Nagpur Smart and Sustainable City Development Corporation Limited
Advertisement for Recruitment for various Posts
No. CIN-U74999MH2016SGC283173

Advertisement No. – 01/2018
Start date of Application (Date of issue of advertisement) – 20/01/2018
Last Date for receipt of Application – 05/02/2018
Last date for Online Payment – 05/02/2018
Last date for Payment through Challan – 06/02/2018

Nagpur Smart and Sustainable City Development Corporation Limited (NSSCDCL) a jointly owned company of Nagpur Municipal Corporation and Government of Maharashtra, has been set up for implementation of Nagpur Smart City project. The Company intends to appoint various resource person on contractual basis for successful implementation of project. NSSCDCL invites applications from dynamic and talented professionals for the following posts.

Recruitment will be carried out through following ways.
   A) Indirect recruitment (Written test + Interview)
   B) Direct recruitment (Interview)

Educational Qualification and Work Experience

Sr. No.	Post Code	Name of the Post	Educational Qualification and Work Experience
1	01	General Manager (Mobility Division)	Post Graduate in Urban mobility/ Transportation system engineering with 10 years of experience in relevant field **OR** Graduate in Civil Engineering with 15 years of experience in relevant field. Preference will be given to the candidate having PHD in urban mobility.
2	02	General Manager (Environment Division)	Post Graduate in Environmental Science / Engineering with 10 years of experience in relevant field **OR** Graduate in Civil Engineering with 15 years of experience in relevant field. Preference will be given to candidate having Ph.D in environmental engineering.
3	03	General Manager (Infrastructure Division)	Post Graduate in M.Tech/ M.Arch with 10 years of experience in relevant field **OR** Graduate in Civil Engineering with 15 years of experience in relevant field. Preference will be given to candidate having Ph.D. in

Sr. No.	Post Code	Name of the Post	Educational Qualification and Work Experience
			Urban Infrastructure planning or designing or management or execution.
4	04	General Manager (E-governance Division)	Post Graduate in Information Technology with 10 years of experience in relevant field. **OR** Graduate in Information technology with 15 years of experience in relevant field Preference will be given to Ph.D in e-governance.
5	05	Project Manager (Mobility Division)	Post Graduate in Urban Mobility/ Transportation system engineering with 5 years of experience in relevant field **OR** Graduate in Civil Engineering with 10 years of experience in relevant field.
6	06	Project Manager (Environment Division)	Post Graduate in Environmental science, with 10 years of experience in relevant field **OR** Graduate in Civil Engineering with 15 years of experience in relevant field.
7	07	Project Manager (Infrastructure Division)	Post Graduate in M.Tech/M.Arch, with 10 years of experience in relevant field **OR** Graduate in civil Engineering, with 15 years of experience in relevant field
8	08	Chief Knowledge Officer (E-governance Division)	Post Graduate in Information Technology, with 10 years of experience in relevant field **OR** Graduate in IT engineering/Computer Science, with 15 years of experience in relevant field
9	09	Project executive (Mobility Division)	Post Graduate in Urban Mobility/ Transportation system engineering with minimum 2 years of experience in relevant field **OR** Graduate in Civil Engineering with 7 years of experience in relevant field.
10	10	Project executive (Environment Division)	Post Graduate in Environmental science with Minimum 2 years of experience in relevant field.
11	11	Project executive (Infrastructure Division)	Post Graduate in Infrastructure Management with Minimum 2 years of experience in relevant field
12	12	Programmer (E-Governance Division)	Post Graduate in Information Technology or equivalent with Minimum 2 years of experience in relevant field

