the Karta.
- vi) a candidate who is a member of the Joint Hindu Family is employed on an adhoc basis but he is otherwise dependent of his father.

Note:- As per Haryana Govt. letter No. 12/8/03-4GSII dated 01.12.2003, the income limit is Rs. 6000/- per month.

15. <u>Reservation for Freedom Fighters & their children / grand children of</u> Haryana:-

The reservation will be available only if quota reserved for Ex-servicemen or Backward Classes remains unfilled to that extend due to non-availability of suitable Ex-servicemen or their dependents or non-availability of suitable candidates from Backward Classes. Over all reservation either from the unfilled vacancies of Ex-servicemen or from the Backward Classes for Freedom Fighters / their children / grand children will remain **limited to 2% only**. This benefit will be available to all grand children i.e. sons and daughter of sons and daughters (parental as well as maternal) of the Freedom Fighters.

16. Action Against Candidate Found Guilty Of Misconduct:

Candidates are warned that they should not furnish any particulars/certificates that are false, tampered/fabricated or should not suppress any material information while filling up the application form.

At the time of written examination/interview, if a candidate is (or has been found guilty of :

- a. using unfair means during the examination; or
- b. impersonating or procuring impersonation by any person; or
- c. misbehaving in the examination hall or taking away the question booklet or any part thereof/answer sheet from the examination hall or misbehavior with the Members of Selection Committee in Interview; or.

- d. resorting to any irregular of improper means in connection with his/her candidature for selection; or
- e. obtaining support for his/her candidature by any unfair means, such a candidate may, in addition to rendering himself/herself liable to criminal prosecution, be liable:-
 - (i) to be disqualified from the examination/interview for which he/she is a candidate.
 - (ii) to be debarred either permanently or for a specified period, from admission to any examination/appearance in any interview held by the Haryana Public Service Commission and/or other State Public Service Commission/ Union Public Service Commission for the Selection and/or for any employment under the any of other State Govt./ Union Territory.
 - (iii) for termination of service, if he/she already in Govt. Service.

Dated: 30.07.2018

Deputy Secretary

Haryana Public Service Commission

Panchkula

HARYANA PUBLIC SERVICE COMMISSION

BAYS NO. 1-10, BLOCK-B, SECTOR-4, PANCHKULA

INFORMATION FOR CANDIDATES

Advt. No. 2(ii) of 2018-19

Date of Publication: 31.07.2018

Closing Date: 30.08.2018

The Commission invites online applications for recruitment to 04 temporary posts of Audit Officer Cooperative Societies (Group-B) (General-3 and SC of Haryana -1) in Cooperation Department, Haryana.

- Closing date for the submission of online application with fee is 30.08.2018 1. (a) (closing date).
 - Application fees can be submitted through online mode only, using Net Banking or (b) Debit Card/ Credit Card upto 24:00 hrs. (midnight) of closing date i.e. 30.08.2018.

Candidates are advised not to send the hard copy of the application form. If any Note: candidates send the hard copy of the application form the same will not be entertained.

2. Essential Qualifications: -

- Master of Commerce with 2nd division or above. Persons holding Higher Diploma (i) in Cooperation will be given preference.
- (ii) Knowledge of Hindi/Sanskrit upto Matric Standard or higher qualification as per Chief Secretary to Government Haryana letter No. 62/30/2016-GSI dated 24.08.2009.

Note: The post shall be governed by Harvana State Cooperative (Group-B) Service Rules, 1997 which is available at www.rcsharyana.gov.in.

- 3. Scale of Pay: 9300-34800+4200GP(unrevised).
- 4. **Age:** 21 to 42 years in case of general category (the upper age limit is relaxable as per prevailing Govt. Instruction). The cutoff date for age eligibility would be the last date fixed for submission of application i.e. 30.08.2018
 - 5 years relaxation in upper age limit shall be admissible to the candidates (i) belonging to Scheduled caste of Haryana state only.
 - Relaxation in upper age limit is also admissible to physically handicapped (ii) candidates of Haryana upto 5 years for General Caste and 10 years for Schedule Caste Category.

Upper age limit is relaxable upto the age of forty five years for the candidates Note: (a) belonging to the following categories:-

- (i) Un-married female candidates of Haryana State only.
- Women whose husbands have been ordered by civil/criminal courts to pay (ii) maintenance to them; women whose husbands have remarried; widows; women who are legally separated from their husbands or have been divorced; women living separately from their husbands for more than two years because of desertion

wives of serving disabled military personnel and widows of those who were killed in action. Women living separately from their husbands due to desertion will be required to submit with their application an affidavit to the effect that she has been deserted by her husband, and has been living separately from him for more than two years and this affidavit should be countersigned by two responsible persons such as members of the Legislature, Local Bodies including Panchayats and the Bar Association. However, where a woman who has re-married, she would not be eligible for the above concession in the matter of age.

