

# हिमाचल प्रदेश विधान सभा सचिवालय

शिमला-171004

संख्या:वि0स0/स्था0/विज्ञापन/6-13/2017

प्रेषक:

सचिव,  
हि0प्र0 विधान सभा।

प्रेषित:

निदेशक,  
सूचना एवं जन सम्पर्क विभाग,  
हि0प्र0 सरकार,  
सूचना भवन, मजीठा हाऊस,  
शिमला-171002.

शिमला-4, दिनांक

विषय:

चतुर्थ श्रेणी के विभिन्न रिक्त पद भरने हेतु विज्ञापन।

महोदय,

इस सचिवालय में चतुर्थ श्रेणी के विभिन्न रिक्त पदों को Online माध्यम से आवेदन प्राप्त करने हेतु एतद्द्वारा आपको विज्ञापन/सार्वजनिक सूचना की सात प्रतियाँ इस निवेदन के साथ संलग्न की जाती हैं कि कृपया इस सार्वजनिक सूचना को "अमर उजाला, दिव्य हिमाचल तथा गिरीराज" समाचार पत्रों में प्रकाशित करवाने की कृपा करें। आपसे यह भी अनुरोध किया जाता है कि उपरोक्त विज्ञापन के प्रकाशनोपरान्त इसकी कतरनें सम्बन्धित समाचार-पत्रों के प्रभारियों के नामों सहित इस सचिवालय को आगामी कार्रवाई हेतु उपलब्ध करवाने की कृपा करें।

भवदीय,

Sdy-

(सुन्दर सिंह वर्मा),

सचिव,

हि0प्र0 विधान सभा।

दूरभाष: 0177-2656424,

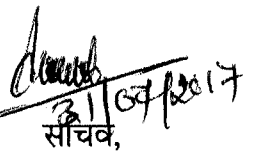
फैक्स नं0: 0177-2652949.

संख्या:उपरोक्त

शिमला-4, दिनांक 31 JUL 2017.

प्रतिलिपि प्रेषित है:-

1. निदेशक, आकाशवाणी, शिमला-4 को इस अनुरोध के साथ प्रेषित की जाती है कि संलग्न विज्ञापन को रोजगार समाचार बुलेटिन में दो-तीन बार प्रसारित करने की कृपा करें।
2. निदेशक (आई0 टी0), माननीय अध्यक्ष महोदय, हिमाचल प्रदेश विधान सभा सचिवालय को इस सचिवालय की Website पर अपलोड करने हेतु।
3. हिमाचल प्रदेश विधान सभा सचिवालय के नोटिस बोर्ड पर लगाने हेतु।