Sr. No.	Post Code	Name of the Post	Educational Qualification and Work Experience
13	13	System Analyst (E-Governance Division)	Post Graduate in Information Technology or equivalent with Minimum 2 years of experience in relevant field
14	14	Computer Operator (E-Governance Division)	Graduate in Information Technology/computer science or equivalent with Minimum 2 years of experience in relevant field
15	15	Officer on Special duty (Technical)	Engineering graduate with minimum 2 year of experience out of which at least 1 of year experience in relevant field with state government. **OR** Diploma in Civil/Electrical/Electronic Engineering with minimum 15 years of experience of ULB
16	16	Officer on Special duty (Non-technical)	Any graduate with minimum 2 year of experience out of which at least 1 year of experience with state government in Administration **OR** HSSC with minimum 15 years of experience of ULB
17	17	Accounts Officer	Post Graduate in commerce or MBA finance With 6 years of experience in relevant field
18	18	Legal Assistant	Graduate in Law with 3 years of experience in relevant field
19	19	Superintendent	Any graduate with Diploma in Local Self Government.

Note:
I. Experience will be calculated on the date of issue of advertisement

A. Written test will be conducted for the post of Computer Operators (Post Code- 14)

Name of Posts	Computer Operator									
Category	SC	ST	VJ(A)	NT(B)	NT(C)	NT(D)	OBC	SBC	Open	Total Posts
No. of posts	2	1			1		2	0	6	12
Details of Horizontal Reservation										
General	2	1			1		2	0	4	12
Women	0	0	0	0	0	0	0	0	2	
Person with Disability	0	0	0	0	0	0	0	0	0	

Note:

I. The Written Test for the post of Computer Operator will be conducted tentatively during the month of February 2018. Date of written Test will be communicated on candidate's Email-ID

II. To qualify the candidate should possess minimum 45% of marks (on total marks) in online exam as notified in Government resolution of Maharashtra dated 27.06.2008.

III. Only those candidates who have qualified in the online exam shall be called for document verification on the basis of merit of marks obtained in the online exam. The number of candidates called for document verification will be on the basis of vacancies advertised.

IV. Subsequently, shortlisted candidates will be called for interview.

V. The candidate must produce all the original documents at the time of document verification. Failure in producing the required documents shall result in cancellation of candidature and the post will be filled by subsequent eligible candidate.

B. Applications are invited online for the posts mentioned in table below. Interview will be conducted for these posts after scrutiny of application and verification of documents.

Category	SC	ST	VJ(A)	NT(B)	NT(C)	NT(D)	OBC	SBC	Open	Total Posts
Name of Post	General Manager (Mobility Division)									
No. of posts	0	0	0	0	0	0	0	0	1	1
Details of Horizontal Reservation										
General	0	0	0	0	0	0	0	0	1	1
Women	0	0	0	0	0	0	0	0	0	
Person with Disability	0	0	0	0	0	0	0	0	0	
Name of Post	General Manager (Environment Division)									
No. of posts	0	0	0	0	0	0	0	0	1	1
Details of Horizontal Reservation										
General	0	0	0	0	0	0	0	0	1	1
Women	0	0	0	0	0	0	0	0	0	

Category	SC	ST	VJ(A)	NT(B)	NT(C)	NT(D)	OBC	SBC	Open	Total Posts
Person with Disability	0	0	0	0	0	0	0	0	0	
Name of Post	**General Manager (Infrastructure Division)**									
No. of posts	0	0	0	0	0	0	0	0	1	1
Details of Horizontal Reservation										
General	0	0	0	0	0	0	0	0	1	1
Women	0	0	0	0	0	0	0	0	0	
Person with Disability	0	0	0	0	0	0	0	0	0	
Name of Post	**General Manager (E-Governance Division)**									
No. of posts	0	0	0	0	0	0	0	0	1	1
Details of Horizontal Reservation										
General	0	0	0	0	0	0	0	0	1	1
Women	0	0	0	0	0	0	0	0	0	
Person with Disability	0	0	0	0	0	0	0	0	0	
Name of Post	**Project Manager (Mobility Division)**									
No. of posts	1	0	0	0	0	0	0	0	1	2
Details of Horizontal Reservation										
General	1	0	0	0	0	0	0	0	1	2
Women	0	0	0	0	0	0	0	0	0	
Person with Disability	0	0	0	0	0	0	0	0	0	

