

विद्यया ऽ मृतमश्नुते

एन सी ई आर टी
NCERT

NATIONAL COUNCIL OF EDUCATIONAL RESEARCH AND TRAINING

Vacancy Notice

Applications are invited for filling up the following posts direct recruitment through open competition.

S.No.	Name of post	Pay Level	Number of Post
1.	T.V Producer Grade-1	Level 10 (Rs. 56,100 to 1,77,500)	1 (1-UR)
2.	Assistant Engineer Gr. "A"	Level 10 (Rs. 56,100 to 1,77,500)	5 (2-UR, 3-OBC)
3.	T.V. Producer Grade-II	Level 6 (Rs. 35,400 to 1,12,400)	2 (1-UR, 1-OBC)
4.	Script Writer	Level 6 (Rs. 35,400 to 1,12,400)	1 (1-UR)
5.	Cameraman Grade-II	Level 6 (Rs. 35,400 to 1,12,400)	3 (1-UR, 2-OBC)
6.	Engineering Assistant	Level 6 (Rs. 35,400 to 1,12,400)	1 (1-OBC)
7.	Audio Radio Producer Grade-III	Level 5 (Rs. 29,200 to 92,300)	1 (1-UR)
8.	T.V. Producer Grade-III	Level 5 (Rs. 29,200 to 92,300)	3 (1-SC, 2-OBC)
9.	Field Investigator	Level 5 (Rs. 29,200 to 92,300)	1 (1-UR)
10.	Technician Grade-I	Level 5 (Rs. 29,200 to 92,300)	7 (4-UR, 3-OBC)
11.	Floor Assistant	Level 4 (Rs. 25,500 to 81,100)	2 (2-OBC)
12.	Film Assistant	Level 4 (Rs. 25,500 to 81,100)	2 (1-UR, 1-OBC)
13.	Photographer Grade-II	Level 5 (Rs. 29,200 to 92,300)	1 (1-UR)
14.	Electrician	Level 2 (Rs. 19,900 to 63,200)	1 (1-UR)
15.	Lightman	Level 2 (Rs. 19,900 to 63,200)	1 (1-OBC)
16.	Dark Room Assistant	Level 2 (Rs. 19,900 to 63,200)	1 (1-UR)
17.	Carpenter	Level 2 (Rs. 19,900 to 63,200)	1 (1-UR)
18.	Film Joiner	Level 2 (Rs. 19,900 to 63,200)	1 (1-UR)

Selected candidate can be posted at NCERT, New Delhi and its constituent units situated at various states in India.

The applications should reach to the Under Secretary, CIET Chacha Nehru Bhavan, NCERT New Delhi-16 **within 21 days** from the date of advertisement published in the Employment News. Incomplete applications/application received after the last date will not be entertained. For further queries, please contact the Under Secretary, CIET over Telephone No. 011-26963311 during office hours.

In case of alteration/modification/deletion/additions/updation in the advertisement (if any) the same will be uploaded in the NCERT website at - www.ncert.nic.in only.

The council reserves the right to increase/decrease the number of vacancies and not to fill up any of the advertised positions.

Eligibility Criteria:

1 T.V Producer Grade-1

Educational and other qualifications	Qualification: A. Essential: Post Graduate degree in any discipline and a Post Graduate Diploma or equivalent in any area of media/visual or performing arts Or Post Graduate degree in relevant area of media production and management Experience:- 05 years of relevant experience in reputed media organizations/Industry at the level of producer, active engagement with production and dissemination of media. B. Desirable Experience of development and dissemination of media/ Information & Communication Technology (ICT) content Experience of working with media/ICT for education and children at Institutes of National/International recognition having awards or publications.
Age limit	Not Exceeding 35 years. Relaxable for Govt. Servant's upto 5 years in accordance with the instructions or orders issued by the Central Government, 10 years age relaxation for the employees of the Council.

2. Assistant Engineer Gr.- "A"

Educational and other qualifications	Qualification: A. Essential: Bachelor Degree in Electronics and Communication
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Engineering/Engineering with specialization in Information Technology or equivalent. or

Masters Degree in Electronics and Communication, or relevant area of Information & Communication Technology (ICT).

Experience:

05 years of relevant experience in reputed organisations/ industry and active engagement with operations and maintenance of relevant hardware and software/TV & Radio broadcast equipments.

B. Desirable:

1. Experience of leading teams in design, establishment, operations and maintenance of media/Multimedia / Information & Communication Technology (ICT) Hardware and Software systems/TV & Radio broadcast equipments.

