



## PUNJAB POLLUTION CONTROL BOARD

VATAVARAN BHAWAN, NABHA ROAD, PATIALA

Advertisement No. Admn./SA-I/2018/R

Online applications are invited for Recruitment test to fill 06 posts of Assistant Environmental Engineers in the Punjab Pollution Control Board from January 8, 2018 to February 6, 2018 in the prescribed format available at [www.govt.thapar.edu](http://www.govt.thapar.edu). The information regarding detail of posts, reservation chart, qualifications, and other terms and conditions etc. are given below:-

### DETAILS OF POSTS

1. **Name of the post** : **Assistant Environmental Engineer**

Scale of Pay : 15600-39100+5400 Grade Pay

**Note:** The emoluments, as per Government Instructions issued vide letter No. 12/155/15-5 PP2/761986/1-6 dated 25-05-2016, as amended from time to time, payable for the new recruitments and other conditions will apply. Kindly refer to section "CONDITIONS REGARDING FIXED MONTHLY EMOLUMENTS" given below for more details.

**Total Number of Posts: 06**

CATEGORY	NUMBER OF POSTS
General	04
Ex-serviceman(SC) (Punjab)	01
Physically Handicapped (Punjab) (Deaf / Partial Deaf)	01
Total	06

ABBREVIATIONS USED:- SC=Scheduled Caste, HH=Hearing Handicapped.

Reservation shall be as per Policy/Instructions of the Punjab Government. The candidates belonging to reserve category shall clearly indicate, in the application form the category under which he/she wants to be considered. The category of reservation once opted will not be allowed to be changed. The benefit of reservation shall only be available to the candidates, who are bonafide residents of Punjab State.

**FEE**

<b>Application Fee (Non-refundable)</b>	
SC / ST / Handicapped	Rs.500/- (Five hundred only)
Other Categories	Rs.1000/- (One thousand only)

**CONDITIONS REGARDING FIXED MONTHLY EMOLUMENTS:**

The emoluments, as per Government Instructions issued vide letter No. 7/204/2012-4FP1/66 dated 15-01-2015, letter no. 7/204/2012-4FP1/1049 dated 21.12.2015 and 12/155/15-5 PP2/761986/1-6 dated 25-05-2016, as amended from time to time, payable for the new recruitments and other conditions are as under:

- i. On direct recruitment during probation period of **three years** including extended probation period, if any, an employee shall be paid fixed emoluments, which shall be equal to the minimum of the pay band of the new post and during probation period he/she shall not be entitled to any grade pay, annual increment or any other allowance except travelling allowance.
- ii. On successful completion of probation period, pay of an employee shall be fixed at minimum of the pay band of the post including grade pay. All other allowances admissible to the post shall be payable thereafter.
- iii. The period of probation including the extended period, if any, shall not be counted for the grant of time scale.
- iv. The employee shall during the probation period be covered under New Defined Contributory Pension Scheme and government matching share will also be provided.

**NATIONALITY**

A candidate shall be a:

- a) Citizen of India; or
- b) Citizen of Nepal; or
- c) Subject of Bhutan; or

- d) Tibetan refugee who came over to India before the 1st January 1962, with the intention of permanently settling in India; or
- e) A person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka and East African countries of Kenya, Uganda and United Republic of Tanzania (formerly Tanganyika and Zanzibar) Zambia, Malawi, Zaire, Ethiopia and Vietnam with the intention of permanently settling in India;

Provided that a candidate belonging to categories (b), (c), (d) and (e) shall be a person in whose favour a certificate of eligibility has been issued by the Government of Punjab in the Department of Home Affairs and Justice.

### **AGE CRITERIA**

Age as on 01.01.2018 (Category Wise)

- a) General: 18 to 37 years
- b) SC: 18 to 42 years
- c) Applicants who are already in Government Service: 18 to 45 years.
- d) Physically Handicapped: 18 to 47 years subject to production of medical certificate from the Competent Authority.
- e) Ex-servicemen as per Punjab Recruitment of Ex-Servicemen Rules, 1982 as amended from time to time

### **EDUCATIONAL QUALIFICATIONS AS ON 06.02.2018**

<b>Name of Post</b>	<b>Eligibility</b>
Assistant Environmental Engineer	<p>Degree in Civil/ Chemical / Environmental Engineering, in first division from a recognized University or Institution.</p> <p><b>Desirable:</b></p> <ol style="list-style-type: none"> <li>1. Experience in pollution control;</li> <li>2. Master's Degree in Engineering (Environmental / Chemical)</li> </ol> <p><b>Knowledge of Computer:</b></p> <p>The candidate must have undergone a computer course of six months duration from a reputed institute.</p>

In addition, the candidate should have passed Punjabi upto Matric or its equivalent

level. However, if the candidate is an Ex-servicemen or a riot/terrorist victim or one of their dependents, the candidate is eligible to apply. If the candidate is selected, then he / she will have to pass Punjabi examination of Matriculation standard within six months from the date of joining the service or as per Punjab Governments latest instructions.