Category	SC	ST	VJ(A)	NT(B)	NT(C)	NT(D)	OBC	SBC	Open	Total Posts
Name of Post	Project Manager (Environment Division)									
No. of posts	1	0	0	0	0	0	0	0	1	2
Details of Horizontal Reservation										
General	1	0	0	0	0	0	0	0	1	2
Women	0	0	0	0	0	0	0	0	0	
Person with Disability	0	0	0	0	0	0	0	0	0	
Name of Post	Project Manager (Infrastructure Division)									
No. of posts	1	0	0	0	0	0	0	0	1	2
Details of Horizontal Reservation										
General	1	0	0	0	0	0	0	0	1	2
Women	0	0	0	0	0	0	0	0	0	
Person with Disability	0	0	0	0	0	0	0	0	0	
Name of Post	Project Executive (Mobility Division)									
No. of posts	1	1	0	0	0	0	0	0	2	4
Details of Horizontal Reservation										
General	1	1	0	0	0	0	0	0	2	4
Women	0	0	0	0	0	0	0	0	0	
Person with Disability	0	0	0	0	0	0	0	0	0	
Name of Post	Project Executive (Environment Division)									

Category	SC	ST	VJ(A)	NT(B)	NT(C)	NT(D)	OBC	SBC	Open	Total Posts
No. of posts	1	1	0	0	0	0	0	0	2	4
Details of Horizontal Reservation										
General	1	1	0	0	0	0	0	0	2	4
Women	0	0	0	0	0	0	0	0	0	
Person with Disability	0	0	0	0	0	0	0	0	0	
Name of Post	**Project Executive (Infrastructure Division)**									
No. of posts	1	1	0	0	0	0	0	0	2	4
Details of Horizontal Reservation										
General	1	1	0	0	0	0	0	0	2	4
Women	0	0	0	0	0	0	0	0	0	
Person with Disability	0	0	0	0	0	0	0	0	0	
Name of Post	**Chief Knowledge Officer (E-Governance Division)**									
No. of posts	0	0	0	0	0	0	0	0	1	1
Details of Horizontal Reservation										
General	0	0	0	0	0	0	0	0	1	1
Women	0	0	0	0	0	0	0	0	0	
Person with Disability	0	0	0	0	0	0	0	0	0	
Name of Post	**Programmer (E-Governance Division)**									
No. of posts	1	0	0	0	0	0	0	0	1	2

Category	SC	ST	VJ(A)	NT(B)	NT(C)	NT(D)	OBC	SBC	Open	Total Posts
Details of Horizontal Reservation										
General	1	0	0	0	0	0	0	0	1	2
Women	0	0	0	0	0	0	0	0	0	
Person with Disability	0	0	0	0	0	0	0	0	0	
Name of Post	**System Analyst (E-Governance Division)**									
No. of posts	0	0	0	0	0	0	0	0	1	1
Details of Horizontal Reservation										
General	0	0	0	0	0	0	0	0	1	1
Women	0	0	0	0	0	0	0	0	0	
Person with Disability	0	0	0	0	0	0	0	0	0	
Name of Post	**Officer on Special Duty (Technical)**									
No. of posts	1	0	0	0	0	0	0	0	1	2
Details of Horizontal Reservation										
General	1	0	0	0	0	0	0	0	1	2
Women	0	0	0	0	0	0	0	0	0	
Person with Disability	0	0	0	0	0	0	0	0	0	
Name of Post	**Officer on Special Duty (Non-Technical)**									
No. of posts	1	0	0	0	0	0	0	0	1	2
Details of Horizontal Reservation										

