

TO BE UPLOADED ON THE WEBSITE OF SSC CENTRAL REGION ON 8th MAY 2017,

**Government of India
Ministry of Personnel, Public Grievances & Pensions
Staff Selection Commission
Central Region
21-23, Lowther Road, Allahabad-211002**

(website-www.ssc-cr.org)

RECRUITMENT NOTICE

ADVERTISEMENT NO.CR-01/2017

File No. 232/SSC-CR/2017-Rectt. (SP)

Closing Date: 7th JUNE 2017

**“GOVERNMENT STRIVES TO HAVE A WORK FORCE WHICH
REFLECTS GENDER BALANCE AND WOMEN CANDIDATES ARE
ENCOURAGED TO APPLY”**

Applications are invited from eligible candidates with Nationality/Citizenship as indicated under Para-6 of this Notice, for the Selection Posts indicated in Para-4 of this Notice. Only those Applications successfully filled through the Website <http://ssconline.nic.in> and Print out of Online Application along with all the required documents received in the concerned SSC Regional Office within the specified time are accepted. Procedure for Online Submission of Application consists of two stages – (i) Registration Part & (ii) Application Part.

2. Candidates should go through the Recruitment Notice carefully before applying for the post and ensure that they fulfil all the eligibility conditions like Age-Limit/Essential Qualifications (EQs)/ Experience/ Caste/ Category etc. as indicated in this Notice. Candidature of candidates not meeting the eligibility conditions is liable to be cancelled at any stage of the recruitment process without any notice. Candidature of Applicants shall be purely **PROVISIONAL** at all stages of the recruitment process.

3. All information relating to this recruitment right from the status of application upto the nomination of the selected candidates to the User Department including call letters for Computer Based Mode Examination to the provisionally eligible candidates will be available on the website of Staff Selection Commission, Central Region i.e. <http://www.ssc-cr.org> Candidates are advised to visit the said website frequently for the latest information regarding the recruitment process.

NOTE: -CANDIDATES ARE ALSO ADVISED TO FILL THEIR CORRECT AND ACTIVE E-MAIL ADDRESSES AND MOBILE NUMBER IN THE ONLINE APPLICATION AS ALL CORRESPONDENCE WILL BE MADE BY THE COMMISSION THROUGH E-MAIL/SMS ONLY.

4. DETAILS/DESCRIPTION OF POSTS:

| CATEGORY NO. OF POST: CR10117 | |
|-------------------------------|--|
| Name of Post | : SUPERVISOR (Non Technical) |
| Classification | : Civilian in Defence Services, Group 'C', Non Gazetted, Non-Ministerial |
| Vacancy | : UR-02 |
| Department | : O/o the Ordnance Factory, M/o Defence, Muradnagar |
| AGE | : Between 18-27 Years. Relaxable up to 40 years to Central Govt. Civilian Employees having 3 years regular and continuous service. |
| PSL | : Rs 5200-20,200/-, Grade Pay Rs.2400 /- (PB-1) |
| E.Q. | : Degree in any subject from a recognized University. |
| D.Q. | : "O" level certificate as per Department of Electronics Accreditation Committee Certificate. |
| I.P. | : Ordnance Factory, Muradnagar |
| J.R. | : Non-Technical |
| Instruction for PH candidates | : This post is identified suitable for OH candidates with disability of the sub category (OA-One Arm, OL-One Leg, BL-Both Leg, OAL-One Arm & One Leg), VH (B-Blind, LV-Low Vision affected) & HH candidates. |

| CATEGORY NO. OF POST: CR10217 | | |
|--------------------------------------|---|--|
| Name of Post | : | LIBRARY AND INFORMATION ASSISTANT |
| Classification | : | General Central Service, Group 'B', Non Gazetted, Non-Ministerial |
| Vacancy | : | 01-SC |
| Department | : | O/o the Central Administrative Tribunal, M/o P.P.G. & Pension, Principal Bench, New Delhi |
| AGE | : | Not exceeding 30 Years. Upper Age limit is Relaxable up to 5 Years for SC candidates Further relaxable up to 5 years to Central Govt. Civilian Employees in SC category having 3 years regular and continuous service |
| PSL | : | Rs 9300-34,800/-, Grade Pay Rs.4200 /- (PB-2) |
| E.Q. | : | 1. Bachelor's Degree in Library Science or Library and Information Science from a recognized University or Institute. 2. Two year's professional experience in a Library under the Central or State Government or autonomous or statutory organization or Public Sector Undertaking or University or recognized Research and Educational Institution. |
| D.Q. | : | Diploma in Computer Application from a recognized University or Institute. |
| I.P. | : | Patna Bench (Bihar) with AISL |
| J.R. | : | The selected candidate will be the in-charge of Library of CAT Patna Bench. |
| Instruction for PH candidates | : | This post is identified suitable for OH candidates with disability of under sub-category (OA-One Arm, OL-One Leg, OAL-One Arm & One Leg,BL-Both Leg affected) & HH |

CATEGORY NO. OF POST: CR10317

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|-------------------------------|---|--|
| Name of Post | : | LIBRARY AND INFORMATION ASSISTANT |
| Classification | : | General Central Service, Group 'C', Non Gazetted, Non-Ministerial |
| Vacancy | : | 01-ST |
| Department | : | O/o the Superintending Archaeologist, Archaeological Survey of India, M/o Culture, Delhi Circle, New Delhi. |
| AGE | : | Not exceeding 28 Years. Upper Age limit is Relaxable up to 5 Years for ST candidates. Relaxable up to 45 years to Central Govt. Civilian Employee having 3 years regular and continuous service as ST candidates. |
| PSL | : | Rs 9300-34,800/-, Grade Pay Rs.4200 /- (PB-2) |
| E.Q. | : | 1. Degree of a recognized University or equivalent. 2. Degree in Library Science from a recognized University or equivalent. |
| D.Q. | : | One year experience in Library Work. |
| I.P. | : | New Delhi with AISL |
| J.R. | : | 1. Supervision of work of subordinate staff in the library. 2. To prepare all duties relating to maintenance of an office library such as purchasing, succession, indexing or cataloguing and classification of books for the library and getting the books and periodicals bound. 3. Undertaking physical verification of library books and equipments annually. 4. Issue and receipt of books. 5. Maintaining an efficient reference system and preparation of classified indices to facilitate research and reference work. 6. Keeping the fire fighting equipments always in working order. 7. Any other work relating to his office/branch and his job assigned by the superior officers. |
| Instruction for PH candidates | : | This post is not identified suitable for PH candidates. |