**Note-** Candidate himself will be responsible for his eligibility in accordance with the minimum qualifications provided above.

### **MODE OF SELECTION**

- a) Entrance test shall be conducted at Patiala only.
- b) The duration of the test will be 2 hours.
- c) The paper will contain 100 questions. All the questions shall be objective in nature. There shall be negative marking (1/4th marks shall be deducted for every wrong answer).
- d) Minimum qualifying marks will be 25% of total marks of each paper. The selection will be purely based on merit in the entrance exam subject to fulfilling of all eligibility conditions.
- e) Kindly visit website [www.govt.thapar.edu](http://www.govt.thapar.edu) for more details regarding pattern and syllabus.

### **IMPORTANT INSTRUCTIONS/INFORMATION:**

1. Application Form and other details will be available at the website:- [www.govt.thapar.edu](http://www.govt.thapar.edu).
2. Candidate can apply only under one reserve category at one time, as applicable.
3. **The Competent authority reserves the right not to fill up any or all the posts without assigning any reason. Number of posts advertised or the reservation thereof etc., can be increased or decreased without assigning any reason and in this regard, the decision of Punjab Pollution Control Board shall be final.**
4. Candidates belonging to SC/ST/Handicapped categories are required to deposit fee of **Rs. 500/- only** All others are required to deposit fee of **Rs. 1000/- only** through Online mode or in cash through bank challan generated on submission of online application.
5. Applications without fee or incomplete application will be rejected without any intimation.
6. Admit cards can be downloaded from the website. Further, the candidates are

advised to keep checking the examination website for updates and information, if any.

7. No TA/DA will be given for appearing in the written test.

8. It is the responsibility of the applicant that he / she has in-time verified that the University/Institution from which he / she has acquired the academic qualification is duly approved by the competent authority in the said stream on the date he / she has acquired the qualification. He / she must also be conscious about the legal aspects involved here. In the event that the department seeks any information in this regard and the Applicant is not able to produce the specified documents in time, his / her candidature shall be rejected without giving any further opportunity. Such applicants may however be allowed to appear in the written test subject to the grant of Provisional Admit Card and the entire risk shall be borne by the Candidate, in this regard.

9. No extra weightage shall be admissible to the Applicants possessing higher qualification or experience.

10. Mere issuance of Admit Card and appearing in the written test will not make candidate eligible for selection. After publication of final merit list, department will conduct verification of requisite documents and eligibility conditions. Any violation/wrong information will lead to disqualification of candidature. During Document Checking, if any candidate fails to produce the original documents/certificates regarding qualifications, category etc., he/she shall cease to have any right for selection and in that case the candidate next in the merit list shall be considered for selection. No claim whatsoever on this account shall be maintainable.

11. In-service candidates may apply directly, but only those Government employees shall be eligible to be issued appointment letters who are certified by the Head of the Department as not having any pending disciplinary proceedings or undergoing punishment under Punjab Civil Services (Punishment & Appeal) Rules, 1970, or any other applicable rules, as the case may be, not undergoing any trial/ prosecution or any other material disqualification in terms of integrity and professional misconduct.

12. All candidates are required to keep in touch with website [www.govt.thapar.edu](http://www.govt.thapar.edu). All contents detailed here on website shall prevail. All subsequent Notices shall also be ONLY displayed on this website.

13. Applicants are advised to visit the website [www.govt.thapar.edu](http://www.govt.thapar.edu) and check their e-mail accounts (inbox as well as spam box) regularly for updates and important information. Unnecessary correspondence with Department should be avoided. The place of examination and admit card will be available on website only.