  
सचिव,

हि0प्र0 विधान सभा।

Sandeep

# हिमाचल प्रदेश विधान सभा सचिवालय

संख्या:- वि0स0/स्था/विज्ञापन/6-13/2017

शिमला-4, दिनांक

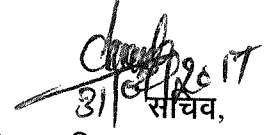
31 JUL 2017

## सार्वजनिक सूचना

हिमाचल प्रदेश विधान सभा सचिवालय में वर्तमान में एक-एक रिक्त पद क्रमशः फ्राश, चौकीदार, क्लीनर तथा दो पद माली (चतुर्थ श्रेणी) वेतनमान 4900-10680+1300 ग्रेड पे सीधी भर्ती द्वारा संलग्न आवश्यक शर्तों/ अनुदेशों अनुसार भरने हेतु पात्र प्रत्याशियों से Online आवेदन आमंत्रित किए जाते हैं, जिसे प्राप्त करने की अंतिम तिथि दिनांक 18.08.2017 (सांय 05:00 बजे) तक निर्धारित की गई है। भूतपूर्व सैनिक, जो सेना से अपना सेवाकाल पूर्ण करने के उपरान्त सेवानिवृत्त हुए हैं, से कोई भी आवेदन शुल्क नहीं लिया जाएगा। Online आवेदन हिमाचल प्रदेश विधान सभा सचिवालय की Official website-<http://evidhan.nic.in> पर किया जा सकता है। रिक्त पदों से सम्बन्धित भर्ती एवं सेवा शर्तें नियम हिमाचल प्रदेश विधान सभा सचिवालय की Official website- <http://evidhan.nic.in> पर उपलब्ध है। प्रत्याशी की आयु दिनांक 01-01-2017 तक 18 से 45 वर्ष के बीच होनी चाहिए तथापि आरक्षित श्रेणियों (केवल अनुसूचित जाति, अनुसूचित जन जाति व ओ0बी0सी0) के प्रत्याशियों को आयु सीमा में नियमानुसार छूट दी जाएगी। उक्त पदों की भर्ती हेतु केवल हिमाचली बोनाफाईड उम्मीदवार ही पात्र होंगे। साथ ही अभ्यर्थियों द्वारा इन पदों हेतु निर्धारित अनिवार्य शैक्षणिक योग्यता व अन्य प्रमाण पत्रों के सम्बन्ध में मूल प्रमाण पत्र Evaluation के समय प्रस्तुत करना अनिवार्य होगा। विज्ञापित पदों का विवरण, अनिवार्य शैक्षणिक योग्यता तथा निर्धारित फीस का ब्यौरा निम्न प्रकार है:-

क्र० सं०	पद का नाम व वेतनमान	पदों की संख्या तथा श्रेणी जिसके लिए आरक्षित है	अनिवार्य शैक्षणिक योग्यता	फीस की राशि	
				सामान्य श्रेणी	आरक्षित श्रेणी (केवल अनुसूचित जाति/जन जाति व ओ0बी0सी0)
1	फ्राश (चतुर्थ श्रेणी), वेतनमान 4900- 10680+1300 ग्रेड पे	कुल पद- एक अनुसूचित जाति- एक पद	सरकार द्वारा मान्यता प्राप्त शैक्षणिक संस्थान से आठवीं कक्षा उत्तीर्ण होना चाहिए।	200/- रूपये	50/- रूपये
2	चौकीदार (चतुर्थ श्रेणी), वेतनमान 4900- 10680+1300 ग्रेड पे	कुल पद- एक अनुसूचित जाति(भूतपूर्व सैनिक)- एक पद	सरकार द्वारा मान्यता प्राप्त शैक्षणिक संस्थान से आठवीं कक्षा उत्तीर्ण होना चाहिए।	200/- रूपये	50/- रूपये
3	माली (चतुर्थ श्रेणी), वेतनमान 4900- 10680+1300 ग्रेड पे	कुल पद- दो सामान्य श्रेणी -एक पद, अनुसूचित जाति-एक पद	<b>अनिवार्य:</b> सरकार द्वारा मान्यता प्राप्त शैक्षणिक संस्थान से आठवीं कक्षा उत्तीर्ण होना चाहिए। <b>वांछनीय योग्यता:</b> किसी सरकारी/ अर्धसरकारी संस्थान में माली के रूप में कार्य करने का व्यवहारिक अनुभव होना चाहिए।	200/- रूपये	50/- रूपये
4.	क्लीनर (चतुर्थ श्रेणी), वेतनमान 4900- 10680+1300 ग्रेड पे	कुल पद- एक सामान्य श्रेणी- एक पद,	(i) सरकार द्वारा मान्यता प्राप्त शैक्षणिक संस्थान से आठवीं कक्षा उत्तीर्ण होना चाहिए। (ii) परिचालक का वैध लाइसेंस धारक होना चाहिए।	200/- रूपये	50/- रूपये

नोट: उक्त पदों की संख्या में कमी या बढ़ौतरी भी हो सकती है।

  
31/7/2017  
सचिव,  
हि० प्र० विधान सभा।

**R & P Rule for the post of Frash:-**

Sl. No.	Name of Post with Pay Scale	Selection or Non-Selection	Method of Recruitment	Qualification for Direct Recruitment	Grades from which transfer/promotion is to be made
35.	Frash (Rs. 4900-10680+ 1300 GP)	Non-Selection	100% by Direct Recruitment or on contract basis as per Annexure attached to the Second Schedule.	Should be Middle Pass from an educational institution recognized by the Government.	-----