| CATEGORY NO. OF POST: CR10417 | | |
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| Name of Post | : | OCCUPATIONAL THERAPIST |
| Classification | : | General Central Service, Group 'B', Non Gazetted, Non-Ministerial |
| Vacancy | : | 02 (SC-01, ST-01) |
| Department | : | Dte General Medical Services (Army)/DGMS-3B, M/o Defence, New Delhi |
| AGE | : | Not exceeding 30 Years. Upper Age limit is Relaxable up to 5 Years for SC/ST candidates. Relaxable up to 40 years to Central Govt. Civilian Employee having 3 years regular and continuous service as SC/ST candidates. |
| PSL | : | Rs 9300-34,800/-, Grade Pay Rs.4200 /- (PB-2) |
| E.Q. | : | 1. Degree in Occupational Therapy from a recognized University or Institute. 2. Two year experience in Occupational Therapy in a Hospital or Medical Institute. |
| D.Q. | : | NIL |
| I.P. | : | Comd Hosp (CC), Lucknow and Base Hosp. Lucknow with AISL |
| J.R. | : | <ol style="list-style-type: none"> 1. Responsible to organize the department in a manner for the interest of patient's care and impart treatment to in & out patients. 2. Maintenance of Occupational Therapy sections in patients interest under the supervision of Head of Department. 3. To be responsible for maintenance of the respective appliances/accessories/equipments in proper working order in the department. 4. To be responsible for proper upkeep/maintenance of all the connected records, to observe the punctuality and discipline in the respective section keeping in view of the patients care. 5. To be associated for imparting training to the POTA staff in respect of the department concerned. 6. To collaborate in framing the policies, formulation of plans budgetary requirements planning etc associated with the dept of rehabilitation/orthopedics/Child development and concerned department. 7. Any other duty as assigned from time to time by the Head of Department in patients interest for smooth on-go and efficient functioning of the department. |
| Instruction for PH candidates | : | This post is identified suitable for OH candidates with disability of under sub-category (OA-One Arm, OL-One Leg, OAL-One Arm & One Leg, BL-Both Leg affected) |

| CATEGORY NO. OF POST: CR- CR10517 | | |
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| Name of Post | : | DRAUGHTSMAN GRADE-I |
| Classification | : | General Central Service, Group 'B', Non Gazetted, Non-Ministerial |
| Vacancy | : | OBC-01 |
| Department | : | O/o 508 Army Base Workshop, M/o Defence, Allahabad |
| AGE | : | Not exceeding 30 Years. Upper Age limit relaxable up to 3 years for OBC candidate and relaxable for Central Govt. Civilian Employees upto 5 years having 3 years regular and continuous service as OBC candidates in accordance with instructions or orders issued by Central Government. |
| PSL | : | Rs 9300-34,800/-, Grade Pay Rs.4200 /- (PB-2) |
| E.Q. | : | <ol style="list-style-type: none"> 1. Higher Secondary {10+2} from recognized University/Board Institution or equivalent. 2. Three year's Diploma in Electrical/Mechanical Engg. Of a recognized University/Institution of equivalent. |
| D.Q. | : | NIL |
| I.P. | : | Allahabad (UP) with AISL |
| J.R. | : | <ol style="list-style-type: none"> 1. Must be familiar with the use of logarithms and the slide rule. 2. Carryout any Engineering drawing that may be required skillfully and accurately and prepare table of quantities. 3. Design components and lay down material finish and tolerance. 4. Must have a good practical and theoretical knowledge of two of the following subjects and be familiar with the catalogues, tables and publication and relating to them and appreciate design problems:- (a) Welding (b) Electricity and electrical plants and equipments (c) IC engines and vehicles (d) Machine tools. 5. These technical standards are :- <ol style="list-style-type: none"> (a) for direct recruitment to Draughtsman-I (b) For departmental promotion from draughtsman-II to draughtsman-I |
| Instruction for PH candidates | : | This post is identified suitable for OH candidates with disability of the sub category (OA-One Arm, OL-One Leg affected) & HH candidates. |

| CATEGORY NO. OF POST: CR10617 | | |
|--------------------------------------|---|---|
| Name of Post | : | INVESTIGATOR GRADE-II |
| Classification | : | General Central Service, Group 'B', Non Gazetted, Non-Ministerial |
| Vacancy | : | SC-02 |
| Department | : | O/o the Labour Bureau M/o Labour and Employment, Chandigarh |
| AGE | : | Not exceeding 30 Years. Upper Age limit is Relaxable up to 5 years for SC candidate. Relaxable up to 40 years to Central Govt. Civilian Employees having 3 years regular and continuous service for SC candidates. |
| PSL | : | Rs 9300-34,800/-, Grade Pay Rs.4200 /- (PB-2) |
| E.Q. | : | 1. Bachelor's Degree with Statistics or Mathematics or Economics or Commerce as one of the subjects from a recognized University. 2. Certificate/Diploma Course in Computer Operation or Software from a recognized Institution. |
| D.Q. | : | (i) Master's Degree in Statistics or Mathematics or Economics or Commerce from a recognized University. (ii) Two years experience in collection, compilation and analysis of data in any Government organization. |
| I.P. | : | Kanpur(U.P.) with AISL |
| J.R. | : | Collection of Data from field & its compilation. |
| Instruction for PH candidates | : | This post is identified suitable for OH candidates with disability of the sub category (OA-One Arm, OL-One Leg), VH (B-Blind, LV-Low Vision affected) & HH candidates. |

| CATEGORY NO. OF POST: CR10717 | | |
|--------------------------------------|---|---|
| Name of Post | : | HEAD CLERK |
| Classification | : | General Central Service, Group 'B', Non Gazetted, Non-Ministerial |
| Vacancy | : | UR-02 |
| Department | : | O/o the Ganga Flood Control Commission, M/o Water Resources, Patna |
| AGE | : | Not exceeding 30 Years. Relaxable up to 35 years to Central Govt. Civilian Employees having 3 years regular and continuous service. |
| PSL | : | Rs 9300-34,800/-, Grade Pay Rs.4200 /- (PB-2) |
| E.Q. | : | Bachelor's Degree from a recognized University. |
| D.Q. | : | One year Diploma in Computer application from a recognized University or Institute. |
| I.P. | : | Patna (Bihar) & Lucknow (U.P.) with AISL |
| J.R. | : | <ol style="list-style-type: none"> 1. To look after the works of the Section i.e. Establishment, Accounts, General & Cash and to provide guidance to the staff working in these sections. 2. To supervise the works of the section and to see that all important works of the section pertaining to Administration, Accounts, Cash & General Section are disposed of timely and correctly. 3. To check the cases submitted by the dealing hand in accordance with rules & forward the same to the superior authority for decision/disposal. 4. To check all relevant registers/Service Book and ensure that these are properly & correctly maintained by the dealing hand. 5. To hold discussion with Administrative Officer/Director(Admn)/Superior Authority on the matters pertaining to his Section for quick disposal of cases. |
| Instruction for PH candidates | : | This post is not identified suitable for PH candidate. |

| CATEGORY NO. OF POST: CR10817 | | |
|--------------------------------------|---|---|
| Name of Post | : | SENIOR INSTRUCTOR (WEAVING) |
| Classification | : | General Central Service, Group 'B', Non Gazetted, Non-Ministerial |
| Vacancy | : | UR-01 |
| Department | : | O/o the Indian Institute of Handloom Technology, Chowkaghat, Varanasi |
| AGE | : | Not exceeding 30 Years. Relaxable up to 35 years to Central Govt. Civilian Employees having 3 years regular and continuous service. |
| PSL | : | Rs 9300-34,800/-, Grade Pay Rs.4200 /- (PB-2) |
| E.Q. | : | <ol style="list-style-type: none"> 1. Degree in Textile Technology or Textile Engineering from a recognized University or Institute. 2. Two years practical experience as an Instructor in Handloom or Textile Weaving in a Textile Institute or in a Handloom Production unit. <p style="text-align: center;">OR</p> <ol style="list-style-type: none"> 1. Three years Diploma in Textile Technology or Diploma in Handloom Technology or Diploma in Handloom and Textile Technology from a recognized University or Institute. 2. Four years practical experience as an Instructor in Handloom or Textile Weaving in a Textile Institute or in a Handloom Production Unit. |
| D.Q. | : | NIL |
| I.P. | : | IIHT, Varanasi (U.P.) with AISL |
| J.R. | : | <ol style="list-style-type: none"> 1. To coordinate, supervise and assist the conduct of practical classes in the weaving section. 2. To handle theory classes for Diploma in Handloom & Textile Technology. 3. To look after the overall maintenance of weaving section. 4. To carry out project related activities. 5. To carry out project related activities by Senior Officials/Officers. |
| Instruction for PH candidates | : | This post is not identified suitable for PH candidate. |