**14. If any information/certificates/documents are found false at any stage, the registered candidate shall be liable for disqualification and prosecution in accordance with the provisions of the law.**

15. Some of the important dates are provided as below:

Date of Advertisement	Already advertised on 03.01.2018
Date of availability of online form	08.01.2018
Last date for applying online	06.02.2018
Last date for payment of application fee	07.02.2018
Start date of downloading the admit card	13.02.2018
Date of Examination	18.02.2018
Uploading of question paper and answer key	19.02.2018
Window for filling objection	19.02.2018 to 23.02.2018
Result of written Examination	02.03.2018

### **HOW TO APPLY**

- a) Candidates are advised to go through the Instructions carefully before filling up Online Application Form. Request of change/correction in any particular in the application Form shall not be entertained under any circumstances after the closing of date of receipt of applications. The Department shall not be responsible for any consequence arising out of incorrect filling up of Application Form.
- b) Each Candidate shall fill only one Online Application Form for the post. An attempt by any candidate to fill more than one Online Application Form may result in rejection of all such applications.
- c) Candidate shall have to apply in one category only. An attempt by any candidate to fill more than one category may result in rejection of all such applications.
- d) Each Candidate shall fill particulars like name of the candidate, father's name and date of birth etc. as given in the matriculation or equivalent certificate.
- e) Any person trying to upload pseudo application or illegal photographs or any other such material would be proceeded against as per law. IP address of the computer system accessing the Online Application Form shall be noted for security purposes.

f) Candidates are advised in their own interest to apply using Online Application Form much before the closing date and not to wait till the last date to avoid congestion on web server on account of heavy load on Internet/Website. No request on this ground shall be entertained for extension in last date of application.

g) The candidates can ONLY apply by filling Online Application Form, a link of which is available on the website [www.govt.thapar.edu](http://www.govt.thapar.edu). No other mean/mode of application (through post, email, fax, deposit of Curriculum Vitae etc.) shall be accepted.

h) The candidate must have the following before attempting to fill Online Application Form:

- i) A valid email account which has not been used for filling Online Application Form by any other Candidate applying for this Examination. In case, a candidate does not have a valid personal email ID, he/she should create his/her new email ID before applying online. Two or more Candidates CANNOT share the same email ID. All future correspondence with the Candidate will be made through the registered email ID.
- ii) A mobile phone number, which may be used to contact the Candidate. It is not necessary that the Candidate must have mobile connection in his/her name. The Candidate may register any mobile number for communication. More than one Candidate may register the same mobile. However, information given on that mobile number shall be deemed to have been delivered to all such Candidates.
- iii) Scanned copy of a recent passport size photograph (jpg/jpeg format) as per specifications given below:
  - a) Photograph must be a recent passport size coloured photograph with light background.
  - b) While taking photograph, please look straight at the camera with a relaxed face.
  - c) If you wear glasses, make sure that there are no reflections and your eyes can be clearly seen.
  - d) Caps, hats and dark glasses are not acceptable. Religious headwear is allowed, but it must not cover your face in a manner that it obscures the features.
  - e) Size of file (jpg/jpeg format) should not exceed 50 KB.
  - f) Photograph not uploaded as per above details can lead to cancellation of candidature.
- iv) Scanned copy of the signature of the candidate (jpg/jpeg format), as per specification given below:
  - a) The Candidate has to sign on white paper with black/blue ink pen.

- b) The Candidate must sign clearly, so that the scanned image is clear because the same shall be used for verification at the time of the examination. Candidates are warned against making someone else sign on their behalf as it would be viewed as an attempt to Impersonate, which may lead to rejection of the candidate's candidature and may result in legal action against such a candidate.
  - c) The scanned image of the candidate's signature will be used for comparison at all stages of examination and Document Checking. The candidate must maintain uniformity in the format of signatures affixed at various stages of selection process. The signature should be of the usual kind which the candidate uses for official purposes. Any attempt to modify or using confusing signature shall be taken as an effort on the part of the candidate to impersonate or of using some other ill intent. If at any stage scanned signature of the candidate does not match with the signature on any other document, where he/she is required to sign, then the candidature of the Candidate may be rejected without any further enquiry or opportunity being given to the Candidate.
  - d) Size of file (jpg/jpeg format) should not exceed 20 KB.
  - e) Signatures not uploaded as per above details can lead to cancellation of candidature.
- i) Candidate must keep following details ready with them before clicking on the registration button for starting their online application process
- a. Personal demographic details including Date of Birth and Nationality.
  - b. Mobile Number
  - c. Personal Email ID
  - d. Reservation category details
  - e. Qualification certificate as per eligibility.
  - f. Proof of passing of Punjabi
  - g. Soft Copies of Scanned Photograph and Signatures.
  - h. Proof of passing of Punjabi.