Category	SC	ST	VJ(A)	NT(B)	NT(C)	NT(D)	OBC	SBC	Open	Total Posts
General	1	0	0	0	0	0	0	0	1	2
Women	0	0	0	0	0	0	0	0	0	
Person with Disability	0	0	0	0	0	0	0	0	0	
Name of Post	Accounts Officer									
No. of posts	1	0	0	0	0	0	0	0	1	2
Details of Horizontal Reservation										
General	1	0	0	0	0	0	0	0	1	2
Women	0	0	0	0	0	0	0	0	0	
PH	0	0	0	0	0	0	0	0	0	
Name of Post	Legal Assistant									
No. of posts	0	0	0	0	0	0	0	0	1	1
Details of Horizontal Reservation										
General	0	0	0	0	0	0	0	0	1	1
Women	0	0	0	0	0	0	0	0	0	
PH	0	0	0	0	0	0	0	0	0	
Name of Post	Superintendent (Establishment)									
No. of posts	0	0	0	0	0	0	0	0	1	1
Details of Horizontal Reservation										
General	0	0	0	0	0	0	0	0	1	1
Women	0	0	0	0	0	0	0	0	0	

Category	SC	ST	VJ(A)	NT(B)	NT(C)	NT(D)	OBC	SBC	Open	Total Posts
Person with Disability	0	0	0	0	0	0	0	0	0	

Note:

I. The number of candidates called for document verification will be on the basis of vacancies advertised. Subsequently, eligible candidates will be called for interview.

II. Maharashtra state Public Services (Reservation for Schedule Castes, Schedule Tribes, Denotified Tribes (Vimukta Jatis), Nomadic Tribes, Special Backward Class and Other Backward Classes) Act.2001 has been enforced by the govt. of Maharashtra from 29th January, 2004. As per the provisions under Sub-Section 2(ii) of Section-4 of this Act, the principle of Creamy Layer has been made applicable to all categories viz., VJ (A), NT (B), NT(C), NT (D) & SBC category except Schedule Castes and Schedule Tribes. The candidates should produce current years (i.e. up to 31.03.2016) Non-Creamy Later Certificate in the prescribed form issued by appropriate authority.

III. Candidates claiming the benefit of reservation under SC, ST, VJ (A), NT (B), NT(C), NT (D), SBC & OBC categories should produce a caste certificate at the time of interview. They must also enclose an attested copy of caste validity certificate issued by the Caste Scrutiny Committee if available with them at the time of interview. However, the candidate who applied without submitting Caste Validity Certificate, if selected, an appointment order will be issued to him/her as per the provisions/ directives prescribed in G.R. of Govt. of Maharashtra vide no. BCC-2011/Pra.Kra.1064/2011/16-B dated 12.12.2011.

IV. The caste certificate issued by appropriate Competent Authority of Maharashtra State only will be considered as valid for availing the benefit of reservation including benefit in the application fees. Caste notified in other State as reserved will be considered as Open for all the purposes.

V. Once the caste is notified in application form, it cannot be changed at any stage later on.

VI. In case of VJNT category, if candidate belonging to particular VJNT category for which post is advertised is not available then, the said post will be filled in from the other VJNT category as per the interchangeability norms.

VII. There shall be 30% horizontal reservation for women as per the provisions of Govt. of Maharashtra Resolution No.82/2001/MSO-2000/QN 415/ka-2 dated on 25th May 2001.

VIII. The reservation for Women is horizontal reservation and candidates selected against the quota for Women will be placed in appropriate category viz. SC, ST, VJA, NTB, NTC, NTD, Spl . BC, OBC & Open categories depending upon the category to which they belong in the roster meant for reservation of the Backward classes

IX. The reservation policy for persons with disability shall apply as per State Government directives.

X. Persons suffering from not less than 40% of relevant disability shall alone be eligible for the benefit of reservation for Physically Challenged Persons.