5. Application Fees: - The category wise application fee structure payable through Net Banking, Debit Card and Credit Card upto 24:00 hours midnight of closing date i.e. **30.08.2018** is as under:-

Sr. No.	Categories of candidates	Fees
1	 (i) For Male candidates of General category including Dependent Son of Ex-Servicemen of Haryana. (ii) For Male candidates of General and all reserved categories of other States. 	Rs. 500/-
2	For all Female candidates of General and reserved categories of Haryana and other states including female dependent of ESM of Haryana only.	Rs. 125/-
3	For Male candidates of SC / BC/ ESM categories of Haryana only.	Rs. 125/-
4	For all Physically Handicapped candidates (with at least 40% disability) categories of Haryana only.	NIL

- **Note-(i)** Applications fees should be paid only through online mode via Net Banking or Credit/Debit card.
 - (ii) No request for remittance of fees or withdrawl of candidature from a candidate after he/she has submitted his/her online application will be entertained under any circumstances.
 - (iii) Candidates are advised to read the above instructions carefully before applying the online application form.
- 6. The candidates serving under Union/State Government will not be entitled to any benefit of their past service except in the case of their initial appointment under the Harvana Govt. by the direct recruitment.
- 7. **Duties and Place of Posting:** Audit of Cooperative Societies in the Haryana State and at Chandigarh and to exercise D.D.O. Power, throughout in Haryana State.
- 8. Concession, such as rent free quarters, light, water etc.:- As per rules of Haryana State Cooperative from time to time.
- 9. This post is temporary and eventually will be retained on permanent basis. The persons appointed will be probation for two years. The appointment can be terminated, if the work and conduct of the incumbent during the period of probation is in the opinion of appointing authority not satisfactory, appointing authority may at any time within the probation period dispense with his services without giving any notice, if he has been recruited by direct appointment.
- 10. Haryana Government New Pension Scheme will be applicable.

- 11. The eligibility of candidates with regard to qualifications etc. is to be determined on **30.08.2018** (Closing Date).
- 12. The selected candidate must be prepared to join duty immediately after selection.
- 13. The candidates of reserved categories who are applying for the above post of general category should fulfill all the eligibility conditions i.e. age, qualification, experience etc. as meant for general category candidates except fees.

Note: The prescribed essential qualifications are minimum and mere possession of the same does not entitle the candidates to be called for interview. Where the number of applications received in response to the advertisement is large and it is not convenient or possible for the Commission to interview all the candidates, the Commission may restrict the number of candidates for interview to a reasonable limit on the basis of qualifications and experience higher than the minimum prescribed in the advertisement or by holding a screening test or any method devised by the Commission.

General Instructions to Candidates :-

Read the Instructions carefully before you start filling the online Application form.

- 6. The candidate should fill all details correctly in the Online Application Form and submit it after having been satisfied that all the particulars/details have rightly been reflected in the online application form.
- 7. After submitting online application form, Registration No. and Password will be generated and the candidates should take print out of the Registration No. and Password for their record.
- 8. After successful submission of online Application Form, the candidates are advised to pay application fees through net banking, debit card and credit card upto 24:00 hours midnight of closing date i.e. **30.08.2018** and thereafter to take out the print of online Application Form.
- 9. Submission of printed copy of the application form: The candidates are advised/directed to retain the printed/hard copies of their online application form with them so that they should not face any problem in sending the hard copy to the Commission as and when required by the Commission at later stage within the specified period. In case the candidate fails to submit the hard copy of the application form alongwith all documents relating to his claim in the application form, i.e. Age, Category, Qualifications, Domicile, Experience, etc., the candidature of such candidate shall not be considered in the further selection process and he/she would be liable for being placed as not qualified for interview and thereby rejected. Haryana Public Service Commission will not be responsible for any delay on the part of Postal Department or Courier Agencies.
- 10. Candidates are advised to *fill their details in the online application form carefully* e-g Name, Father's Name, Date of Birth and Category, Qualification, Photo & Signature, fee etc. After final submission of online application form by the candidate, no change will be allowed and candidate will be responsible for any mistake in the data filled in the online application form and fees paid by him/her.