2. Experience of working with a wide range of operating systems, relevant software applications and troubleshooting.

3. Post graduate diploma in any area of media or ICT hardware/software.

Age limit	Not exceeding 35 years. Relaxable for Govt. Servant's upto 5 years in accordance with the instructions or orders issued by the Central Government, 10 years age relaxation for the employees of the Council.
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3. T.V. Producer Grade-II

Educational and other qualifications	A. Essential: Degree in Mass Communication from a recognised University or Degree in any discipline with Diploma from recognised Institute in Mass Communication or equivalent. B. Experience: 3 years experience in Production film or TV Programme in direction of film or TV Production. C. Desirable: Experience of development and dissemination of media/ Information & Communication Technology (ICT) content Experience of working with media/Information & Communication Technology (ICT) for children of at education National/ International recognition, having awards or publications.
Age limit	Not exceeding 30 years. Relaxable for Govt. Servant's upto 5 years in accordance with the instructions or orders issued by the Central Government, 10 years age relaxation for the employees of the Council.

4. Script Writer

Educational and other qualifications	A. Essential: 1. Post Graduate Degree in any discipline from a recognized University. 2. 03 years experience of writing shooting scripts for film/TV. 3. Research experience leading to scripts. 4. Proficiency in any one of the main languages mentioned in the 8th schedule of the constitution. B. Desirable: Having experience of writing scripts for Educational Television Programme.
Age limit	Not exceeding 30 years. Relaxable for Govt. Servant's upto 5 years in accordance with the instructions or orders issued by the Central Government, 10 years age relaxation for the employees of the Council.

5. Cameraman Grade-II

Educational and other qualifications	A. Essential: 1. Graduate degree in any discipline. 2. Diploma from a recognized institute where the course of studies includes the critical aspect of still photography, videography, cinematography and film production or performing arts. OR 1. Graduate degree in media production and management/Mass Communication. 2. Diploma from a recognized Institute where the course of studies includes the critical aspect of still photography, videography, cinematography and film production or performing arts. B. Experience: 03 years practical experience in different aspects of motion picture, photography such as shooting, developing, printing, editing, dubbing, sound recording including 3 years experience of handling still and movie cameras/Video cameras and film production/educational video programme production.
Age limit	Not exceeding 30 years. Relaxable for Govt. Servant's upto 5 years in accordance with the instructions or orders issued by the Central Government, 10 years age relaxation for the employees of the Council.

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6. Engineering Assistant:

Educational and other qualifications	<p>A. Essential: Bachelor Degree in Engineering with specialization in Electronics, Communication and Information Technology.</p> <p>Experience: 5 years of relevant experience in reputed organisations/ industry; active engagement with operations and maintenance of relevant hardware and software/TV & Radio broadcast equipments.</p> <p>Desirable: Experience of working with a wide range of Information & Communication Technology (ICT) based media equipment in production and broadcast environments. Experience of working with a wide range of operating systems, relevant software applications and troubleshooting.</p>
Age limit	Not exceeding 30 years. Relaxable for Govt. Servant's upto 5 years in accordance with the instructions or orders issued by the Central Government, 10 years age relaxation for the employees of the Council.

7. Audio Radio Producer Grade-III

Educational and other qualifications	<p>A. Essential: Graduate degree in any discipline with Diploma in Media (Audio-Radio Production) or Graduate degree in media production and management and Mass Communication.</p> <p>B. Experience: One year of relevant experience in reputed media organisations/industry at the Level of production assistant or higher; active engagement with production and dissemination of media/Radio.</p> <p>C. Desirable: 1. Experience of Educational Audio Programme Production. 2. Experience of development and dissemination of media/ ICT content. 3. Experience of working with media/ICT for children and education. 4. Having National/International recognition, awards or publication.</p>
Age Limit	Not exceeding 27 years. Relaxable for Govt. Servant's upto 5 years in accordance with the instructions or orders issued by the Central Government, 10 years age relaxation for the employees of the Council.

8. TV Producer Grade-III

Educational and other qualifications	<p>Qualification: A. Essential: 1. Degree from a recognized University. 2. One year experience in research for writing TV scripts or collection of data and materials for writing books. OR Post Graduate Diploma in media or equivalent in relevant area of Media.</p> <p>B. Desirable: 1. Familiarity with TV equipment. 2. 2 years Experience of having worked as Production Asstt on TV or having worked as TV continuity in film/TV production/ ICT.</p>
Age limit	Not Exceeding 27 years. Relaxable for Govt. Servant's upto 5 years in accordance with the instructions or orders issued by the Central Government, 10 years age relaxation for the employees of the Council.