### **Steps to apply for exam**

1. Candidate can apply online at [www.govt.thapar.edu](http://www.govt.thapar.edu) from anywhere at home, at any place where there is an access to the Internet.
2. Complete the form available on the site [www.govt.thapar.edu](http://www.govt.thapar.edu). Every successful registration will be allotted the Login id and password.



3. On Day 2, application fee can be paid either online or through bank challan in any of the State Bank of India branch. Link to pay fee online will be made available online in candidate's login on next day of the application form filling. Last date for depositing the application fee is 07/02/2018.
4. On the next day (Day 3), you will be shown links to upload your photograph and signature. After uploading the photograph and Signature you can find the link to view the application form.
5. Candidates are not required to send the hard copy of the application form.
6. Incomplete form or forms filled with wrong information the candidature shall stand automatically cancelled / rejected and shall not be considered for further processing.
7. For any problem, help can be taken from the helpline no. **8557882876** or **8557884676** or Email: **ppcb2018@thapar.edu** available during working hours.
8. Only Online registered application forms will be entertained.

**NOTES:**

1. Selection will be made purely on the basis of merit in the written test as per **schedule mentioned above.**
2. In case of a tie of marks in the written test, the same shall be broken on the basis of date of birth. Candidate senior in age shall rank higher in order of merit. In the case of a tie in age also, a candidate getting higher percentage of marks secured at Bachelor's Degree level shall be ranked higher in order of merit.
3. The recruitment SHALL BE MADE SUBJECT TO 100% VERIFICATION of DEGREES & CERTIFICATES AND TESTIMONIALS / DOCUMENTS from issuing authorities within six months and SHALL BE LIABLE TO BE DECLARED NULL AND VOID ABINITIO WITHOUT ANY NOTICE WHATSOEVER IN CASE ANY DOCUMENT IS FOUND FAKE OR FORGED. The department shall also without fail launch against such candidate suitable criminal proceedings besides civil proceedings to make recoveries of salary and other emoluments paid to such candidates.
4. For any difficulty in (i) Understanding the instructions as above, (ii) Filling the Application Form, (iii) Downloading the Admit Card, and (iv) Any subsequent instructions displayed on Website etc., immediate timely reference should be made to the following:

**Dr. S S Bhatia, Dean of Academic Affairs,  
Thapar Institute of Engineering & Technology, Patiala.  
M- 8557882876 or 8557884676  
E-mail: [ppcb2018@thapar.edu](mailto:ppcb2018@thapar.edu).**

**CONDITIONS WHICH MAY RENDER A CANDIDATE INELIGIBLE:**

The following conditions, among others, may render the candidate's ineligible:

- a) Incomplete application and Insufficient application fee;

- b) Application and examination fee deposited by means other than mentioned above;
- c) Submission of form by any other mean than ONLINE
- d) Wrong/incomplete information given in the application form;
- e) Candidates debarred by the any university/department/ or from other board etc.
- f) Non-fulfillment of any of the eligibility conditions, including those of age and educational qualification.

### **INSTRUCTIONS REGARDING RESERVATION**

1. The category once filled up in the application form will not be allowed to be changed
2. Only Scheduled Castes, Ex-Servicemen / Lineal Descendent of Ex-serviceman (LDESM) of Punjab domicile are eligible for the benefit of reservation.
3. To take benefit of reservation, the reservation certificates/testimonials must be issued by the competent authority on or before 06.02.2018 as per Punjab Government instructions. No extra time will be given for production of these documents.
4. Ex-servicemen or Lineal Descendent of Ex-Servicemen (LDESM), who have domicile of Punjab, are eligible for reservation under the Ex-Servicemen category. Both will have to produce a certificate issued by Competent Authority appomited by the Punjab Government.
5. The lineal descendants of the Ex-Servicemen can also apply in the Ex-Servicemen category, provided they satisfy the eligibility conditions of a general category candidate. In case sufficient numbers of Ex- servicemen are available, then LDESM shall be treated as General Category candidates.
6. Punjab Government instructions dated 20.12.2001 state that it has been decided that in direct recruitment to government services the post left unfilled in the quota reserved for Balmikis/Mazhbis, Scheduled Caste Ex-Serviceman and Scheduled Caste Sportsmen, will be reserved up to 2% for the Vimukat Jatis and Bazigar. If no candidate of the VimukatJatis / Bazigar is eligible, the said posts will then be filled by other Scheduled Castes.