In case candidate feels that he/she has filled up the form erroneously, he/she should fill up a fresh online application form alongwith requisite fee before closing date. Fees paid earlier shall not be adjusted against the fresh online application form. The candidates must mention the detail of erroneous application forms in the appropriate column of the fresh online application form. Further after submission of online application form, no amendment/change shall be entertained. Candidates will be considered against the

registration number for which he/she appeared in the Recruitment/ Screening Test and/or appeared in the interview.

- (VI) (a) The benefit of reservation will be given only to those candidates who are domicile of Haryana State.
 - (b) The candidates seeking reservation under a particular category e.g. SC of Haryana candidates are required to submit the requisite Certificate issued by the Competent Authority from **Parental Side only**. In case of women candidates, Certificate from in-laws (Husband's side) will not be entertained.
- **Note**-(i) The candidates of reserved categories of Haryana for which no post is available/reserved, can apply for the posts of general category, if he/she fulfills all the eligibility conditions i.e. age, qualification & experience etc. as meant for general category except fees and also attach scanned copy of his/her caste certificates for claiming fees concession.
 - (ii) The reserved category candidates belonging to other States will compete against the posts meant for general category and will be considered as general category candidates as there is no reservation available for them.
 - (VII) Candidates applying for a post must ensure that they fulfill all the eligibility conditions on the last date of application. If on verification at any time before or after the written examination or interview or appointment, it is found that they do not fulfill any of the eligibility condition or its found that the information furnished is false or incorrect their candidature will be cancelled.
- (VIII) Nationality: In order to be eligible for applying for the post, a candidate should be:
 - a) a citizen of India, or
 - b) a citizen of Nepal, or
 - c) a subject of Bhutan, or
 - d) A person of Indian origin who has migrated from Pakistan, Burma, Srilanka and East African countries of Kenya, Uganda and the United Republic of Tanzania (Formerly Tanganyika and Zanzibar) with the intention of permanently settling in India:

Provided that a candidate belonging to categories (b), (c) and (d) shall be a person in whose favour a certificate of eligibility has been issued by the Government of India and if he/she belongs to category (d) the certificate of eligibility will be issued for a period of one year after which such candidate will be retained in service subject to his having acquired Indian Citizenship.

(IX) Regarding No Objection Certificate:-

- (i) The persons already in Government Service and persons employed in Public Sector Undertaking including Quasi Government Organizations whether in permanent, Quasi permanent or temporary capacity, should also apply online and obtain the print out of their application form and send the same to the Commission through their employers which should reach the Commission's office within a fortnight after the closing date. In case where the application is not received through proper channel or if the application is received direct, the candidate will be interviewed only if he produces the permission of his employer at the time of interview.
- (ii) (As per Haryana Govt. instructions No. 12/01/2018-2GSI dated 08.03.2018)

In case of recruitment relating to state of Haryana employees who have not executed any bond with the state Govt. may be allowed to forward their application to state recruitment besides without need of NOC from the Department. However a self declaration of Govt. employees is required to submit the effect that employees not facing any disciplinary proceeding. In case of employees who have executed bond with state Govt. (viz. doctors) the NOC of HOD shall, however be still required.

- (iii) If the employer's permission is not furnished due to the fact that the candidate has resigned after sending the application, that candidate will be interviewed only if he produces a letter from the employer to the effect that he has resigned from the post and his resignation has been accepted.
- (iv) The candidate who joins service under Government, Quasi Government Organization, Public Sector undertakings after the submission of application will have to produce "NO OBJETION CERTIFICATE" from the employer on or before the date of his interview failing which he will not be interviewed.

Persons in private employment are not required to submit their applications through their employer or to produce the employer's permission at the time of interview.

(X) <u>Action Against Candidate Found Guilty Of Misconduct</u>:-

Candidates are warned that they should not furnish any particulars/certificates that are false, tampered/fabricated or should not suppress any material information while filling up the application form.

At the time of written examination/interview, if a candidate is (or has been found guilty

of:

- a. using unfair means during the examination; or
- b. impersonating or procuring impersonation by any person; or
- c. misbehaving in the examination hall or taking away the question booklet or any part thereof/answer sheet from the examination hall or misbehavior with the Members of Selection Committee in Interview; or
- d. resorting to any irregular of improper means in connection with his/her candidature for selection; or

- e. obtaining support for his/her candidature by any unfair means, such a candidate may, in addition to rendering himself/herself liable to criminal prosecution, be liable:-
 - (i) to be disqualified from the examination/interview for which he/she is a candidate.
 - (ii) to be debarred either permanently or for a specified period, from admission to any examination/appearance in any interview held by the Haryana Public Service Commission and/or other State Public Service Commission/ Union Public Service Commission for the Selection and/or for any employment under the any of other State Govt./ Union Territory.
 - (iii) for termination of service, if he/she already in Govt. Service.

