



## **JAMMU & KASHMIR PUBLIC SERVICE COMMISSION** **Solina, Srinagar, Kashmir - 190001**

**Subject: Filling up of vacant posts of Civil Judge (Junior Division)/Munsiffs in Law, Justice and Parliamentary Affairs Department.**

**Ref: Letter No LD(A)2010/70 dated: 21.05.2018 from Law, Justice and Parliamentary Affairs Department.**

**Notification No: PSC/Exam/2018/39**

**Dated: 30.05.2018**

Applications through online mode are invited from the permanent residents of Jammu & Kashmir State possessing the prescribed professional qualifications and age in accordance with the rules laid down vide SRO No.5 dated 04.01.1968 and SRO 254 of 2017 dated:20.06.2017 as amended from time to time read with J&K Public Service Commission (Conduct of Examination) Rules, 2005 for the posts of Civil Judge (Junior Division)/Munsiffs in the Department of Law, Justice and Parliamentary Affairs. The details of syllabus and scheme of examination is available on the website of the Commission i.e. <http://www/jkpsc.nic.in>.

### **IMPORTANT**

- The Application Form together with instructions for filling up the Application Forms will be available at the website of the Commission from **01.06.2018**.
- Candidates are advised to go through the instructions and all the eligibility conditions prescribed for the post before filing the online Application Form.
- Last date for filing of **online Application** complete in all respects **along with the requisite fee (online mode only)** is **30.06.2018**.
- The last date for receipt of online applications provided in the notification shall be the cut-off date for determining the eligibility.
- Scheme of Examination is strictly in accordance with the rules laid down vide SRO No.5 dated 04.01.1968 read with SRO 254 of 2017 dated:20.06.2017 as amended from time to time read with J&K Public Service Commission (Conduct of Examination) Rules, 2005
- Syllabus for the Preliminary Objective Type Test/Screening Test & Main Examination is given in Appendix –A & B with this Notification.
- 3% horizontal reservation for physically challenged candidates shall apply in accordance with relevant rules.

- a) Date of commencement for submission of online applications : **01.06.2018**  
b) Last date for submission of Online Applications and Fee : **30.06.2018**

**1. The post carry the pay scale as indicated below:-**

<b>S. No.</b>	<b>Post</b>	<b>Pay Scale</b>
<b>01</b>	Civil Judge (Junior Division)/ Munsiffs	27700-770-33090-920-40450-1080-44770

2. **Details of Vacancies alongwith category wise break are as under:-**

S. No.	Post	OM	RBA	SC	ST	ALC	OSC	Total
01	Civil Judge (Junior Division)/ Munsiffs	24	08	04	04	01	01	42

3. **Eligibility Conditions:-**

A. **Qualification:-**

- a. A Bachelor of Laws of a University established by Law in India;  
OR  
b. A Barrister of England or Northern Ireland or a member of the faculty of Advocates in Scotland or any other equivalent law degree recognized by the Government of India.

B. **Age as on 1<sup>st</sup> January 2018:**

Minimum = 18 Years  
Maximum = 35 Years

C. **Must be a Permanent resident of the J&K State as defined in Section 6 of J&K Constitution.**

4. **Requisite Fee:-**

After successful submission of the online application form, candidate will be required to deposit requisite fee through online mode. The amount of fee to be paid is given below:-

**General Category : Rs. 1000/=**  
**Reserved Categories/PHC : Rs. 500/=**

5. **Documents to be attached with the photocopy of online application form:-**

The following documents/testimonials duly attested by the 1st Class Magistrate under his official seal and stamp should be attached with the photocopy of the Application Form: -

- Matriculate or Secondary School certificate as proof of date of birth;
- University certificates showing that a candidate holds requisite minimum educational qualification as prescribed;
- Certificates of good character from the Principal of the College in which he has last attended and from two responsible persons of status (not relatives), who are well acquainted with him in private life, and are unconnected with his University, College or School life;
- Permanent Resident Certificate; and
- Category certificate, if any, issued under SRO 294 of 2005 dated 21.10.2005 duly revalidated and valid on the last date of receipt of Application Form.

6. **Centre of Examination:-**

- The Examination will be held at designated centres in **Srinagar & Jammu** for which a candidate(s) shall exercise an option.

- ii. Option for allotment of centre once exercised by a candidate shall be final and shall not be subject to any change at any cost.
- iii. The Commission may, however, at its discretion allot a different centre to a candidate where circumstances so warrant.

7. **Scheme of the Examination :-**

- i. Preliminary objective type/Screening test
- ii. Main Examination;
- iii. Viva Voce Test; and
- iv. Physical Fitness Test.