CATEGORY NO. OF POST: CR10917

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| CATEGORY NO. OF POST: CR10917 | | |
| Name of Post | : | STORE KEEPER GRADE-III |
| Classification | : | General Central Service, Group 'C', Non Gazetted, Non-Ministerial |
| Vacancy | : | ST-01 |
| Department | : | O/o the National Sugar Institute, M/o Consumer Affairs, Kalyanpur, Kanpur |
| AGE | : | Not exceeding 25 Years. Upper Age limit is Relaxable up to 5 years for ST candidate. Relaxable up to 45 years to Central Govt. Civilian Employees having 3 years regular and continuous service as ST candidates. |
| PSL | : | Rs 5200-20,200/-, Grade Pay Rs.1900 /- (PB-1) |
| E.Q. | : | High School Examination with experience of Store Keeper. |
| D.Q. | : | NIL |
| I.P. | : | Kanpur (U.P.) with AISL |
| J.R. | : | 1.Preparation of annual indent for articles for the Institute. 2. Receipt/issue of supplies/obtaining approval on them/passing of bills. 3. Maintenance of various Inventory Registers/Records/Disposal of Inventory. 4. Posting and issue of inventory. 5. Any other work assigned by senior/superior officers of the Institute. |
| Instruction for PH candidates | : | This post is not identified suitable for PH candidate. |

CATEGORY NO. OF POST: CR11017

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| Name of Post | : | STORE KEEPER GRADE-II |
| Classification | : | General Central Service, Group 'C', Non Gazetted, Non-Ministerial |
| Vacancy | : | UR-01 |
| Department | : | O/o the National Sugar Institute, M/o Consumer Affairs, Kalyanpur, Kanpur |
| AGE | : | Not exceeding 30 Years. Relaxable up to 40 years to Central Govt. Civilian Employees having 3 years regular and continuous service. |
| PSL | : | Rs 5200-20,200/-, Grade Pay Rs.2400 /- (PB-1) |
| E.Q. | : | 1. Degree in science of recognized university or equivalent. 2. Two years experience in maintaining Stock Books in Government Offices or Commercial undertaking of repute. |
| D.Q. | : | NIL |
| I.P. | : | Kanpur with AISL |
| J.R. | : | 1.Preparation of annual indent for articles for the Institute. 2. Receipt/issue of supplies/obtaining approval on them/passing of bills. 3. Maintenance of various Inventory Registers/Records/Disposal of Inventory. 4. Posting and issue of inventory. 5. Any other work assigned by senior/superior officers of the Institute. |
| Instruction for PH candidates | : | This post is not identified suitable for PH candidate. |

| CATEGORY NO. OF POST: CR11117 | | |
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| Name of Post | : | JUNIOR ENGINEER (Q.A.) {ARMAMENT-AMMUNITION} |
| Classification | : | General Central Service, Group 'B', Non Gazetted, Non-Ministerial |
| Vacancy | : | 14(UR-07,OBC-05,SC-01,ST-01){01 Reserved for OH} |
| Department | : | O/o the Dte. Gen. Quality Assurance, M/o Defence, New Delhi |
| AGE | : | Not exceeding 30 Years. Upper Age limit up to 3 years for OBC candidates 5 years of SC & ST Candidates, Relaxable up to 35 years to Central Govt. Civilian Employee having 3 years regular and continuous service for UR candidates and 38 years to OBC, 40 years to SC & ST candidates. |
| PSL | : | Rs 9300-34,800/-, Grade Pay Rs.4200 /- (PB-2) |
| E.Q. | : | 1. Bachelor's Degree in science with Physics from a recognized university OR Diploma in Mechanical Engineering from a recognized University or State Board of Technical Education. 2. One year experience in Production or Development or Quality Assurance in the relevant field from a recognized Organization or Undertaking. |
| D.Q. | : | NIL |
| I.P. | : | AISL |
| J.R. | : | 1.Verificatioon of acceptance documents of input material before undertaking QA coverage of the store and report put up to HOS. 2. Derailment of IEs for QA & Surveillance activities at Shop Floor in consultation with HOS. 3. Responsible for monitoring of QA & Surveillance & Final Acceptance Inspection activities at Shop Floor, prepare Inspection Report of the same and put up to HOS. 4. Up-date the Drawing & specification/proof Schedule according to the input received from AHSP.. 5. Compilation of data and preparation of Reports and Returns. 6. Updating of data in NQDBMS. 7. To associate with DGQA Evaluation Trials, Investigation and other Developmental Projects assigned to Estt. 8. To deal with Defect Investigation. 9. Update calibration record of all Apparatus/Instruments &Gauges which are required at Shop Floor. 10. Liaisoning with HOS of QC Section of Ord Fy related to quality issues. 11. To file letters in file and make a draft reply and after its finalization, issue to concerned agencies. 12. To represent as member in various Boards nominated by Admin Division. 13. To ensure that instructions on scrutiny and safety of Arms/Ammunition and other stores under inspection are strictly complied with. 14. To deal with AHSP Functions like Quality Assurance, Proof and |

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| | | <p>acceptance standard required to guide the manufacture and QA groups.</p> <p>15. To prepare/revise Proof Schedules/Specifications/Drawings etc.</p> <p>16. Vetting of RFPs, Comments on Contracts and preparation of Trial Directives for Technical Evaluation of DGQA of stores Ex-import.</p> <p>17. Sealing to drawings, prepare QAIs, AMIs, Vetting of Indents/SOs and other provisioning documents.</p> |
| Instruction for PH candidates | : | This post is identified suitable for OH candidates with disability of the sub category (OA-One Arm, OL-One Leg affected) & HH candidates. |

| CATEGORY NO. OF POST: CR11217 | | |
|--------------------------------------|---|--|
| Name of Post | : | JUNIOR ENGINEER (Q.A.) {ARMAMENT-WEAPONS} |
| Classification | : | General Central Service, Group 'B', Non Gazetted, Non-Ministerial |
| Vacancy | : | 07(UR-03,OBC-01,SC-02,ST-01) |
| Department | : | O/o the Dte. Gen. Quality Assurance, M/o Defence, New Delhi |
| AGE | : | Not exceeding 30 Years. Upper Age limit up to 3 years for OBC candidates 5 years of SC & ST Candidates, Relaxable up to 35 years to Central Govt. Civilian Employee having 3 years regular and continuous service for UR candidates and 38 years to OBC, 40 years to SC & ST candidates. |
| PSL | : | Rs 9300-34,800/-, Grade Pay Rs.4200 /- (PB-2) |
| E.Q. | : | 1. Bachelor's Degree in science with Physics as main/Allied subject from a recognized university OR Diploma in Mechanical Engineering/Production Engg/Machine & Tools Technology from a recognized University or State Board of Technical Education. 2. One year experience in Production or Development or Quality Assurance in the relevant field from a recognized Organization or Undertaking. |
| D.Q. | : | NIL |
| I.P. | : | AISL |
| J.R. | : | <ol style="list-style-type: none"> 1. Initiation of technical correspondence with various agencies. 2. Guiding the lower staff about policy procedures. 3. Execution of task pertaining to QA of weapons stores. 4. Monitoring at shop floor level activities pertaining to weapon stores. 5. To provide all necessary inputs to higher management to arrive at a decision. 6. Implementation of policies a& procedures at ground level. In order to perform above activities meticulously, the JEs should have following qualities:- <ol style="list-style-type: none"> (a) Computer literacy. (b) Should know basic technical know how. (c) Language command preferably in English & clarity of thought. |
| Instruction for PH candidates | : | This post is identified suitable for OH candidates with disability of the sub category (OA-One Arm, OL-One Leg affected) & HH candidates. |