  
**Section Officer**  
**H.P. Vidhan Sabha**

**R & P Rule for the post of Chowkidar:-**

Sl. No.	Name of Post with Pay Scale	Selection or Non-Selection	Method of Recruitment	Qualification for Direct Recruitment	Grades from which transfer/promotion is to be made
36.	<b>Chowkidar</b>  (Rs. 4900-10680+ 1300 GP)	Non-Selection	100 % by Direct Recruitment or on contract basis as per Annexure attached to the Second Schedule	Should be Middle Pass from an institution recognized by the State Government.	-----

  
**Section Officer**  
**H.P. Vidhan Sabha**

**R & P Rule for the post of Mali:-**

Sl. No.	Name of Post with Pay Scale	Selection or Non-Selection	Method of Recruitment	Qualification for Direct Recruitment	Grades from which transfer/promotion is to be made
38.	Mali  (Rs. 4900-10680+ 1300 GP)	Non-Selection	100% by Direct Recruitment or on contract basis as per Annexure attached to the Second Schedule	<b>Essential :</b>  Should be Middle Pass from an institution recognized by the State Government.  <b>Desirable :</b>  Practical experience of working as Gardener in Government/ Semi Government Institution.	-----

  
**Section Officer**  
**H.P. Vidhan Sabha**

**R & P Rule for the post of Cleaner:-**

Sl. No.	Name of Post with Pay Scale	Selection or Non-Selection	Method of Recruitment	Qualification for Direct Recruitment	Grades from which transfer/promotion is to be made
33.	<b>Cleaner</b>  (Rs. 4900-10680+ 1300 GP)	Non-Selection	100% by Direct recruitment or on contract basis as per Annexure attached to the Second Schedule.	<b>Essential:</b>  (i) Should be Middle Pass or equivalent from a recognized Board of School Education/ Institution .  (ii) Should possess valid Conductor license.	N.A.

  
**Section Officer**  
**H.P. Vidhan Sabha**

### Important conditions/instructions for Class-IV posts:

1. Candidates may apply through online mode only.
2. Before filling up the application form, the candidates are advised to read carefully the Advertisement and R&P Rules for the post(s) and also ensure that he/she is eligible as per the criterion as prescribed in the Advertisement/Public Notice.
3. Application can be submitted only on the prescribed format.
4. The desirous/eligible candidates may use the link provided on our website i.e. <http://evidhan.nic.in> at the tab **vacancy/result** for applying online on or before **18.08.2017** upto 5.00 p.m.
5. For detailed information with regard to the important instructions, fee structure and mode of payment etc. the candidates are advised to read carefully the relevant information with utmost care which is available on <http://evidhan.nic.in>.
6. **The fee receipt in original in support of payment deposited by candidates through either mode i.e. netbanking or Challan as the case may be, should reach in this Secretariat on or before 25.08.2017, failing which their candidature is liable to be rejected straightway.**
7. Online process must be completed (including Applying for Examination/ Test and Submit Examination/ Test Fee) on or before last date fixed for submission of form as mentioned in the Advertisement/ Public Notice, after which the weblink will be disabled and no subsequent correspondence will be entertained in that respect.
8. Candidates applying for the different post(s). must have to submit their separate application(s) alongwith requisite fee and relevant documents.
9. Online recruitment application forms submitted incomplete i.e. without requisite examination fee, scanned photograph and scanned signature will be rejected straight way without assigning any reason.
10. The application received through any other mode (Offline etc.) will not be accepted and summarily rejected.
11. The candidates are required to submit their valid date of birth proof.
12. After submission, request for change/correction in any particulars in the Application Form shall not be entertained under any circumstances. The H.P. Vidhan Sabha Secretariat will not be responsible for any consequences arising out of furnishing any incorrect and incomplete details in the application or omission.
13. The candidates applying for the examination/test should ensure that they fulfill all eligibility criterion as prescribed for admission to examination/test. Their admission at all stages of the examination/test will be purely provisional subject to satisfying the prescribed eligibility conditions.
14. The certificate of SC, ST & OBC should be on parental basis.
15. The candidates are required to furnish the valid certificate in support of his/her claim.
16. The benefit of reservation for various post(s) will be admissible only to the candidates, who are bonafide residents of Himachal Pradesh.
17. The certificate of OBC candidate must be issued by competent authority and should be valid. Candidates belonging to OBC of H.P. category must produce OBC certificate on the prescribed format valid till the relevant term of the Financial Year (1st April to 31st March) as notified by the Government of Himachal Pradesh (in the Department of Revenue) in Rajpatra dated 09th January, 2012. Candidates must have valid OBC Certificates covering the entire period from last date of submission of online applications.
18. General (BPL) category certificate must be issued by the competent authority and should be valid. Such BPL category certificate must be produced on the prescribed format as per latest instructions issued by the Government of Himachal Pradesh.
19. The candidates belonging to Ex-Servicemen of Himachal Pradesh will have to furnish discharge certificate and full detail in respect of their PPO No., Rank, and date of retirement from the Defence Services to claim the benefit of concession for the category of Ex-Serviceman of Himachal Pradesh.
20. H.P. Vidhan Sabha Secretariat takes up verification of eligibility conditions with reference to original documents at subsequent stages of examination/test process. However, all the original documents of candidates will be scrutinized at the time of evaluation.
21. The information with respect to the examination schedule such as roll number, date, timing and venue etc. will ONLY be sent through SMS alerts on registered mobile numbers of the eligible candidates. No separate call letters/communication will be sent in offline mode. Therefore, the candidates are advised to fill-up their correct mobile number(s) while applying online.
22. Candidates have to download the admit card from the website i.e. <http://evidhan.nic.in>.
23. No candidate will be allowed to sit in the exams/test without ADMIT CARD.
24. The fee once submitted will not be refunded in any circumstances.