(I) **Preliminary objective type/Screening test:-**

The Preliminary objective type/Screening test shall consist of two papers viz Paper-A & Paper-B of Objective type (Multiple Choice Question). Each paper carries a maximum of 225 marks. The time allowed for each paper shall be two hours. The marks obtained in the Preliminary objective type/Screening test shall count only for shortlisting of the candidates for appearing in the Jammu and Kashmir Civil Service (Judicial) Competitive (Main) Examination, 2018.

Subject to minimum qualifying marks as may be fixed by the Commission at its discretion, the number of candidates to be admitted to the Main Examination shall be, as far as practicable, 1/3<sup>rd</sup> of the total number of candidates who appeared in the preliminary examination or twenty five times the total number of vacancies to be filled in the service whichever be lower. The detailed Syllabi for the Preliminary Objective Type Test/Screening Test is given in **Appendix-A** with this Notification.

(II) **Main Examination:-**

The Main Examination shall include compulsory and optional papers and every candidate shall take all the compulsory papers and three out of the optional papers. Each paper carries a maximum of 100 marks. The time allowed for each paper shall be three hours. Candidates obtaining such minimum qualifying marks, subject-wise and in the aggregate, as may be fixed by the Commission after considering the results of the examination and the number of vacancies to be filled, shall be summoned by it for viva-voce. Candidates who have failed in two or more subjects according to the standard so fixed by the Commission, shall not be eligible either for viva-voce or for selection. The detailed Syllabi for the Main Examination is given in **Appendix-B** with this Notification.

(III) **Viva-voce:-**

The viva-voce test carries a maximum of 140 marks. The object of viva-voce examination is to assess the candidate's intelligence, general knowledge, personality, aptitude and suitability

After the examination the candidates will be arranged by the Commission in the order of merit as disclosed by the aggregate marks including those obtained in viva-voce finally awarded to each candidate and in that order so many candidates as are found by the Commission in their discretion to be qualified by the Examination shall be recommended for appointment upto the number of unreserved vacancies decided to be filled on the result of examination:

Provided that any candidate, belonging to a class regarding which a provision for reservation of appointment or posts has been made, who though not qualified by the standard prescribed by the Commission is best in order of merit according to the result of the examination from that class shall be recommended for appointment to vacancies reserved for members of such class in that service.

(III) **Physical Fitness Test**

No person shall be appointed as a member of service unless he/she be in a good mental and bodily health and free from any physical defect likely to interfere with the efficient performance of his duties as Member of the Service. Before a candidate who has passed the examination is finally approved for appointment to the service, he shall be required to undergo an examination by Medical Board arranged for by the Commission for which he will have to pay the prescribed fee.

**Note:** Instructions to appear before Medical Board shall not be understood to mean that a candidate if found fit, will necessarily be given an appointment as the number of candidates who will be summoned for medical examination will generally be in excess of the total number of available vacancies.

**8. Tentative Schedule of Examinations:-**

☞ <b>Date of Preliminary Objective Type Test</b>	<b>: 16 - 09- 2018</b>
☞ <b>Date of Commencement of Main Examination</b>	<b>: Jan/Feb - 2019</b>

**Note:**

- i. The date of holding the examination shall not be changed unless required for any unavoidable reasons which shall be at the discretion of the Commission.
- ii. Change, if any as such, in the date of examination shall be notified accordingly.

**9. The necessary instructions regarding filling up of online applications are given herein below:-**

- i. Candidates are required to apply online through the website of the Commission i.e <http://www.jkpsc.nic.in>. No other means/ mode of application shall be accepted.
- ii. Candidates are first required to go to the JKPSA website [www.jkpsc.nic.in](http://www.jkpsc.nic.in) and click on the link "One Time Registration" or click on Login menu if you have already created your profile with the JK PSC.
- iii. After logging into your account, candidates are required to fill all the requisite fields of One Time Registration (OTR) i.e. personal information, contact information & educational qualification, service details and uploading of documents etc.
- iv. The candidate shall also be required to upload the images of recent photograph and signature. Photograph image must mention the date in which it is taken.