| CATEGORY NO. OF POST: CR11317 | | |
|--------------------------------------|---|--|
| Name of Post | : | JUNIOR ENGINEER (Q.A.) {ARMAMENT-SMALL ARMS} |
| Classification | : | General Central Service, Group 'B', Non Gazetted, Non-Ministerial |
| Vacancy | : | 05(UR-02,OBC-01,SC-01,ST-01) |
| Department | : | O/o the Dte. Gen. Quality Assurance, M/o Defence, New Delhi |
| AGE | : | Not exceeding 30 Years. Upper Age limit up to 3 years for OBC candidates 5 years of SC & ST Candidates, Relaxable up to 35 years to Central Govt. Civilian Employee having 3 years regular and continuous service for UR candidates and 38 years to OBC, 40 years to SC & ST candidates. |
| PSL | : | Rs 9300-34,800/-, Grade Pay Rs.4200 /- (PB-2) |
| E.Q. | : | 1. Bachelor's Degree in science with Physics/Chemistry from a recognized university OR Diploma in Mechanical Engineering from a recognized University or State Board of Technical Education. 2. One year experience in Production or Development or Quality Assurance in the relevant field from a recognized Organization or Undertaking. |
| D.Q. | : | NIL |
| I.P. | : | AISL |
| J.R. | : | 1.Responsible for collection of data and preparation of draft on technical matters. 2. Assisting as team member of QA & surveillance activities in Ord Fys and also process audit/Quality Audit. 3. Working as supervisory staff in the production section. 4. Scrutiny, compilation & preparation of Reports>Returns. 5. Carry out JRI/Check proof as a team leader. Carrying out Inspection as team member of weapons for export issue.. 6. Conducting various Proof Testing of Small Arms Ex-Ord Fys and recommending sentencing of weapon based on proof results. . 7. Attending as a team member in various technical trials. 8. Assisting divisional officers/OIC on all matter regarding smooth functioning of the section. 9. Assisting Presiding Officers on all Board Proceedings. 10. Measuring Advance Sample of Board Proceeding and prepare CE weapons and submission of higher officer.. 11. Witness of proof of equipment and sentencing of weapons Ex-Ord Fys after Proof Testing, finalizing of proof results. |
| Instruction for PH candidates | : | This post is identified suitable for OH candidates with disability of the sub category (OA-One Arm, OL-One Leg affected) & HH candidates. |

| CATEGORY NO. OF POST: CR11417 | | |
|--------------------------------------|---|--|
| Name of Post | : | JUNIOR ENGINEER (Q.A.) M&E {Military Explosives} |
| Classification | : | General Central Service, Group 'B', Non Gazetted, Non-Ministerial |
| Vacancy | : | UR-01 |
| Department | : | O/o the Dte. Gen. Quality Assurance, M/o Defence, New Delhi |
| AGE | : | Not exceeding 30 Years. Relaxable up to 35 years to Central Govt. Civilian Employee having 3 years regular and continuous service. |
| PSL | : | Rs 9300-34,800/-, Grade Pay Rs.4200 /- (PB-2) |
| E.Q. | : | 1. Bachelor's Degree in science with Chemistry as one of the subject at graduate level from a recognized university OR Diploma in Engineering or Technology in the discipline of Chemical from a recognized University or State Board of Technical Education. 2. One year experience in Production or Development or Quality Assurance in the field of Chemical from a recognized Organization or Undertaking. |
| D.Q. | : | NIL |
| I.P. | : | AISL |
| J.R. | : | 1. Proper registration of samples. To assist JTO in all the matters of their responsibilities such as maintenance & upkeep of records. 2. Testing of samples and completing it in specified time frame. 3. Preparation of date sheet/operating instruction for each equipment in consultation with seniors. 4. Maintenance of various equipments/machineries in laboratory and work shop. |
| Instruction for PH candidates | : | This post is identified suitable for OH candidates with disability of the sub category (OA-One Arm, OL-One Leg affected) & HH candidates. |

| CATEGORY NO. OF POST: CR11517 | | |
|--------------------------------------|---|--|
| Name of Post | : | JUNIOR ENGINEER (Q.A.) STORE {Gentex} |
| Classification | : | General Central Service, Group 'B', Non Gazetted, Non-Ministerial |
| Vacancy | : | 04(UR-02,OBC-01,ST-01) |
| Department | : | O/o the Dte. Gen. Quality Assurance, M/o Defence, New Delhi |
| AGE | : | Not exceeding 30 Years. Upper Age limit up to 3 years for OBC candidates 5 years of ST Candidates, Relaxable up to 35 years to Central Govt. Civilian Employee having 3 years regular and continuous service for UR candidates and 38 years to OBC, 40 years to ST candidates. |
| PSL | : | Rs 9300-34,800/-, Grade Pay Rs.4200 /- (PB-2) |
| E.Q. | : | <ol style="list-style-type: none"> 1. Bachelor's Degree from a recognized university in science subjects viz, Physics, Chemistry, Computer Science, Microbiology, Biotechnology OR Diploma in Engineering or Technology in one of the discipline viz, Mechanical, Electrical, Metallurgy, Textile and Clothing, Textile Technology, Plastic Technology, Polymer Technology, Ceramics Technology from a recognized University/Institute. 2. One year experience in Production or Development or Quality Assurance in Textile or Garments Designing or Textile Processing or Apparel Technology or Ceramics or Polymer or Leather from a recognized Organization or Undertaking. |
| D.Q. | : | NIL |
| I.P. | : | AISL |
| J.R. | : | <ol style="list-style-type: none"> 1. Responsible for the quality of stores inspected and accepted by them. 2. Devolves the important duty of intelligently conforming to the contract conditions, especially in terms of the particulars governing supply. 3. Shall not be vested with any discretionary powers to deviate from the specification standard. . 4. Will familiarize themselves with the condition of the contract. 5. Will carry out inspection strictly adhering to the specification/drawings and various technical instructions issued from time to time. 6. Will mark the stores accepted by them with those acceptance marks which have been issued or approved by the AHSP personally or in their immediate presence and also mark rejected stores with the appropriate rejections mark for further detailed instructions on marking and stamping of accepted stores. |
| Instruction for PH candidates | : | This post is identified suitable for OH candidates with disability of the sub category (OA-One Arm, OL-One Leg affected) & HH candidates. |