Deputy Secretary
Dated: 30.07.2018

Haryana Public Service Commission
Panchkula

HARYANA PUBLIC SERVICE COMMISSION

BAYS NO. 1-10, BLOCK-B, SECTOR-4, PANCHKULA

INFORMATION FOR CANDIDATES

Advt. No. 2(iii) of 2018-19

Date of Publication: 31.07.2018

Closing Date: 30.08.2018

The Commission invites online applications for recruitment to **02 posts of Assistant Director (Archives) Group-B (unreserved)** in Archives Department, Haryana.

- 1. (a) Closing date for the submission of online application with fee is **30.08.2018** upto 5:00 PM (closing date).
 - (b) Application fees can be submitted through online mode only, using Net Banking or Debit Card/Credit Card upto 24:00 hrs. (midnight) of closing date i.e. **30.08.2018**

Note: Candidates are advised not to send the hard copy of the application form. If any candidates send the hard copy of the application form the same will not be entertained.

2. Esser	ntial Qual	fications: -			
	(i) (ii) (iii) (iv)	Diploma in Archives Keep Three years, experience Department/University or not less than the grade of A Knowledge of Hindi/Sans as per Chief Secretary to C dated 24.08.2009.	oing ce in any ins Assistant krit upto Governm	archives wor titution dealing t Archivist or its o Matric Standa tent Haryana let	with Archives work but s equivalent. rd or higher qualification
Note: (i)		me experience will not be			
(ii)	The ex	perience certificate should	_	_	ven below:-
	(Specimen of experience) Letter Head of the Institution				
	,	me, Telephone no. & Addre			,
					Reg. No
		TO WHO	M IT M	AY CONCERN	J
	No				Date:
		It is certified that Sh./Ms.			S/o/ D/o
	resident of				has/had been working as
		in			on (i.e. Govt.

Department/Universities or any Institutions) dealing with Archives work from

the

____. Thus total experience gained by the said employee

of

post

works out	years	monthdays.	He/she	is/	was	drawing	the
salary Rs.		per month.					

It is further certified that above facts and figures are true and based on service record available in our Public Sector Undertaking/Financial Institution/Bank.

Date:

Name & Signature of the Issuing Authority with seal.

Note: The posts shall be governed bv Haryana Archives **Department** (Group-B) Service Rules. 1992 which available at www. haryanaarchives.gov.in

- 3. **Scale of Pay:** Rs. 9300-34800 + 4200 G.P.
- 4. **Age:** A Candidate should not below 25 years and not more than 42 years on the last date of submission of online application form to the Commission i.e. **30.08.2018** (Closing date).
 - (iii) Since the post is meant for general category, therefore, relaxation in upper age is admissible to all the physically handicapped candidates of Haryana upto the age of 47 years i.e. 5 years age relaxations over and above the general upper age limit of 42 years.
 - Note: (a) Upper age limit is relaxable upto the age of forty five years for the candidates belonging to the following categories:-
 - (i) Un-married female candidates of Haryana State only.
 - (ii) Women whose husbands have been ordered by civil/criminal courts to pay maintenance to them; women whose husbands have remarried; widows; women who are legally separated from their husbands or have been divorced; women living separately from their husbands for more than two years because of desertion wives of serving disabled military personnel and widows of those who were killed in action. Women living separately from their husbands due to desertion will be required to submit with their application an affidavit to the effect that she has been deserted by her husband, and has been living separately from him for more than two years and this affidavit should be countersigned by two responsible persons such as members of the Legislature, Local Bodies including Panchayats and the Bar Association. However, where a woman who has re-married, she would not be eligible for the above concession in the matter of age.
 - **5. Application Fees:** The category wise application fee structure payable through Net Banking, Debit Card and Credit Card upto 24:00 hours midnight of closing date i.e. **30.08.2018** is as under:-

Sr. No.	Categories of candidates	Fees	
1	(iii) For Male candidates of General category including		
	Dependent Son of Ex-Servicemen of Haryana.	Rs. 500/-	
	(iv) For Male candidates of General and all reserved categories of		
	other States.		
2	For all Female candidates of General and reserved categories of	Rs. 125/-	
	Haryana and other states including female dependent of ESM of		
	Haryana only.		
	•		
3	For Male candidates of SC / BC/ ESM categories of Haryana only.	Rs. 125/-	