- v. Size of the photograph (passport size) and signature must be between 10kB to 20kB in \*.jpeg or \*.jpg only.
- vi. After successful submission of all the details in your OTR account, check the eligibility conditions as mentioned in the advertisement notification before applying for the post.
- vii. Click on the “show jobs” as shown against the respective post/examination you want to apply.
- viii. On Clicking on the “show jobs” a window will appear on your computer screen. Select the month of the advertisement notification for which you want to apply, a link(s) for the post(s) will appear on the computer screen.
- ix. An “APPLY” button is shown against the respective post and the candidates will click on the APPLY button against the post he/she is eligible.
- x. On clicking “APPLY” button, an instruction window will appear. Candidates should read instructions carefully before clicking on “APPLY” button at the bottom of the webpage.
- xi. On clicking “APPLY” button, the system will display all facts/particulars that a candidate have mentioned while filling up the necessary fields of his/her OTR account.
- xii. Once the candidate is satisfied about the filled in details, then, he or she may click on “SUBMIT” button to finally push the data into server with successful submission report, which he or she can print. In case, a candidate feels that the fields/data filled are/is wrong then he or she will be required to edit the details by pressing the EDIT button, until he or she is satisfied about the correctness of the information required to be filled in the desired fields.
- xiii. **Note that the Online Application Form once submitted cannot be edited.**
- xiv. On successful submission of the online application, a window will open with a link to print application form.
- xv. **Candidates can pay the requisite fee through online mode only in the “SUBMITTED APPLICATIONS” menu in your account.**
- xvi. After successful payment of the fee, the fee status will get reflected on the Online Application form. Candidates can check the fee status by clicking on the ***Print Application Button*** in the submitted Applications menu in your account. In case the payment status has not been reflected on your form, candidate may contact the JKPSC Office at Solina/Resham Ghar Colony Jammu.
- xvii. Hard copy of the Online Application form (having fee payment details) along with other requisite documents are to be submitted in the office of the Commission at Resham Ghar Colony, Bakshi Nagar Jammu/ Solina Srinagar or through portal service in registered cover provided the said service is invoked 04 days before the cut-off dates fixed for the purpose (personal delivery).
- xviii. Submission of fee payment shall not be accepted/entertained after cut-off date fixed for the Advertisement Notification.
- xix. Please note that the above procedure is the only valid procedure for applying. No other mode of application or incomplete steps would be accepted and such applications would be rejected.

**10. Action against candidates found guilty of misconduct:-**

Candidates are advised that they should not furnish any particulars that are false or suppress any material information. While submitting photocopy of online application form in the Commission, candidates are warned that they should, in no case, alter or otherwise temper with any entry in a document or its attested/certified copy submitted by them, nor should they submit a tampered/fabricated document. If there is any inaccuracy or discrepancy between two or more such documents or their attested /certified copies, an explanation regarding this discrepancy should be furnished.

A candidate who is, or has been, declared by the Commission, to be guilty of:

- i. obtaining by wrongful support of his/her candidature by any means, or
- ii. impersonating, or
- iii. procuring impersonation by any person, or
- iv. submitting fabricated documents or documents which have been tampered with or
- v. making statements which are incorrect, or false or suppressing material information, or
- vi. resorting to any other irregular or improper means in connection with his/her candidature for the selection, or
- vii. using unfair means during the test, or
- viii. writing irrelevant matter including obscene language or pornographic matter , in the script(s), or
- ix. misbehaving in any other manner in the examination hall, or
- x. harassing or doing bodily harm to the staff employed by the Commission for the conduct of their test, or
- xi. attempting to commit or , as the case may be, abetting the Commission of all or any of the acts specified in the foregoing clauses may, in addition to rendering himself/herself liable to criminal prosecution, shall be liable;  
(a) shall be debarred by the Commission for appearing in the examination, and/or  
(b) shall be debarred either permanently or for a specified period:-
  - (i) By the Commission from any examination or selection held by them.
  - (ii) By the State Government from any employment under them, and

**Sd/-**  
**(Ab. Baseer), KAS**  
**Under Secretary &**  
**Assistant Controller of Examinations**  
**J&K Public Service Commission**

No: PSC/Exam/KCS(J)2012/07

Dated: 30.05.2018

Copy to the: -

1. All Financial Commissioners/Principal Secretaries/Commissioner/Secretaries to Government.
2. Resident Commissioner, J&K Government New Delhi.
3. Director General Police J&K, Srinagar.
4. Registrar General, J&K High Court, Jammu/Srinagar.
5. Divisional Commissioner Kashmir/Jammu.
6. All Deputy Commissioners.
7. All Heads of Department.