| CATEGORY NO. OF POST: CR11617 | | |
|--------------------------------------|---|--|
| Name of Post | : | JUNIOR ENGINEER (Q.A.) {Electronics} |
| Classification | : | General Central Service, Group 'B', Non Gazetted, Non-Ministerial |
| Vacancy | : | 08 (UR-02,OBC-02, SC-03,ST-01) |
| Department | : | O/o the Dte. Gen. Quality Assurance, M/o Defence, New Delhi |
| AGE | : | Not exceeding 30 Years. Upper Age limit up to 3 years for OBC candidates 5 years of SC & ST Candidates, Relaxable up to 35 years to Central Govt. Civilian Employee having 3 years regular and continuous service for UR candidates and 38 years to OBC, 40 years to SC & ST candidates. |
| PSL | : | Rs 9300-34,800/-, Grade Pay Rs.4200 /- (PB-2) |
| E.Q. | : | 1. Bachelor's Degree in Science with one of the subject at graduate level viz, Physics/Computer Science/Electronics from a recognized university. OR Diploma in Engineering or Technology in one of the discipline viz, Electronics/Electrical/Computer/Information Technology/Electronics & Telecommunication from a recognized University or State Board of Technical Education. 2. One year experience in Production or Development or Quality Assurance in the field of Electrical or Electronics or Computer from a recognized Organization or Undertaking. |
| D.Q. | : | NIL |
| I.P. | : | AISL |
| J.R. | : | Testing/QA of Electronic/Electrical equpts and Components, Preparation of test reports, test schedules, test jigs and fixtures. Analyse various defect reports and investigate the cause of defects, drafting test reports and other duties assigned by the sections/Labs. |
| Instruction for PH candidates | : | This post is identified suitable for OH candidates with disability of the sub category (OA-One Arm, OL-One Leg affected) & HH candidates. |

| CATEGORY NO. OF POST: CR11717 | | |
|--------------------------------------|---|---|
| Name of Post | : | JUNIOR ENGINEER (Q.A.) {Vehicle} |
| Classification | : | General Central Service, Group 'B', Non Gazetted, Non-Ministerial |
| Vacancy | : | UR-01 |
| Department | : | O/o the Dte. Gen. Quality Assurance, M/o Defence, New Delhi |
| AGE | : | Not exceeding 30 Years. Relaxable up to 35 years to Central Govt. Civilian Employee having 3 years regular and continuous service. |
| PSL | : | Rs 9300-34,800/-, Grade Pay Rs.4200 /- (PB-2) |
| E.Q. | : | 1. Bachelor's Degree in Science with one of the subject at graduate level viz, Physics/Computer Science/Electronics from a recognized university. OR Diploma in Engineering viz, Mechanical or Automobile from a recognized University or State Board of Technical Education. 2. One year experience in Production or Development or Quality Assurance in the fields of Mechanical or Automobile Engineering from a recognized Organization or Undertaking. |
| D.Q. | : | NIL |
| I.P. | : | AISL |
| J.R. | : | Quality Assurance of A & B Vehicles and their spares required by Armed Forces and Para Military Forces. |
| Instruction for PH candidates | : | This post is identified suitable for OH candidates with disability of the sub category (OA-One Arm, OL-One Leg affected) & HH candidates. |

| CATEGORY NO. OF POST: CR11817 | | |
|--------------------------------------|---|--|
| Name of Post | : | JUNIOR ENGINEER (Q.A.) {Combat Vehicle} |
| Classification | : | General Central Service, Group 'B', Non Gazetted, Non-Ministerial |
| Vacancy | : | 14 (UR-06, OBC-03,SC-04,ST-01) |
| Department | : | O/o the Dte. Gen. Quality Assurance, M/o Defence, New Delhi |
| AGE | : | Not exceeding 30 Years. Upper Age limit up to 3 years for OBC candidates 5 years of SC & ST Candidates, Relaxable up to 35 years to Central Govt. Civilian Employee having 3 years regular and continuous service for UR candidates and 38 years to OBC, 40 years to SC & ST candidates. |
| PSL | : | Rs 9300-34,800/-, Grade Pay Rs.4200 /- (PB-2) |
| E.Q. | : | 1. Bachelor's Degree in Science with one of the subjects at graduate level viz, Physics/Computer Science/Electronics from a recognized university. OR Diploma in Engineering viz, Mechanical or Automobile from a recognized University or State Board of Technical Education. 2. One year experience in Production or Development or Quality Assurance in the fields of Mechanical or Automobile Engineering from a recognized Organization or Undertaking. |
| D.Q. | : | NIL |
| I.P. | : | AISL |
| J.R. | : | 1. Carry out QA and AHSP activities. 2. Prepare of repots pertaining to QA and AHSP activities. 3. Collection of inputs for technical queries. 4. Prepare Stage Clearance Certificate/Certificate of Acceptance. 5. Perform Process Audit and Quality Audit on input material. 6. Observe and identify shop floor non-conformances. 7. Implement QA plan/QA procedure. 8. Testing of pilot sample and preparation of reports. |
| Instruction for PH candidates | : | This post is identified suitable for OH candidates with disability of the sub category (OA-One Arm, OL-One Leg affected) & HH candidates. |

| CATEGORY NO. OF POST: CR11917 | | |
|--------------------------------------|---|--|
| Name of Post | : | SCIENTIFIC ASSISTANT , M&E {Military Explosives} |
| Classification | : | General Central Service, Group 'B', Non Gazetted, Non-Ministerial |
| Vacancy | : | 14 (UR-06,OBC-04,SC-03,ST-01) |
| Department | : | O/o the Dte. Gen. Quality Assurance, M/o Defence, New Delhi |
| AGE | : | Not exceeding 30 Years. Upper Age limit up to 3 years for OBC candidates 5 years of SC & ST Candidates, Relaxable up to 35 years to Central Govt. Civilian Employee having 3 years regular and continuous service for UR candidates and 38 years to OBC, 40 years to SC & ST candidates. |
| PSL | : | Rs 9300-34,800/-, Grade Pay Rs.4200 /- (PB-2) |
| E.Q. | : | 1. Bachelor's Degree in Science with one of the subjects at graduate level in Chemistry from a recognized university. OR Diploma in Chemical Engineering from a recognized University or State Board of Technical Education. 2. Two years experience in Quality Assurance/ Production /Development/ Laboratory in the field of Chemical |
| D.Q. | : | NIL |
| I.P. | : | AISL |
| J.R. | : | 1. To carry out day to day analysis/testing of the samples allotted to him in accordance with specification/laid down tests instructions taking due safety precautions and complete the same in given time. 2. To assist JTO(s) in all the matters of their responsibilities such as maintenance and upkeep of laboratory/section, maintaining all records, specifications, registers, compilation of report, calibration work etc. 3. To seek guidance from senior/experienced SA/JTO(s) in case of analytical/technical difficulty. 4. To maintain special apparatus/instruments concerned with tests/trials/experiments whenever asked for. 5. To prepare laboratory reagents, standard solution with the help of Lab Asstt./Lab Attdt.. 6. To guide and assist his junior co-worker in testing samples. 7. To carry out any other related duties allotted to him JTO(s)/in-Charge. |
| Instruction for PH candidates | : | This post is identified suitable for OH candidates with disability of the sub category (OL-One Leg affected) & HH candidates. |

| CATEGORY NO. OF POST: CR12017 | | |
|--------------------------------------|---|---|
| Name of Post | : | SCIENTIFIC ASSISTANT , STORE {Chemistry} |
| Classification | : | General Central Service, Group 'B', Non Gazetted, Non-Ministerial |
| Vacancy | : | 06 (UR-03, OBC-02,SC-01) |
| Department | : | O/o the Dte. Gen. Quality Assurance, M/o Defence, New Delhi |
| AGE | : | Not exceeding 30 Years. Upper Age limit up to 3 years for OBC candidates 5 years of SC Candidates, Relaxable up to 35 years to Central Govt. Civilian Employee having 3 years regular and continuous service for UR candidates and 38 years to OBC, 40 years to SC candidates. |
| PSL | : | Rs 9300-34,800/-, Grade Pay Rs.4200 /- (PB-2) |
| E.Q. | : | 1. Bachelor's Degree in Science with one of the subjects at graduate level in Chemistry from a recognized university. OR Diploma in Engineering or Technology in Chemical or Pharmaceutical or Paint Technology from a recognized University or State Board of Technical Education. 2. Two years experience in Quality Assurance in the field of Chemical or Pharmaceutical or Paints Technology from a recognized organization/undertaking. |
| D.Q. | : | NIL |
| I.P. | : | AISL |
| J.R. | : | 1. To assist in establishing laboratories, testing facilities, maintenance of laboratories. 2. Shall have to carry out various types of tests by general chemical methods/instrumental methods and various physical methods. 3. Shall have to validate various test methods. 4. Shall have to undergo various training courses. 5. Shall have to deliver in-house lectures on technical aspects. 6. To assist in office management. 7. Any other administrative/Technical work assigned from time to time by the superiors. |
| Instruction for PH candidates | : | This post is identified suitable for OH candidates with disability of the sub category (OL-One Leg affected) & HH candidates. |