4	For all Physically Handicapped candidates (with at least 40%	NIL		
	disability) categories of Haryana only.			

- **Note-(i)** Applications fees should be paid only through online mode via Net Banking or Credit/Debit card.
 - (ii) No request for remittance of fees or withdrawl of candidature from a candidate after he/she has submitted his/her online application form will be entertained under any circumstances.
 - (iii) Candidates are advised to read the above instructions carefully before applying the online application form.
- 7. The candidates serving under Union/State Government will not be entitled to any benefit of their past service except in the case of their initial appointment under the Haryana Govt. by the direct recruitment.
- **7. Duties:**-Survey and Acquisition of Government and Private Records of Historical, Administrative, Political, Economic, Social and Cultural Value for scientific preservation and to work as over all incharge of Regional Repository.
- 8. Place of Posting:- Anywhere in Haryana State/at the Departmental headquarters
- 9. Concession, such as rent free quarters, light, water etc.:- As per rules of Assistant Director (Archives) from time to time.
- 10. This post is temporary and eventually will be retained on permanent basis. The persons appointed will be probation for two years. The appointment can be terminated, if the work and conduct of the incumbent during the period of probation is in the opinion of appointing authority not satisfactory, appointing authority may at any time within the probation period dispense with his services without giving any notice, if he has been recruited by direct appointment.
- 11. Haryana Government New Pension Scheme will be applicable.
- 12. The eligibility of candidates with regard to qualifications etc. is to be determined on **30.08.2018** (Closing Date).
- 13. The selected candidate must be prepared to join duty immediately after selection.
- 14. The candidates of reserved categories who are applying for the above post of general category should fulfill all the eligibility conditions i.e. age, qualification, experience etc. as meant for general category candidates except fees.

Note: The prescribed essential qualifications are minimum and mere possession of the same does not entitle the candidates to be called for interview. Where the number of applications received in response to the advertisement is large and it is not convenient or possible for the Commission to interview all the candidates, the Commission may restrict the number of candidates for interview to a reasonable limit on the basis of qualifications and experience higher than the minimum prescribed in the advertisement or by holding a screening test or any method devised by the Commission.

General Instructions to Candidates:-

Read the Instructions carefully before you start filling the online Application form.

- 11. The candidate should fill all details correctly in the Online Application Form and submit it after having been satisfied that all the particulars/details have rightly been reflected in the online application form.
- 12. After submitting online application form, Registration No. and Password will be generated and the candidates should take print out of the Registration No. and Password for their record.
- 13. After successful submission of online Application Form, the candidates are advised to pay application fees through net banking, debit card and credit card upto 24:00 hours midnight of closing date i.e. 30.08.2018 and thereafter to take out the print of online Application Form.
- 14. Submission of printed copy of the application form:- The candidates are advised/directed to retain the printed/hard copies of their online application form with them so that they should not face any problem in sending the hard copy to the Commission as and when required by the Commission at later stage within the specified period. In case the candidate fails to submit the hard copy of the application form alongwith all documents relating to his claim in the application form, i.e. Age, Category, Qualifications, Domicile, Experience, etc., the candidature of such candidate shall not be considered in the further selection process and he/she would be liable for being placed as not qualified for interview and thereby rejected. Haryana Public Service Commission will not be responsible for any delay on the part of Postal Department or Courier Agencies.
- 15. Candidates are advised to *fill their details in the online application form carefully* e-g Name, Father's Name, Date of Birth and Category, Qualification, Photo & Signature, fee etc. After final submission of online application form by the candidate, no change will be allowed and candidate will be responsible for any mistake in the data filled in the online application form and fees paid by him/her.
 - In case candidate feels that he/she has filled up the form erroneously, he/she should fill up a fresh online application form alongwith requisite fee before closing date. Fees paid earlier shall not be adjusted against the fresh online application form. The candidates must mention the detail of erroneous application forms in the appropriate column of the fresh online application form. Further after submission of online application form, no amendment/change shall be entertained. Candidates will be considered against the registration number for which he/she appeared in the Recruitment/ Screening Test and/or appeared in the interview.
 - (VI) Candidates applying for a post must ensure that they fulfill all the eligibility conditions on the last date of application. If on verification at any time before or after the written examination or interview or appointment, it is found that they do not fulfill any of the eligibility condition or its found that the information furnished is false or incorrect their candidature will be cancelled.
 - (VII) <u>Nationality</u>:- In order to be eligible for applying for the post, a candidate should be:
 - a) a citizen of India, or
 - b) a citizen of Nepal, or
 - c) a subject of Bhutan, or
 - d) A person of Indian origin who has migrated from Pakistan, Burma, Srilanka and East African countries of Kenya, Uganda and the United Republic of Tanzania

(Formerly Tanganyika and Zanzibar) with the intention of permanently settling in India:

Provided that a candidate belonging to categories (b), (c) and (d) shall be a person in whose favour a certificate of eligibility has been issued by the Government of India and if he/she belongs to category (d) the certificate of eligibility will be issued for a period of one year after which such candidate will be retained in service subject to his having acquired Indian Citizenship.