The reservation categories and their relevant explanation is provided as below:

a) EX-SERVICEMEN (PUNJAB)

i) "Ex-serviceman" means a person who has served in any rank, whether as a combatant or a non-combatant, in the Naval, Military and Air Force of the Union of India (here-in-after referred to as the Armed forces of the Union of India), and who has:

- a. retired or released from such service at his or her own request after earning his or her pension; or
- b. been released from such service on medical grounds attributable to military service or circumstances beyond his control and awarded medical or other disability pension; or
- c. been released otherwise than on his own request from such service as a result of reduction in establishment; or
- d. been released from such service after completing the specific period of engagement otherwise than at his own request or by way of dismissal or discharge on account of misconduct or inefficiency and has been given a gratuity;

ii) but does not include a person who has served in the Defence Security Corps, the General Reserve Engineering Force, the Lok Sahayak Sena and the Para Military Forces, but includes personnel of the Lok Sahayak Sena of the following categories namely:

- a. Pension holders for continuous embodied services
- b. Persons with disability attributable to military service; &
- c. Gallantry award winners

Ex-servicemen should be of Punjab domicile and they should submit a Punjab Resident Certificate from the competent authority i.e District Defence Services Welfare officer/District Sainik Welfare officer of their respective districts failing which would result in cancellation of their candidature.

Explanation: The persons serving in the Armed Forces of the Union, who on retirement from service would come under the category of "Ex-servicemen", may be permitted to apply for re-employment one year before the completion of

specified terms of engagement and avail themselves of all concessions available to Ex-servicemen but shall not be permitted to leave the uniform until they complete the specified terms of engagement in the Armed Forces of the Union.

b) LINEAL DESCENDENT OF EX-SERVICEMEN (PUNJAB)

i) Where an Ex-serviceman is not available for recruitment against a reserved category, such a vacancy shall be reserved to be filled in by recruitment of either the wife or one descendent child of an Ex-serviceman.

ii) As per Punjab Government notification No.GSR9/Const./ Art309, 234 and 318/ Amd(5)/2003 dated 06/11/2002 and letter No. 1/28/92-3ET /2805 dated 14/05/2003 and;

a. "Lineal Descendent" means sons/daughters (married/unmarried/widowed legally divorced) of the re-employed/unemployed Ex-Serviceman.

b. "Wife" shall include the widow of an Ex-serviceman, provided she has not re-married up to the date of the issue of the appointment letter."

c. In any case, including the case where the Ex-Serviceman has died, his sons/daughters shall be treated as "Lineal descendent" only if a certificate to this effect has been issued by the authority appointed by the Government.

c) SCHEDULED CASTE, (PUNJAB)

The competent authorities for issuing Scheduled Castes certificates are:

i) District Magistrate/ Additional District Magistrate/ Collector / Deputy Commissioner/Additional Deputy Commissioner/ Deputy Collector/ 1st Class Stipendiary Magistrate/ City Magistrate/ Sub Divisional Magistrate/ Taluka Magistrate/ Executive Magistrate/Extra Assistant Commissioner (Not below the rank of 1st Class Stipendiary Magistrate);

ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/ Presidency Magistrate;

- iii) Revenue Officer not below the rank of Tehsildar;
- iv) Sub Divisional Officer (C) of the area where the candidate and or his family formally resides;
- v) Administrator/Secretary to Administrator/Development Officer Lakshadweep Islands;
- vi) As per para-3 of Punjab Govt. Instructions No. 1/8/2007-RC-1/815, dated 10th July, 2008, Head of Department or Head of Offices are competent to issue Scheduled Castes Certificates to those applicants whose parents are serving or residing in Chandigarh/Mohali on the basis of their parent's service record.

d) PHYSICALLY HANDICAPPED (PUNJAB)

The definitions as per Government Instructions issued vide letter No. 10/26/95/5-SS/1252, dated 2-5-97 of the handicapped for purposes of reservation in employment is as under:

i) THE DEAF:

The deaf are those in whom the sense of hearing is non-functional for ordinary purposes of life. They do not hear, understand sounds at all events with amplified speech. The cases included in this category will be those having hearing loss more than 60 decibels in the better ear (profound impairment) in the conversational range of frequencies.

Competent authorities to issue such certificate as under:-

- (i) Principal Medical Officer
- (ii) Chief Medical Officer
- (iii) Civil Surgeon
- (iv) Class-I Medical Officer of any Government Medical Institution

Candidates seeking reservation under Physical Handicapped quota shall have to produce a medical certificate of 40% permanent / partial disability of upper or lower extremity, deformity but otherwise fit for civil employment against the post applied for issued by the competent authorities of the concerned District or place of which the candidate is permanent resident.

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