25. No TA/DA shall be admissible to the candidates.
26. The candidate claiming fee concession or any other relaxation should possess a valid certificate of the respective category and the copy of the certificate is required to be attached with application form.
27. The candidates must fulfill/ possess the entire required essential educational and other qualification, as described in Advertisement/ Public Notice.
28. For other details the candidates may contact Section Officer, Establishment, H.P. Vidhan Sabha on Telephone No. 0177-2881124.
29. For any kind of technical assistance may contact on Telephone No. 0177-2881265.
30. For details please log on <http://evidhan.nic.in>.

**IMPORTANT POINTS IN RESPECT OF WRITTEN OBJECTIVE TYPE EXAMINATION :-**

- (i) The eligibility of candidate(s) called for the evaluation will be determined on the basis of original documents produced on the day(s) of Evaluation and the HP Vidhan Sabha Secretariat will not be responsible if the candidature of any candidate is rejected at that stage or at the time of verification by the Selection Committee. As such, admission to the written objective type examination /typing test/ Evaluation shall be purely provisional.
- (ii) If any Visually Impaired/Locomotor Handicapped candidate with disability in writing extremity requires scribes, he / she has to request for the same in writing to the HP Vidhan Sabha Secretariat immediately after receipt of his / her roll number. Such applications will be entertained on merit and as per the rules.
- (iii) Re-checking/ re-evaluation, for the written objective type examination /Type test will not be allowed in any case.
- (iv) Disputes, if any, shall be subject to Court jurisdiction at Shimla.