9. Field Investigator

Educational and other qualifications	<p>Qualification: A. Essential: 1. A Masters Degree with high Second class in Education/ Psychology/Sociology/Humanities/Child Development/ Social work/Anthropology. 2. Good knowledge in language concerned (language to be specified). 3. One year experience in teaching/research/working with children.</p> <p>B. Desirable: 1. Degree or diploma in teaching/research experience in area of Educational Technology/ICT. 2. Experience of TV Script -writing/Story board development/ Multi media Production/ Presentation. 3. Experience of collection and analysis of qualitative and quantitative data.</p>
Age limit	Not exceeding 27 years. Relaxable for Govt. Servant's upto 5 years in accordance with the instructions or orders issued by the Central Government, 10 years age relaxation for the employees of the Council.

10. Technician Grade-I:

Educational and other qualifications	<p>Qualification A. Essential: 1. 10th/12th passed. 2. Three years Diploma with Electronics, Communication or relevant area of Information Technology/Information and Communication Technology/Radio/Television Communication.</p> <p>B. Experience: 3 years of relevant experience in reputed media organisations/industry active engagement with operations and maintenance of relevant hardware and software.</p>
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	<p>C. Desirable: Experience of handling and troubleshooting relevant hardware and software/TV & Radio equipments used for Audio/ Video Programme production.</p>
Age limit	Not Exceeding 27 years. Relaxable for Govt. Servant's upto 5 years in accordance with the instructions or orders issued by the Central Government, 10 years age relaxation for the employees of the Council.

11. Floor Assistant:

Educational and other qualifications	<p>Qualification: Essential : 1. 10+2 or equivalent from a recognised Institute. 2. One year experience in handling erection of sets in stage, Film or T.V. or Diploma from a recognised Institutions in stage Craft. 3. Good physique and capacity for undertaking strenuous physical work.</p>
Age limit	Not Exceeding 27 years. Relaxable for Govt. Servant's upto 5 years in accordance with the instructions or orders issued by the Central Government, 10 years age relaxation for the employees of the Council.

12. Film Assistant:

Educational and other qualifications	<p>Qualification: Essential: 1. Graduation in any discipline from a recognized University. 2. Diploma/Certificate in a related media field from a recognised institute.</p> <p>Experience: At least one year experience of video editing/Computer Graphic/Computer animation.</p>
Age limit	Not Exceeding 27 years. Relaxable for Govt. Servant's upto 5 years in accordance with the instructions or orders issued by the Central Government, 10 years age relaxation for the employees of the Council.

13. Photographer Grade-II:

Educational and other qualifications	<p>Qualification: A. Essential: 12th Pass Diploma in Photography/Videography/Cinematography from a recognized Institute with 03 (three) years experience as photographer/videographer/movie/TV Camera-man.</p> <p>B. Desirable: Experience of photography with double exposure, super imposition/preparation of video clips.</p>
Age limit	Not Exceeding 27 years. Relaxable for Govt. Servant's upto 5 years in accordance with the instructions or orders issued by the Central Government, 10 years age relaxation for the employees of the Council.

14. Electrician:

Educational and other qualifications	<p>Qualification 1. ITI Certificate or equivalent in the trade of Electrician or Wireman. 2. At least two years experience in electrical installation and wiring.</p>
Age limit	Not Exceeding 27 years. Relaxable for Govt. Servant's upto 5 years in accordance with the instructions or orders issued by the Central Government, 10 years age relaxation for the employees of the Council.

15. Lightman:

Educational and other qualifications	<p>Qualification: A. Essential 1. 10th/12th pass from any recognised board/Institution. 2. 3 years experience of lighting in stage, Film and Television.</p> <p>B. Desirable: Experience of handling studio lights/portable lights/lights on outdoor location while shooting.</p>
Age limit	Not Exceeding 27 years. Relaxable for Govt. Servant's upto 5 years in accordance with the instructions or orders issued by the Central Government, 10 years age relaxation for the employees of the Council.

16. Dark Room Assistant:

Educational and other qualifications	<p>Qualification: A. Essential: 1. 10th/12th pass from any recognised Board/Institution. 2. ITI in relevant trade with one year experience of handling audio equipments/Video equipments/Film Equipments and editing.</p> <p>B. Desirable: Experience of working as an Assistant/helper in Media Institutions.</p>
Age limit	Not Exceeding 27 years. Relaxable for Govt. Servant's upto 5 years in accordance with instruction or orders issued by the Central Government, 10 years age relaxation for the employees of the Council.