Age Criteria:

Sr. No.	Name of Post	Min Age	Max. Age
1	General Manager (Mobility Division)	45	65
2	General Manager (Environment Division)	45	65
3	General Manager (Infrastructure Division)	45	65
4	General Manager (E-governance Division)	45	65
5	Project Manager (Mobility Division)	30	45
6	Project Manager (Environment Division)	30	45
7	Project Manager (Infrastructure Division)	30	50
8	Chief Knowledge Officer (E-governance Division)	30	45
9	Project executive (Mobility Division)	25	35
10	Project executive (Environment Division)	25	35
11	Project executive (Infrastructure Division)	25	35
12	Programmer (E-Governance Division)	25	35
13	System Analyst (E-Governance Division)	25	35
14	Computer Operator (E-Governance Division)	25	35
15	Officer on Special duty (Technical)	25	45
16	Officer on Special duty (Non-technical)	25	45
17	Accounts Officer	35	45
18	Legal Assistant	25	65
19	Superintendent	25	35

Note:
I.   Age will be calculated on the date of issue of advertisement

Pay Scale:

Sr. No.	Name of the Post	Fixed Monthly Pay	Remarks
1	General Manager (Mobility Division)	1,20,000	
2	General Manager (Environment Division)	1,20,000	
3	General Manager (Infrastructure Division)	1,20,000	
4	General Manager (E-governance Division)	1,20,000	
5	Project Manager (Mobility Division)	90,000	50% of fixed pay will be paid as fixed pay and remaining will be performance based
6	Project Manager (Environment Division)	90,000	50% of fixed pay will be paid as fixed pay and remaining will be performance based

Sr. No.	Name of the Post	Fixed Monthly Pay	Remarks
7	Project Manager (Infrastructure Division)	90,000	50% of fixed pay will be paid as fixed pay and remaining will be performance based
8	Chief Knowledge Officer (E-Governance Division)	90,000	
9	Project executive (Mobility Division)	75,000	50% of fixed pay will be paid as fixed pay and remaining will be performance based
10	Project executive (Environment Division)	75,000	50% of fixed pay will be paid as fixed pay and remaining will be performance based
11	Project executive (Infrastructure Division)	75,000	50% of fixed pay will be paid as fixed pay and remaining will be performance based
12	Programmer (E-Governance Division)	60,000	
13	System Analyst (E-Governance Division)	60,000	
14	Computer Operator (E-Governance Division)	40,000	
15	Officer on Special duty (Technical)	75,000	
16	Officer on Special duty (Non-technical)	75,000	
17	Accounts Officer	75,000	
18	Legal Assistant	40,000	
19	Superintendent	40,000	

Note:

I.   The selected candidate will be entitled to receive fixed remuneration. The remuneration shall be paid after deducting income tax, professional tax and any other tax as applicable

II. Remuneration for the posts of Project Managers and project Executives will be linked to performance based on appraisal report. 50% of fixed pay will be paid as fixed pay and remaining 50% of fixed pay will be given only if employee achieves the targets given in the month. If targets given are not achieved, the remuneration shall be reduced in proportion to target achieved.

III. The annual increment of 4% of the total fixed pay shall be given to the officers and servants whose appointment is renewed based on the appraisal reports.

IV. The candidate other than the Key Managerial Personal (KMP) appointed under section 203, of NSSCDCL act 2013 shall not be entitled to receive any other allowance on account of DA, HRA or Medical allowance. However, the candidate shall be entitled by TA, DA allowance if he / she is required to travel outside Nagpur for work / meeting related to Smart City Project as per the entitlement of the post. If in case of emergency, the officer may be permitted to travel by any mode of transport with prior approval of the CEO.

Application Fees

Post code	For open category candidates	For reserve category candidates (SC, ST, VJ, NT, OBC, SBC)
1-19	Rs. 300 /-	Rs. 150 /-

How to Apply

Candidates can apply online from 20/01/2018 To 05/02/2018 or through Maha-E Seva centres. Candidates will have to apply online on the website **http://maharecruitment.mahaonline.gov.in** of MahaOnline.

Before applying online, candidates should

   I.   Scan their photograph and signature ensuring that both the photograph and signature adhere to the required specifications as given under Guideline for photograph & signature

   II.   Have a valid personal E-mail ID and Mobile No. which should be kept active till the completion of this Recruitment Process. MahaOnline will send call letters for the Interview etc. through the registered e-mail ID.