(VIII) Regarding No Objection Certificate:-

(i) The persons already in Government Service and persons employed in Public Sector Undertaking including Quasi Government Organizations whether in permanent, Quasi permanent or temporary capacity, should also apply online and obtain the print out of their application form and send the same to the Commission through their employers which should reach the Commission's office within a fortnight after the closing date. In case where the application is not received through proper channel or if the application is received direct, the candidate will be interviewed only if he produces the permission of his employer at the time of interview.

(ii) (As per Haryana Govt. instructions No. 12/01/2018-2GSI dated 08.03.2018)

In case of recruitment relating to state of Haryana employees who have not executed any bond with the state Govt. may be allowed to forward their application to state recruitment besides without need of NOC from the Department. However a self declaration of Govt. employees is required to submit the effect that employees not facing any disciplinary proceeding. In case of employees who have executed bond with state Govt. (viz. doctors) the NOC of HOD shall, however be still required.

- (iii) If the employer's permission is not furnished due to the fact that the candidate has resigned after sending the application, that candidate will be interviewed only if he produces a letter from the employer to the effect that he has resigned from the post and his resignation has been accepted.
- (iv) The candidate who joins service under Government, Quasi Government Organization, Public Sector undertakings after the submission of application will have to produce "NO OBJETION CERTIFICATE" from the employer on or before the date of his interview failing which he will not be interviewed.

Persons in private employment are not required to submit their applications through their employer or to produce the employer's permission at the time of interview.

(IX) Action Against Candidate Found Guilty Of Misconduct :-

Candidates are warned that they should not furnish any particulars/certificates that are false, tampered/fabricated or should not suppress any material information while filling up the application form.

At the time of written examination/interview, if a candidate is (or has been found guilty

of:

- a. using unfair means during the examination; or
- b. impersonating or procuring impersonation by any person; or

- c. misbehaving in the examination hall or taking away the question booklet or any part thereof/answer sheet from the examination hall or misbehavior with the Members of Selection Committee in Interview; or
- d. resorting to any irregular of improper means in connection with his/her candidature for selection; or
- e. obtaining support for his/her candidature by any unfair means, such a candidate may, in addition to rendering himself/herself liable to criminal prosecution, be liable:-
 - (i) to be disqualified from the examination/interview for which he/she is a candidate.
 - (ii) to be debarred either permanently or for a specified period, from admission to any examination/appearance in any interview held by the Haryana Public Service Commission and/or other State Public Service Commission/ Union Public Service Commission for the Selection and/or for any employment under the any of other State Govt./ Union Territory.

(iii) for termination of service, if he/she already in Govt. Service.

Dated: 30.07.2018

Deputy Secretary Haryana Public Service Commission Panchkula

HARYANA PUBLIC SERVICE COMMISSION

BAYS NO. 1-10, BLOCK-B, SECTOR-4, PANCHKULA

INFORMATION FOR CANDIDATES

Advt. No. 2(iv) of 2018-19

Date of Publication: 31.07.2018 Closing Date: 30.08.2018

The Commission invites online applications for recruitment to 01 post (meant for General Category) of Election Tehsildar, (Class-II) in Election Department Haryana.

- 1. (a) Closing date for the submission of online application with fee is **30.08.2018** upto 5:00 PM (closing date).
 - (b) Application fees can be submitted through online mode only, using Net Banking or Debit Card/Credit Card upto 24:00 hrs. (midnight) of closing date i.e. **30.08.2018**

Note: Candidates are advised not to send the hard copy of the application form. If any candidates send the hard copy of the application form the same will not be entertained.

2. Essential Qualifications: -

- (i) Graduate/Commerce Graduate or its equivalent from a recognized University.
- (ii) Knowledge of Hindi up to Matric Standard or higher qualification as per Chief Secretary to Government Haryana letter No. 62/30/2006-6GSI dated 24.08.2009.

Note: The post will be governed by Haryana Election Department Haryana (Group-B) Service Rules, 1999, and amendment 2004 which is available at www. Ceoharyana.nic.in.