| CATEGORY NO. OF POST: CR12117 | | |
|--------------------------------------|---|---|
| Name of Post | : | SCIENTIFIC ASSISTANT , STORE {Gentex} |
| Classification | : | General Central Service, Group 'B', Non Gazetted, Non-Ministerial |
| Vacancy | : | 02 (UR-01, OBC-01) |
| Department | : | O/o the Dte. Gen. Quality Assurance, M/o Defence, New Delhi |
| AGE | : | Not exceeding 30 Years. Upper Age limit up to 3 years for OBC Candidates, Relaxable up to 35 years to Central Govt. Civilian Employee having 3 years regular and continuous service for UR candidates and 38 years to OBC candidates. |
| PSL | : | Rs 9300-34,800/-, Grade Pay Rs.4200 /- (PB-2) |
| E.Q. | : | <p>1. Bachelor's Degree in Science with one of the subject at graduate level in Physics, Chemistry, Computer Science, Microbiology, Biotechnology from a recognized university.</p> <p style="text-align: center;">OR</p> <p>Diploma in Engineering or Technology in one the discipline Viz. Mechanical, Electrical, Metallurgy, Textile and Clothing, Textile Technology, Plastic Technology, Polymer Technology, Ceramics Technology from a recognized University/Institute</p> <p>2. Two year experience in Quality Assurance of Textile and Clothing from a recognized Organization/undertaking.</p> |
| D.Q. | : | NIL |
| I.P. | : | AISL |
| J.R. | : | <p>1. Shall have full knowledge of Physical, Chemical, Washing & Light Testing of Textiles Stores, Made-up garments and Leather and Rubber Stores in a laboratory.</p> <p>2. To ensure that all the testing equipment used by them are serviceable and correct.</p> <p>3. Calibration charts in respect of test equipment used for production tests and bulk inspection issued by competent laboratory or by the Estt should be verified whenever necessary.</p> |
| Instruction for PH candidates | : | This post is identified suitable for OH candidates with disability of the sub category (OL-One Leg affected) & HH candidates. |

| CATEGORY NO. OF POST: CR12217 | | |
|--------------------------------------|---|--|
| Name of Post | : | SCIENTIFIC ASSISTANT { ENGINEERING EQUIPMENT } |
| Classification | : | General Central Service, Group 'B', Non Gazetted, Non-Ministerial |
| Vacancy | : | 02(UR-01,OBC-01) |
| Department | : | O/o the Dte. Gen. Quality Assurance, M/o Defence, New Delhi |
| AGE | : | Not exceeding 30 Years. Upper Age limit up to 3 years for OBC Candidates, Relaxable up to 35 years to Central Govt. Civilian Employee having 3 years regular and continuous service for UR candidates and 38 years to OBC candidates. |
| PSL | : | Rs 9300-34,800/-, Grade Pay Rs.4200 /- (PB-2) |
| E.Q. | : | 1. Bachelor's Degree in Science with Chemistry OR Diploma in Chemical Engineering from a recognized University or equivalent 2. Two year experience in the field of Chemical Lab testing/calibration/maintenance of test equipments. |
| D.Q. | : | NIL |
| I.P. | : | AISL |
| J.R. | : | Conducting Chemical tests pertaining to Rubber, Fabric, Chemical compounds, handling test equipments like BTT test setup, surface area analyzer, Diffusion test apparatus for DCP conversant with NABL procedures, computer literate, FTIR, Gas Chromatograph etc. |
| Instruction for PH candidates | : | This post is identified suitable for OH candidates with disability of the sub category (OL-One Leg affected) & HH candidates. |

CATEGORY NO. OF POST: CR12317

| | | |
|-------------------------------|---|--|
| Name of Post | : | EVALUATION ASSISTANT |
| Classification | : | General Central Service, Group 'C', Non Gazetted, Non-Ministerial |
| Vacancy | : | 03 (UR-02,OBC-01) |
| Department | : | M/o Health & Family Welfare, D/o Health & Family Welfare, New Delhi |
| AGE | : | Between 18-27 Years. Upper Age limit up to 3 years for OBC Candidates, Relaxable up to 40 years to Central Govt. Civilian Employee having 3 years regular and continuous service for UR candidates and 43 years to OBC candidates. |
| PSL | : | Rs 5200-20,200/-, Grade Pay Rs.2800 /- (PB-1) LEVEL-5 |
| E.Q. | : | 1. Degree in Statistics or Mathematics or Economics or Sociology or Social Work from a recognized University or Institute. 2. Knowledge of Hindi Language |
| D.Q. | : | 1. Three year's experience in collection and compilation of statistical social surveys and 2. Evaluation of social programmes or field work connected with family welfare. |
| I.P. | : | Lucknow (U.P.) & Patna (Bihar) with AISL |
| J.R. | : | 1. To carry out sample verification of reported Family Welfare performance by field checks. 2. To examine the records and registers maintained at various levels in order to check up reported performance. 3.To undertake the field work in connection with ad-hoc Evaluation studies and surveys. 4. To compile and analyse the data collected and sample verification and Evaluation studies. 5.To assist Evaluation Officer in other related activities. |
| Instruction for PH candidates | : | This post is not identified suitable for PH candidate. |

CATEGORY NO. OF POST: CR12417

| | | |
|-------------------------------|---|--|
| Name of Post | : | PROOF READER |
| Classification | : | General Central Service, Group 'C', Non Gazetted, Non-Ministerial |
| Vacancy | : | UR-01 |
| Department | : | D/o Official Language, M/o Home Affairs, New Delhi |
| AGE | : | Between 18-25 Years. Relaxable up to 35 years to Central Govt. Civilian Employee having 3 years regular and continuous service for UR candidates. |
| PSL | : | Rs 5200-20,200/-, Grade Pay Rs.2800 /- (PB-1) |
| E.Q. | : | A Degree with English and Hindi as subjects from a recognized University or equivalent and conversant with the art of proof reading. |
| D.Q. | : | 1. Practical Experience in the field. 2. Knowledge of Sanskrit. 3. Completed the 3 Months training course in translation work conducted by the Central Translation Bureau. |
| I.P. | : | New Delhi with AISL |
| J.R. | : | 1.Proof reading of proofs to be published in Department's quarterly news magazine 'Rajbhasha Bharati.' 2.Coordinating with Directorate of Printing and other printing press in relation with publishing of quarterly magazine 'Rajbhasha Bharati' 3.Helping Sub-Editor in collection of material and Preparation of Manuscripts for publication. |
| Instruction for PH candidates | : | This post is not identified suitable for PH candidate. |

