

ARUNACHAL PRADESH
PUBLIC SERVICE COMMISSION
ITANAGAR

NO.PSC-R(B)/05/2017

Dated Itanagar, the 4th July '2017.

ADVERTISEMENT

Applications in prescribed format are invited from APST Candidates for filling-up of 14 (fourteen) posts of Junior Secretariat Assistant (JSA)/ Lower Division Clerk, Group 'C' under the Govt. of Arunachal Pradesh carrying PB-1 Rs.5200-20,200/-PM Plus Grade Pay of Rs. 1900/- PM under pay band-1 and other allowances as admissible to Arunachal Pradesh Govt. Employees from time to time. All posts are reserved for APST candidates. Vacancy position is subject to variation.

1. Names of departments and no. of posts: -

Department	No. of post	Reserved for APST
A.P. Secretariat	12	12
Divisional Commissioner Office, East Zone, Govt. of A.P.	01	01
AP PSC	01	01
Total	14	14

2. Availability of application form and Syllabus:-

Application forms are to be downloaded from the Commission's Website www.appsc.gov.in.

3. Fee:- Rs 100/- in the form of DD/IPO in favour of Secretary, AP PSC, Itanagar.

4. Age :- Candidate must have attained 18 years of age and should not be more than 30 years as on 07-08-2017. However, the upper age limit is relaxable by 5 (five) years in case of APST candidates and another 5(five) years for regular Govt. Servant of Arunachal Pradesh.

5. Educational qualification :- Candidates should have passed Class-XII or equivalent from a recognized Board or equivalent and possess basic knowledge in computer application (Micro Soft Office) with a Typing Speed of 30 words per minutes in English on manual Typewriter or 35 words per minutes in English on Computer. 35 W.P.M. corresponds to 10500 key Depression per hour (KDPH) an average of 5 key depressions for each word.

6. Method of Selection :-

Eligible candidates will have to appear in written examination in the following subjects followed by typing speed test and viva-voce test to be conducted by the Arunachal Pradesh Public Service Commission at Itanagar on the basis of which Selection will be finalized.

(i)	General Knowledge	=	100 marks
(ii)	General English	=	100 marks
(iii)	Typing Speed Test	=	100 marks
(iv)	Viva-Voce Test	=	40 marks
	<u>Total</u>		<u>340 marks</u>

The number of candidates who shall be called for personality test/viva voce / interview will be in the ratio of 1:3 i.e. 3 candidates for one post as per merit in written examination and typing speed test, subject to securing a minimum of 33% or more marks in each written papers and 45% or more marks in aggregate out of the total marks in the written examinations.

NOTE: The Commission will adopt Recruitment Test (Objective type) before the written examination if it is deemed necessary to do so.

7. How to Apply :-

Along with the duly filled-up format, candidates must enclose the following self-attested documents, otherwise the application will be rejected: -

(i) 2 (two) copies of recent pass-port size photographs with self-attestation in the front side of which one self-attested photograph should be pasted on the space provided in the application form and another on the Attendance Sheet.

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- (ii) **Self-attested copies** of Class XII Certificates and **Marksheets** or equivalent issued from a recognized Board or equivalent.
- (iii) Self-attested copy of Matriculation Certificate for proof of age issued by the Board/ University only will be accepted.
- (iv) Self-Attested copy of Basic Computer Application Course Certificate (Microsoft Office).
- (v) Self-Attested copy of APST Certificate.
- (vi) Enclose original copy of DD/IPO of Rs 100/-.

8. **Last date for receipt of application :-**

The last date for submission of application form by the Commission is up to **07-08-2017 till 4 PM.**

9. **Other Rules:-**

- (i) The decision of the Commission as to the eligibility or other-wise of a candidate for admission to the Interview or Selection will be final and no correspondence or personal enquiry will be entertained.
- (ii) Candidates already in service may apply direct to this Commission with intimation to his /her Head of Department.
- (iii) Application in the prescribed form should be submitted at the reception counter in a Cover/ an Envelope super-scribed "**Application for the post of LDC/JSA**" and obtain receipt from the counter to ensure his/her submission of application form.
- (iv) Application form can also be sent "**To the Secretary, Arunachal Pradesh Public Service Commission**" through registered Post/Courier.
- (v) Application form not fulfilling the terms and conditions as stipulated in the advertisement and in application form will be rejected.

Please visit Commission's Website www.appsc.gov.in.

(Onit Panyang)IAS
Secretary.

Memo No.PSC-R(B)/05/2017

Dated Itanagar, the 4th July 2017.

Copy to:-

1. The Secretary to Governor, Arunachal Pradesh, Itanagar.
2. The PS to Hon'ble Chief Minister, Arunachal Pradesh, Itanagar.
3. PS to All Ministers Arunachal Pradesh / Speaker/ Deputy Speaker, Legislative Assembly, Arunachal Pradesh.
4. PS to Chief Secretary, Govt. of Arunachal Pradesh, Itanagar.
5. All Commissioners /Secretaries, Govt. of Arunachal Pradesh.
6. All Heads of Department, Govt. of Arunachal Pradesh.
7. The Secretary (Gazetteers), Govt. Of Arunachal Pradesh.
8. All Deputy Commissioners / Additional Deputy commissioners, Govt. of A.P.
9. **The Commissioner (G.A) Govt. of A.P. Itanagar with reference to letter No.ESTT (A) 3/96 (/VOL-I) (PT) Dated 22.03.2017.**
10. **The Divisional Commissioner (East) Govt. of A.P., Namsai with reference to letter No.DCE (AP)/Estt-15/2016-17 (pt) Dated 17th April 2017.**
11. The Director (IPR) , Govt. of Arunachal Pradesh , Naharlagan for publication of the advertisement in the next issue of the Arunachal News Letter. The Station Director (AIR), Itanagar/Pasighat/ Tezu/ Tawang/ with a request to arrange broadcasting at a suitable time.
12. The Employment Officers of all Districts, Arunachal Pradesh.
13. The Resident Commissioner/ Deputy Resident Commissioners, New Delhi /Shillong/Guwahati / Kolkata /Tezpur.
14. **The Editor, The Arunachal Times** with a request to publish the advertisement of **8 sized font** in one issue of their paper. There should be Ashoka Emblem on the top left corner of the advertisement. The bill in triplicate with a copy of the advertisement published may be sent to the undersigned for payment.
15. **The Editor, Eastern Sentinel** with a request to publish the advertisement of **8 sized font** in one issue of their paper. There should be Ashoka Emblem on the top left corner of the advertisement. The bill in triplicate with a copy of the advertisement published may be sent to the undersigned for payment.
16. **The Editor, Echo of Arunachal** with a request to publish the advertisement of **8 sized font** in one issue of their paper. There should be Ashoka Emblem on the top left corner of the advertisement. The bill in triplicate with a copy of the advertisement published may be sent to the undersigned for payment Notice Board / Office copy.
17. Office File.

(Onit Panyang)IAS
Secretary.