Application Procedure

1) Candidate are requested to read advertisement carefully. Candidate will have to go to website http://maharecruitment.mahaonline.gov.in . For online application, Candidates are instructed to click on option **"Apply Online"** to fill preliminary information.

2) To register online, choose the tab **"Register"**. Applications should be fill in English language only. After filling required information and registration of application, candidates log-in ID and password will be created. Candidates have to create new account on http://maharecruitment.mahaonline.gov.in Website. If candidates already have account, there is no need to open new account. Candidates are advised to take print out of log-in ID and password.

3) Candidates needs to upload photo (size- width 3.0cm X length 4.5 cm) and Signature (Size- width 3.5.cm X length 2.5 cm). The Photo and Signature should be of 300 DPI resolution and less than 50 KB. Candidates should be ensured that Photo and Signature uploaded successfully.

4) Detail instructions of online application will be available on http://maharecruitment.mahaonline.gov.in website. Candidates can also be apply through Maha-E Seva centres which is made available by MahaOnline Limited at every district level. List of these centres is available on http://maharecruitment.mahaonline.gov.in website.

5) Choose tab **"Profile Creation"** and fill detail information as instructed. Candidates can update the information at any point of time.

6) Click on tab **"Click here for Application"**. Available advertisement will be displayed and candidates will be able to apply. Applications will be accepted if candidate fulfil required educational/experience and other criteria. In case, if application rejected, the reason for rejection of application will be displayed.

Payment of Fees

1) The application form is integrated with the payment gateway and the payment process can be completed by following the instructions.
2) The payment can be made by using Debit Cards (Rupay/ Visa/ Master), Credit cards, Internet Banking and Challan at SBI
3) Click on tab **"My Account"** by entering user name and password.
4) Select the department and post. Click on **"Pay Now"** if **"Unpaid"** status is displaying for post applied.
5) Choose any one option between Online payment or Challan
6) After submitting your payment information in the online application form, please wait for the information from the server. Do not press back or refresh button in order to avoid double charge.
7) On successful completion of the transaction, an e-Receipt will be generated.
8) If candidates choose the option of payment through Challan, Click on **"Print Challan".** Candidates can submit the filled Challan at any branch of SBI within working hours.
9) Candidates must make the payments within given period. No application will be accepted without payment or payment after closing date.

General Instruction

I. Written Test for the post of Computer Operators and Interviews for posts mentioned in advertisement will be conducted at Nagpur only.
II. Appointment will be made as per vacancies and requirements.
III. Appointment will be made for three years on contract basis subject to renewal on the basis of yearly performance appraisal.
IV. NSSCDCL has right to cancel this advertisement without giving any notice at any time
V. NSSCDCL has right to change the number of vacancies or cancellation of any posts mentioned in advertisement.
VI. Candidates can apply for multiple posts.
VII. The selected candidate will have to undergo medical fitness examination in Municipal Hospital as per the prescribed medical category.
VIII. Candidates must make sure that he/she is fulfilling all the required educational and experience criteria. Candidature can be cancelled at any time and any stage, if it is found that the candidate does not fulfil the requisite qualification.
IX. If any false/incorrect information furnished by the candidate is detected at any stage of recruitment process, his/her candidature will be cancelled.
X. Candidates should keep their mobile phones and e-mail IDs active for the entire duration of the recruitment drive. All official communication will be sent to their respective e-mail IDs.
XI. Candidate will not be eligible for the appointment if he/she convicted by any court in the civil/Criminal cases. Candidate must produce the details, if he/she is facing police inquiry/ court matter or punishment if any; character verification of selected candidate will be done by NSSCDCL with the help from police department.

XII. The decision of the BOD and selection committee in all matters relating to recruitment shall be final and no individual correspondence will be entertained.

XIII. Candidate must remain present with their own expenses for the entire recruitment drive.

XIV. Services of the officers appointed shall be terminated if he / she is found guiltily of misconduct, embezzlement, miss-appropriation, moral turpitude or any other criminal misconduct punishable under Indian Penal Code or if he / she is of unsound mind or if during the contract period, his work is found unsatisfactory.