| CATEGORY NO. OF POST: CR12517 | | |
|--------------------------------------|---|--|
| Name of Post | : | SENIOR RESEARCH ASSISTANT |
| Classification | : | General Central Service, Group 'B', Non Gazetted, Non-Ministerial |
| Vacancy | : | 09(UR-04,OBC-02,SC-03) |
| Department | : | O/o the Chief Engineer, Upper Ganga Basin Organisation,CWC, M/o Water Resources, RD&GR, Lucknow |
| AGE | : | Not exceeding 30 Years. Upper Age limit up to 3 years for OBC candidates 5 years of SC Candidates, Relaxable up to 35 years to Central Govt. Civilian Employee having 3 years regular and continuous service for UR candidates and 38 years for OBC, 40 years for SC candidates. |
| PSL | : | Rs 9300-34,800/-, Grade Pay Rs.4200 /- (PB-2) |
| E.Q. | : | Master Degree in Chemistry from a recognized University or Institution |
| D.Q. | : | NIL |
| I.P. | : | Lucknow, Varanasi (U.P.) & Dehradun (Uttarakhand) with AISL |
| J.R. | : | <ol style="list-style-type: none"> 1. Analysis of water samples for determination of physico-chemical, biological & micro-biological water quality parameters. 2. To assist the Assistant Research Officer in the analysis of trace & toxic elements and organic compounds using highly sophisticated equipments viz. ICP, HPLC, AAS, TOC analyzer etc. in the laboratories. 3. Operation and maintenance of laboratory equipments. 4. To assistant in compilation and publication of data in the form of water quality, sediment and bed material year books. 5. Special studies like longitudinal DO and BOD surveys. 6. To assist in the preparation of water quality status reports giving special emphasis on suitability of water for different uses and reports on specified tests at selected sites on users' demand. 7. To assist in the preparation of Water Quality Bulletins and other reports. 8. To assist in preparation of SFC memos and working estimates for different schemes related to " water quality monitoring in rivers, lakes/reservoirs" 9. To assist in preparation of technical specification for procurement of various equipments including advanced, sophisticated and imported equipments. 10. Entry of water quality and sediment data in SWDES form. 11. Participation in Inter Laboratory Assurance Programme (AQC) exercise. 12. To assist ARO/RO/Senior research Officers in various Scientific/Technical matters. 13. To conduct analysis of Bed Material Samples. |
| Instruction for PH candidates | : | This post is not identified suitable for PH candidate. |

CATEGORY NO. OF POST: CR12617

| | | |
|-------------------------------|---|---|
| Name of Post | : | ELECTRICIAN |
| Classification | : | General Central Service, Group 'C', Non Gazateed, Non-Ministerial, (Non Technical) |
| Vacancy | : | 01-UR |
| Department | : | O/o Development Commissioner (Handicrafts, M/o Textiles) New Delhi |
| AGE | : | Between 20-30 Years. Relaxable up to 35 years to Central Govt. Civilian Employee having 3 years regular and continuous service. |
| PSL | : | Rs 5200-20,200/-, Grade Pay Rs.2800 /- (PB-1) |
| E.Q. | : | 1. Matric or equivalent examination from a recognized Board. 2. Diploma in Electrical Engineering or Trade Certificate from a recognized I.T.I. 3. At last one years experience in case of Diploma Holder and two years experiences in case of I.T.I. certificate Holder. |
| D.Q. | : | Practical experience in a reputed textile mill/process house having knowledge of distribution board electrical panels etc. |
| I.P. | : | New Delhi |
| J.R. | : | As mentioned in RR for the post. |
| Instruction for PH candidates | : | This post is not identified suitable for PH candidate. |

| CATEGORY NO. OF POST: CR12717 | |
|--------------------------------------|--|
| Name of Post | : ASSISTANT EPIGRAPHIST (SANSKRIT INSCRIPTIONS) |
| Classification | : General Central Service, Group 'B', Non Gazetted, Non-Ministerial |
| Vacancy | : 03(UR-01,OBC-01,SC-01) |
| Department | : O/o the Archaeological Survey of India, M/o Culture, New Delhi |
| AGE | : Not exceeding 30 Years. Upper Age limit up to 3 years for OBC candidates 5 years of SC Candidates, Relaxable up to 35 years to Central Govt. Civilian Employee having 3 years regular and continuous service for UR candidates and 38 years to OBC, 40 years to SC candidates. |
| PSL | : Rs 9300-34,800/-, Grade Pay Rs.4200 /- (PB-2) |
| E.Q. | : i).Master's Degree in Sanskrit/Pali/Prakrit with Ancient Indian History as a subjects at Bachelors degree level from a recognized university or equivalent. OR ii) Master's Degree in History with Ancient Indian History as a subject and Sanskrit/Pali/Prakrit as one the subjects at Bachelors degree level from a recognized university or equivalent |
| D.Q. | : Post Graduate Diploma in Archaeology/Epigraphy from the Institute of Archaeology, Archaeological Survey of India or from a recognized university or equivalent. |
| I.P. | : Lucknow (U.P.) with AISL |
| J.R. | : 1.Collecting,listing,cataloguing, indexing and deciphering of inscriptions edicts and manuscripts. 2.Assisting his superior officers in all matters connected with collecting, cataloguing, listing, indexing and deciphering repairing and publication of inscriptions, coins and manuscripts. 3.Taking measures for the safe custody and transportation of estampages etc 4.Performing such supervisory duties as assigned by the superior officers. 5.Participation in all other academic activities connected with archaeology and contributory research paper. 6.Any other work relating to his office/Branch and his job assigned by superior officers. |
| Instruction for PH candidates | : This post is identified suitable for OH candidates with disability of the sub category (OA- One Arm affected) |

CATEGORY NO. OF POST: CR12817

| | | |
|--------------------------------------|---|---|
| CATEGORY NO. OF POST: CR12817 | | |
| Name of Post | : | JUNIOR INVESTIGATOR |
| Classification | : | General Central Service, Group 'C', Non Gazetted, Non-Ministerial |
| Vacancy | : | UR-01 |
| Department | : | O/o the Bureau of Police Research & Development, M/o Home Affairs, New Delhi |
| AGE | : | Not exceeding 32 Years. Relaxable up to 40 years to Central Govt. Civilian Employees having 3 years regular and continuous service for UR candidates. |
| PSL | : | Rs 5200-20,200/-, Grade Pay Rs.2800 /- (PB-1) |
| E.Q. | : | A Graduate of any University with Criminology or Sociology as one of the subject. |
| D.Q. | : | NIL |
| I.P. | : | New Delhi with AISL |
| J.R. | : | To collect and analyze data relating to Police Problems for finalizing Research Projects. |
| Instruction for PH candidates | : | This post is not identified suitable for PH candidate. |

CATEGORY NO. OF POST: CR12917

| | | |
|-------------------------------|---|--|
| Name of Post | : | JUNIOR STORE KEEPER |
| Classification | : | General Central Service, Group 'C', Non Gazateed, Non-Ministerial, (Non Technical) |
| Vacancy | : | 01-UR |
| Department | : | O/o the Publication Division, M/o Information and Boradcasting, New Delhi |
| AGE | : | Between 19-25 Years. Relaxable up to 40 years to Central Govt. Civilian Employee having 3 years regular and continuous service. |
| PSL | : | Rs 5200-20,200/-, Grade Pay Rs.2400 /- (PB-1) |
| E.Q. | : | 1. Must have passed Intermediate or equivalent examination from a recognized University preferably with Accountancy and Book keeping as one of the subject. 2. Adequate experience of handling stock of books, receipts and issue. 3.Adequate knowledge of Hindi |
| D.Q. | : | Degree in Commerce from recognized University |
| I.P. | : | New Delhi with AISL |
| J.R. | : | Handling of books and records. Maintenance of Stocks of Books, Store, receipt and issue. |
| Instruction for PH candidates | : | This post is identified suitable for OH candidates with disability of the sub category (OA- One Arm & OL- One Leg affected) & HH category. |