8. All District & Session Judge.
9. P.P.S. to Hon'ble Minister for Law, Justice & Parliamentary Affairs, J&K State for information of Hon'ble Minister.
10. Director General, J&K, Information Department. He is requested to publish the notification in all the leading local dailies in Jammu/Srinagar, for atleast three consecutive days.
11. Director Radio Kashmir/ Jammu/Srinagar/Leh/ All india Radio Badarwah/Poonch /Kargil.
12. Director Doordarshan Kendra Jammu/ Srinagar/Leh.
13. Private Secretary to His Excellency the Governor J&K, Srinagar.
14. Private Secretary to Hon'ble Chief Minister, J&K State, Srinagar.
15. General Manager, Govt. Press, Srinagar for publication of notification in the next issue of Govt. Gazette.
16. ACOE/Under Secretary (Exam), J&K Public Service Commission for information.
17. P.S. to Chairman, J&K Public Service Commission for information of the Hon'ble Chairman.
18. P.S. to Member \_\_\_\_\_, J&K PSC for information of Hon'ble Member.
19. All Sr. Standing /Standing Counsel J&K PSC, Srinagar/Jammu.
20. P.A. to Secretary & Controller of Examinations, J&K Public Service Commission.
21. In charge website, J&K Public Service Commission for uploading of the Notification on the website.
22. In charge Camp Office, Jammu for pasting the notice on the notice board.
23. Notice Board, J&K Public Service Commission, Srinagar/Jammu.
24. Stock file/Main file.

**PRELIMINARY OBJECTIVE TYPE/SCREENING TEST**

The Preliminary objective type/Screening test shall consist of two papers viz Paper-A & Paper-B of Objective type (Multiple Choice Question). Each paper carries a maximum of 225 marks. The time allowed for each paper shall be two hours. The marks obtained in the Preliminary objective type/Screening test shall count only for shortlisting of the candidates for appearing in the Jammu and Kashmir Civil Service (Judicial) Competitive (Main) Examination, 2018. The detailed Syllabi is given below;-

**Paper-A [225 Marks , Time duration : 2hours ]**

- a. General Knowledge.
- b. Indian Constitution Law and Constitution of Jammu and Kashmir State.
- c. \* Criminal Procedure Code.
- d. \* Evidence Act.
- e. Ranbir Panel Code.
- f. \* Limitation Act.

**Paper-B [225 Marks , Time duration : 2hours ]**

- a. Financial Code Volume I & II.
- b. Kashmir Service Regulation Chapters III to XIII and XXII and XXIII.
- c. Rules and orders for the guidance of Subordinate Courts (Civil and Criminal) and Circular orders issued by the High Court.
- d. \* Civil Procedure Code.
- e. \* Registration Act.
- f. \* Transfer of Property Act.
- g. \* Right of Prior Purchase Act.
- h. \* Houses and Shops Rent Control Act.

\* (J&K Laws)



**I&K CIVIL SERVICE (JUDICIAL) COMPETITIVE (MAIN) EXAMINATION**

- NOTE:-**
- (i) Each paper carries 100 marks.
  - (ii) Time for each paper is three hours.

**COMPULSORY PAPERS**

**Paper I:-**

- (a) English Essay.
- (b) Translation from English into Urdu or Hindi and vice versa.
- (c) Precis.

**Paper II:-**

- (a) General Knowledge.
- (b) Indian Constitution Law and Constitution of Jammu and Kashmir State.

**Paper III:-**

- (a) Criminal Procedure Code.
- (b) Evidence Act.
- (c) Ranbir Panel Code.

**Paper IV:-**

- (a) Financial Code Volume I & II.
- (b) Kashmir Service Regulation Chapters III to XIII and XXII and XXIII.
- (c) Rules and orders for the guidance of Subordinate Courts (Civil and Criminal) and Circular orders issued by the High Court.

**Paper V:-**

- (a) Civil Procedure Code.
- (b) Limitation Act.
- (c) Jammu and Kashmir Registration Act.

**Paper VI:-**

- (a) Transfer of Property Act.
- (b) Right of Prior Purchase Act.
- (c) Houses and Shops Rent Control Act.

**OPTIONAL PAPERS**

**Paper I:-**

- (a) Hindu Law.
- (b) Mohamadan Law.
- (c) Coustomary Law of the State.

**Paper II:-**

- (a) Law of Companies.
- (b) Insurance Law.

**Paper III:-**

Principles of Equity including the Law of Trusts and specific Relief.

**Paper IV:-**

- (a) Jammu and Kashmir Contract Act.
- (b) Law of Torts.

**Paper V:-**

- (a) Suits Valuation Act.
- (b) Court Fee Act.
- (c) Stamp Act.
- (d) Agriculture Relief Act.
- (d) Excise Act and Rules.

**Paper VI:-**

- (a) Land Revenue Act.
- (b) Tenancy Act.
- (c) Land Alienation Act.
- (e) Land Acquisition Act.

**Sd/-**  
**(Ab. Baseer), KAS**  
**Under Secretary &**  
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**J&K Public Service Commission**