**OTHER CONDITIONS:-**

1. All candidates, whether in Government Service or Government owned Industrial or Public Enterprises or other similar organizations or in private employment should submit their applications online directly to the HP Vidhan Sabha Secretariat. Persons already in regular Government service, whether in a permanent or temporary capacity are required to submit a declaration that they have informed in writing to their Head of Office/ Department that they have applied for a particular post. In case, a communication is received from their employer by the HP Vidhan Sabha Secretariat withholding permission to any candidate applying for/ appearing for the examination, his/her application(s) will be liable to be rejected.
2. Casual/ adhoc / daily rated/ work charged/contractual employees do not need to produce NOC from the concerned employer.
3. In Government service (regular service) candidates may apply to the HP Vidhan Sabha Secretariat along with requisite examination fees with information to their Head of Departments / Employer for issuing NOC. Any candidates, who are in regular Government Service or Government owned Industrial service, will not be evaluated unless he/she produces NOC from the concerned employer.
4. Furnishing of false information and documents or suppression of any factual information in the application form would entail disqualification. If the fact that false information / document(s) has been furnished or that there has been suppression of any factual information in the application; comes to the notice at any time during the service of a person, his/her service would be liable to be terminated.
5. The applicant shall upload his/her latest photograph in the space provided in the application form. He/she is also required to paste a similar photograph on the Identity Card portion of his/her Admit card, which will be downloaded by the candidates from the website of the HP Vidhan Sabha Secretariat for appearing in the written objective type examination.
6. The candidates applying for the post(s) should ensure that they fulfill all the eligibility conditions for admission to the examination. Their admission at all stages of written objective type examination for which they are admitted by the HP Vidhan Sabha Secretariat viz., written objective type examination / type test and Evaluation will be purely provisional, subject to their satisfying the prescribed eligibility conditions. If on verification at any time before or after the written objective type examination, type test or during evaluation criteria, it is found that they do not fulfill any of the eligibility conditions; their candidature for the examination will be cancelled by the HP Vidhan Sabha Secretariat.



7. Candidate who is or has been declared by the HP Vidhan Sabha Secretariat to be guilty of:-
- (a) Obtaining support for his/her candidature by the following means, namely:-
- offering illegal gratification to, or
  - applying pressure on, or
  - blackmailing, or threatening to blackmail any person
  - connected with the conduct of the examination, or
- (b) impersonating, or
- (c) procuring impersonation by any person, or
- (d) submitting fabricated documents or documents which have been tampered with, or
- (e) making statements which are incorrect or false or suppressing material information, or
- (f) resorting to the following means in connection with his/her candidature for the examination, namely:-
- obtaining copy of question paper through improper means,
  - finding out the particulars of the persons connected with secret work relating to the examination,
  - influencing the examiners, or
- (g) using unfair means during the examination, or
- (h) writing obscene matter or drawing obscene sketches in the scripts, or
- (i) misbehaving in the examination hall including tearing of the scripts, provoking fellow examinees to boycott examination, creating disorderly scene and the like, or
- (j) harassing or doing bodily harm to the staff employed by the HP Vidhan Sabha Secretariat for the conduct of their examinations, or
- (k) being in possession of or using mobile phone, pager or any electronic equipment or device or any other equipment capable of being used as a communication device during the examination; or
- (l) violating any of the instructions issued to candidates along with their admission certificates permitting them to take the examination, or
- (m) attempting to commit or as the case may be abetting the HP Vidhan Sabha Secretariat of all or any of the acts specified in the foregoing clauses; may in addition to rendering himself/herself liable to criminal prosecution, be liable to be disqualified by the HP Vidhan Sabha Secretariat from the examination for which he/she is a candidate and/or
- (n) to be debarred either permanently or for specified period:-
- by the HP Vidhan Sabha Secretariat from any examination or selection held by them.
  - by the Central/State Government from any employment under them, and
- (o) if he/she is already in service under Government to disciplinary action under the appropriate Rules. Provided that no penalty under these Rules shall be imposed except after:-
- giving the candidate an opportunity of making such representation, in writing as he/she may wish to make in that behalf; and
  - taking the representation, if any, submitted by the candidate within the period allowed to him/her into consideration.

The candidature of such candidates is liable to be rejected without assigning any reason.

**DISQUALIFICATIONS FOR ADMISSION TO THE EXAMINATION:**

**No candidate will be eligible for admission to the examination:-**

- a) If he/ she has been dismissed from any previous service;
- b) If he/ she has been convicted of any offence involving moral turpitude or has been permanently debarred / disqualified from appearing in any examination or selection;
- c) If he / she is found either directly or indirectly influencing the selection process in any manner;
- d) If a male candidate who has more than one living wife and if a female candidate, who has married a man already having another wife; or
- e) If he / she is an un-discharged insolvent.

  
Secretary,

H.P. Vidhan Sabha.