- 3. Scale of Pay: Revised Pay Rules, 2016, Functional Pay Level-9.
- 4. **Age:** A Candidate should not below 17 years and not more than 42 years on the last date of submission of online application form to the Commission i.e. **30.08.2018** (Closing date).
 - (i) Since the post is meant for general category, therefore, relaxation in upper age is admissible to all the physically handicapped candidates of Haryana upto the age of 47 years i.e. 5 years age relaxations over and above the general upper age limit of 42 years.
- Note: (a) Upper age limit is relaxable upto the age of forty five years for the candidates belonging to the following categories:-
 - (i) Un-married female candidates of Haryana State only.
 - (ii) Women whose husbands have been ordered by civil/criminal courts to pay maintenance to them; women whose husbands have remarried; widows; women who are legally separated from their husbands or have been divorced; women living separately from their husbands for more than two years because of desertion

wives of serving disabled military personnel and widows of those who were killed in action. Women living separately from their husbands due to desertion will be required to submit with their application an affidavit to the effect that she has been deserted by her husband, and has been living separately from him for more than two years and this affidavit should be countersigned by two responsible persons such as members of the Legislature, Local Bodies including Panchayats and the Bar Association. However, where a woman who has re-married, she would not be eligible for the above concession in the matter of age.

5. Application Fees: - The category wise application fee structure payable through Net Banking, Debit Card and Credit Card upto 24:00 hours midnight of closing date i.e. **30.08.2018** is as under:-

Sr. No.	Categories of candidates	Fees
1	 (v) For Male candidates of General category including Dependent Son of Ex-Servicemen of Haryana. (vi) For Male candidates of General and all reserved categories of other States. 	Rs. 500/-
2	For all Female candidates of General and reserved categories of Haryana and other states including female dependent of ESM of Haryana only.	Rs. 125/-
3	For Male candidates of SC / BC/ ESM categories of Haryana only.	Rs. 125/-
4	For all Physically Handicapped candidates (with at least 40% disability) categories of Haryana only.	NIL

- **Note-(i)** Applications fees should be paid only through online mode via Net Banking or Credit/Debit card.
 - (ii) No request for remittance of fees or withdrawl of candidature from a candidate after he/she has submitted his/her online application form will be entertained under any circumstances.
 - (iii) Candidates are advised to read the above instructions carefully before applying the online application form.
- 8. The candidates serving under Union/State Government will not be entitled to any benefit of their past service except in the case of their initial appointment under the Haryana Govt. by the direct recruitment.
- 9. **Duties:-** Supervision and administration of Election related work.
- 10. **Place of Posting:** Anywhere in the District Election Office all over the State or at headquarter.
- 9. Concession, such as rent free quarters, light, water etc.:- As per rules of Election Department Haryana from time to time.
- 10. This post is temporary and eventually will be retained on permanent basis. The persons appointed will be probation for two years. The appointment can be terminated, if the work and conduct of the incumbent during the period of probation is in the opinion of appointing authority not satisfactory, appointing authority may at any time within the probation period dispense with his services without giving any notice, if he has been recruited by direct appointment.
- 11. Haryana Government New Pension Scheme will be applicable.

- 12. The eligibility of candidates with regard to qualifications etc. is to be determined on **30.08.2018** (Closing Date).
- 13. The selected candidate must be prepared to join duty immediately after selection.
- 14. The candidates of reserved categories who are applying for the above post of general category should fulfill all the eligibility conditions i.e. age, qualification, experience etc. as meant for general category candidates except fees.

Note: The prescribed essential qualifications are minimum and mere possession of the same does not entitle the candidates to be called for interview. Where the number of applications received in response to the advertisement is large and it is not convenient or possible for the Commission to interview all the candidates, the Commission may restrict the number of candidates for interview to a reasonable limit on the basis of qualifications and experience higher than the minimum prescribed in the advertisement or by holding a screening test or any method devised by the Commission.

General Instructions to Candidates:-

Read the Instructions carefully before you start filling the online Application form.

- 16. The candidate should fill all details correctly in the Online Application Form and submit it after having been satisfied that all the particulars/details have rightly been reflected in the online application form.
- 17. After submitting online application form, Registration No. and Password will be generated and the candidates should take print out of the Registration No. and Password for their record.
- 18. After successful submission of online Application Form, the candidates are advised to pay application fees through net banking, debit card and credit card upto 24:00 hours midnight of closing date i.e. **30.08.2018** and thereafter to take out the print of online Application Form
- 19. Submission of printed copy of the application form: The candidates are advised/directed to retain the printed/hard copies of their online application form with them so that they should not face any problem in sending the hard copy to the Commission as and when required by the Commission at later stage within the specified period. In case the candidate fails to submit the hard copy of the application form alongwith all documents relating to his claim in the application form, i.e. Age, Category, Qualifications, Domicile, Experience, etc., the candidature of such candidate shall not be considered in the further selection process and he/she would be liable for being placed as not qualified for interview and thereby rejected. Haryana Public Service Commission will not be responsible for any delay on the part of Postal Department or Courier Agencies.
- 20. Candidates are advised to *fill their details in the online application form carefully* e-g Name, Father's Name, Date of Birth and Category, Qualification, Photo & Signature, fee etc. After final submission of online application form by the candidate, no change will be allowed and candidate will be responsible for any mistake in the data filled in the online application form and fees paid by him/her.