17. Carpenter:

Educational and other qualifications	<p>Qualification: A. Essential: 1. 10th pass from any recognised Board/Institution. 2. ITI in relevant trade with 3 years experience.</p> <p>B. Desirable: Experience of construction of sets for stage/film/TV Programme.</p>
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Age limit	Not Exceeding 27 years. Relaxable for Govt. Servant's upto 5 years in accordance with the instructions or orders issued by the Central Government, 10 years age relaxation for the employees of the Council.
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18. Film Joiner:

Educational and other qualifications	Qualification: A. Essential: 1. 10th/12th pass from any recognised Board/Institution. 2. ITI in any trade with one year experience of handling audio equipments/Video equipments and Editing/Film Equipments. B. Desirable: Experience of working as an Assistant/helper in Media Institutions.
Age limit	Not Exceeding 27 years. Relaxable for Govt. Servant's upto 5 years in accordance with the instructions or orders issued by the Central Government, 10 years age relaxation for the employees of the Council.

GENERAL INFORMATION:

- Candidates who fulfill the prescribed qualifications, experience and other eligibility conditions as on **1.2.2018** should apply giving full particulars (Bio-data) as per proforma enclosed supported by self attested copies of all the relevant certificates and documents and a passport size photograph to be affixed on the application.
- Candidates who are already working in Government service should send their application through proper channel. Applications not found as per prescribed proforma and not supported by duly attested documents or attested photograph will not be entertained.
- Candidates who do not fulfill the prescribed qualifications and other eligibility conditions need not apply.
- Fee of Rs. 200/- (Rupees Two hundred only) has to be paid in form of DD/IPO payable in favour of "Secretary, NCERT at New Delhi". The fee once paid will not be refunded or re-adjusted under any circumstances.
- No fee is required for SC/ST & PwD category and Women candidates.
- The age limit shown against all items is the normal age limit and the age is relaxable for SC/ST candidates upto 5 years and upto 3 years for OBC candidates in respect of vacancies reserved for them. SC/ST/OBC Candidates have to produce a caste certificate in prescribed proforma.
- A candidate will be eligible to get the benefit of community reservation only in case the particular caste to which the candidates belong is included in the list of reserved communities issued by the Central Government. If a candidate indicates in his/her application form that he/she belongs to SC/ST/OBC/General category but subsequently writes to the Council to change his/her category, such request shall not be entertained by the Council.
- MINIMUM ESSENTIAL QUALIFICATIONS:** All applicants must fulfil the essential requirements for the post and other conditions stipulated in the advertisement. They are advised to satisfy themselves before applying that they possess at least the essential qualifications laid down for various posts. No enquiry asking for advice as to eligibility will be entertained.
- The prescribed essential qualifications are the minimum and the mere possession of the same does not entitle candidates to be called for Written Examination/Interview.
- After scrutiny of the applications, the candidates who are found eligible for consideration will be called for Written Test/Technical Aptitude Test/ Practical Aptitude Test as the case may be.

- The candidates who qualify in the prescribed tests will be empanelled in the order of merit for appointment.
- No TA/DA will be payable to the candidates for appearing in the Examination/Interview.
- The Director, NCERT reserves the right to cancel/restrict/enlarge/modify/alter the recruitment process, if needed, without issuing any notice. In case of any disputes, Legal Jurisdiction will be Delhi.
- The applications in a sealed cover indicating Application for the post of "_____ " thereon should reach **within 21 days** from the date of advertisement to **Under Secretary, CIET, NCERT, Sri Aurobindo Marg, New Delhi -110016.**
- Applications received after due date will not be entertained.
- The detailed Scheme of examination/syllabus, as the case may be, shall be placed on website of NCERT <http://ncert.nic.in> before issuing call letter.

**Under Secretary,
CIET, NCERT**

New Delhi

Dated:

Proforma for Application:**APPLICATION FOR THE POST OF.....**

- Name: _____
- Father's Name: _____
- Date of Birth _____
- Age as on **1.2.2018**: ____ Years ____ Months ____ Days
- Correspondence Address:-

Affix latest
passport size
photo duly
self attested

Contact No.: _____

E.mail: _____

- Whether belongs to GEN/SC/ST/OBC/PH/Ex-Serviceman _____
(Proof shall be enclosed in case of SC/ST/OBC/PH/Ex-Serviceman)
- Educational/Technical Qualification from 10th class onwards and experience in relevant field (for technical qualifications) (Attach copies of educational qualification and certificate in support of experience as shown below from the respective organizations).
- Details of experience in the relevant field: Duration of Experience in years & months and period (from- to)
1. _____
2. _____
3. _____
4. _____
5. _____
- Whether working in Government/Semi-Government/Public Sector Undertaking/ Nationalised Bank: (If Yes, fill in the following) YES/NO
(i) Post held _____
(ii) Department _____
(iii) Duration _____ Years _____ months
(iv) Period : From _____ to _____
(v) Level in Pay Matrix and Basic Pay: _____

Certified that all the information furnished above by me is correct to the best of my knowledge.

Place:**Signature of the Candidate****Date:****Name of the Candidate**

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