In case candidate feels that he/she has filled up the form erroneously, he/she should fill up a fresh online application form alongwith requisite fee before closing date. Fees paid earlier shall not be adjusted against the fresh online application form. The candidates must mention the detail of erroneous application forms in the appropriate column of the fresh online application form. Further after submission of online application form, no amendment/change shall be entertained. Candidates will be considered against the registration number for which he/she appeared in the Recruitment/ Screening Test and/or appeared in the interview.

- (VI) Candidates applying for a post must ensure that they fulfill all the eligibility conditions on the last date of application. If on verification at any time before or after the written examination or interview or appointment, it is found that they do not fulfill any of the eligibility condition or its found that the information furnished is false or incorrect their candidature will be cancelled.
- (VII) <u>Nationality</u>:- In order to be eligible for applying for the post, a candidate should be:
 - a) a citizen of India, or
 - b) a citizen of Nepal, or
 - c) a subject of Bhutan, or
 - d) A person of Indian origin who has migrated from Pakistan, Burma, Srilanka and East African countries of Kenya, Uganda and the United Republic of Tanzania (Formerly Tanganyika and Zanzibar) with the intention of permanently settling in India:

Provided that a candidate belonging to categories (b), (c) and (d) shall be a person in whose favour a certificate of eligibility has been issued by the Government of India and if he/she belongs to category (d) the certificate of eligibility will be issued for a period of one year after which such candidate will be retained in service subject to his having acquired Indian Citizenship.

(IX) Regarding No Objection Certificate:-

(i) The persons already in Government Service and persons employed in Public Sector Undertaking including Quasi Government Organizations whether in permanent, Quasi permanent or temporary capacity, should also apply online and obtain the print out of their application form and send the same to the Commission through their employers which should reach the Commission's office within a fortnight after the closing date. In case where the application is not received through proper channel or if the application is received direct, the candidate will be interviewed only if he produces the permission of his employer at the time of interview.

(ii) (As per Haryana Govt. instructions No. 12/01/2018-2GSI dated 08.03.2018)

In case of recruitment relating to state of Haryana employees who have not executed any bond with the state Govt. may be allowed to forward their application to state recruitment besides without need of NOC from the Department. However a self declaration of Govt. employees is required to submit the effect that employees not facing any disciplinary proceeding. In case of employees who have executed bond with state Govt. (viz. doctors) the NOC of HOD shall, however be still required.

- (iii) If the employer's permission is not furnished due to the fact that the candidate has resigned after sending the application, that candidate will be interviewed only if he produces a letter from the employer to the effect that he has resigned from the post and his resignation has been accepted.
- (iv) The candidate who joins service under Government, Quasi Government Organization, Public Sector undertakings after the submission of application will have to produce "NO OBJETION CERTIFICATE" from the employer on or before the date of his interview failing which he will not be interviewed.

Persons in private employment are not required to submit their applications through their employer or to produce the employer's permission at the time of interview.

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Candidates are warned that they should not furnish any particulars/certificates that are false, tampered/fabricated or should not suppress any material information while filling up the application form.

At the time of written examination/interview, if a candidate is (or has been found guilty

of:

- a. using unfair means during the examination; or
- b. impersonating or procuring impersonation by any person; or
- c. misbehaving in the examination hall or taking away the question booklet or any part thereof/answer sheet from the examination hall or misbehavior with the Members of Selection Committee in Interview; or
- d. resorting to any irregular of improper means in connection with his/her candidature for selection; or
- e. obtaining support for his/her candidature by any unfair means, such a candidate may, in addition to rendering himself/herself liable to criminal prosecution, be liable:-
 - (i) to be disqualified from the examination/interview for which he/she is a candidate.
 - (ii) to be debarred either permanently or for a specified period, from admission to any examination/appearance in any interview held by the Haryana Public Service Commission and/or other State Public Service Commission/ Union Public Service Commission for the Selection and/or for any employment under the any of other State Govt./ Union Territory.
 - (iii) for termination of service, if he/she already in Govt. Service.

Deputy Secretary
Dated: 30.07.2018

Haryana Public Service Commission
Panchkula