CATEGORY NO. OF POST: CR13017

| | | |
|-------------------------------|---|--|
| Name of Post | : | TUBE WELL ATTENDANT |
| Classification | : | General Central Service, Group 'C', Non-Gazetted, Non-Ministerial |
| Vacancy | : | 01-UR |
| Department | : | O/o the Central Cattle Breeding Farm, Andeshnagar, M/o Agriculture D/o Animal Husbandry , Dairy & Fisheries, Lakhimpur-Kheri |
| AGE | : | Between 18-25 years. Relaxable up to 40 years to Central Govt. Civilian Employees having 3 years regular and continuous service for UR candidates. |
| PSL | : | Rs 5200 – 20,200/-, Grade Pay Rs. 2400 /- (PB-1) { As per 6 th CPC} |
| E.Q. | : | 1. I.T.I. Certificate in Electrical or Mechanical Engineering. 2. Three years experience in running tube-well in any farms. |
| D.Q. | : | Training as electrician from any recognized centre. |
| I.P. | : | C.C.B.F. Andeshnagar, Lakhimpur-Kheri with AISL |
| J.R. | : | Maintenance of the Tube well, bore well, Electric Motor, Chaff Cutter, pump house & Channels etc. Supervision of tube well irrigation-works etc. |
| Instruction for PH candidates | : | This post is not identified suitable for PH candidates. |

| CATEGORY NO. OF POST: CR13117 | |
|--------------------------------------|---|
| Name of Post | : WORKSHOP SUPERINTENDENT |
| Classification | : General Central Service, Group 'B', Non Gazetted, Non-Ministerial, Technical |
| Vacancy | : 01-UR |
| Department | : O/o the Indian Institute of Handloom Technology, M/o Textile, Chowkaghat, Varanasi |
| AGE | : Not Exceeding 30 Years, Relaxable up to 35 years to Central Govt. Civilian Employee having 3 years regular and continuous service. |
| PSL | : Rs 9300-34,800/-, Grade Pay Rs.4600 /- (PB-2) { As per 6 th CPC} |
| E.Q. | : 1. Degree in Mechanical Engineering from a recognized University / Institute 2. Two years Experience as a Foreman in a Handloom/Powerloom Manufacturing unit or Institute. |
| D.Q. | : NIL |
| I.P. | : Varanasi with AISL |
| J.R. | : 1. In-charge of Workshop and Carpentry Section. 2. Handling Theory Classes for Diploma Course. 3. Repair/maintenance of Looms/ Machines/ Equipments/ Desks/ Classroom/ Display Board and other Workshop Works Any other work assigned by the Competent Authority from time to time. |
| Instruction for PH candidates | : This post is not identified suitable for PH candidate. |

NOTE-I: THE VACANCIES HAVE BEEN ADVERTISED BY STAFF SELECTION COMMISSION AS PER THE INDENT SUBMITTED BY THE RESPECTIVE INDENTING OFFICES. THE STAFF SELECTION COMMISSION WILL NOT BE RESPONSIBLE FOR WITHDRAWAL/ALTERATION OF THE VACANCIES BY THE INDENTING OFFICES.

NOTE-II: CANDIDATES WHO WISH TO APPLY FOR MORE THAN ONE POST SHOULD APPLY SEPARATELY FOR EACH POST AND PAY THE EXAMINATION FEE FOR EACH POST. THEY MUST ALSO SUBMIT HARD COPY OF APPLICATION FOR EACH POST TO THE REGIONAL OFFICE AS GIVEN IN PARA 8 BELOW

5. ABBREVIATIONS USED:

SSC: Staff Selection Commission; M/o: Ministry of, D/o: Department of, O/o: Office of, Age: Age-limit, EQ: Essential Qualification, DQ: Desirable Qualification, IP: Initial Posting, AISL: All India Service Liability, JR: Job Requirements, UR: Unreserved, GEN: General, OBC: Other Backward Classes, SC: Scheduled Caste, ST: Scheduled Tribe, ExS: Ex-Serviceman, PH (PWD): Physically Handicapped (Persons with Disabilities), OH: Orthopedically Handicapped, HH: Hearing Handicapped, VH: Visually Handicapped, OA: One arm affected, OL: One leg affected, BL: Both legs affected, PD: Partially Deaf, LV: Low vision, CGCE: Central Government Civilian Employee; NA: Not Applicable; OEA: Other Employed Applicant.

6. NATIONALITY/ CITIZENSHIP

A candidate must either be:

- (a) A citizen of India or
- (b) A subject of Nepal or
- (c) A subject of Bhutan or
- (d) A Tibetan Refugee who came over to India, before the 1st January, 1962 with the intention of permanently settling in India, or
- (e) a person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka, East African Countries of Kenya, Uganda, the United Republic of Tanzania (Formerly Tanganyika and Zanzibar), Zambia, Malawi, Zaire, Ethiopia and Vietnam with the intention of permanently settling in India.

6.1. Provided that a candidate belonging to categories (b), (c), (d) and (e) above shall be a person in whose favour a certificate of eligibility has been issued by the Government of India.

6.2. A candidate in whose case a certificate of eligibility is necessary may be admitted to the Examination but the offer of appointment will be given only after the necessary eligibility certificate issued to him by the Government of India is produced by the candidate.

7. EXAMINATION FEE, EXEMPTION FROM PAYMENT OF FEE; AND MODE OF PAYMENT OF FEE:

A. EXAMINATION FEE

Rs. 100/- (Rupees Hundred only) through “SBI Net-Banking/Credit Cards/Debit Cards of all Banks” or through SBI Challan.

Fee paid through any other mode will NOT be accepted. Fee once paid will not be refunded under any circumstances. Fee should be paid separately for each category of post applied.

B. EXEMPTION FROM PAYMENT OF FEE:

All Women candidates and candidates belonging to Scheduled Castes, Scheduled Tribes, Physically Handicapped and Ex-Servicemen eligible for reservation, are exempted from paying application fee, as per extant government orders.

8. HOW TO APPLY ONLINE AND MAKE PAYMENT:

- (i) **CANDIDATES WILL HAVE TO APPLY FOR EACH CATEGORY OF POST SEPARATELY AND PAY FEE FOR EACH CATEGORY.**
- (ii) **CANDIDATE MAY NOTE THAT ONLY ONLINE APPLICATIONS WILL BE ACCEPTED AT <http://ssconline.nic.in> Applications received through any other mode would be summarily rejected.**
- (iii) **Candidates should apply only once for any post. IN CASE OF MULTIPLE APPLICATIONS FOR ANY ONE POST, ALL THE APPLICATIONS WILL BE REJECTED SUMMARILY.**
- (iv) **Procedure for filing online Applications is given in Appendix – I (A).**
- (v) After filling up the Application Form Online and after making payment of Examination Fee, candidate should take a print out of the Application Form, sign the same, affix a copy of the same photograph used for filling up online application and attach self-attested copies of Certificates/documents in support of age, Essential Qualifications, Experience, where it is prescribed as Essential Qualification, proof of Caste/Category [SC/ST/OBC/PH(PWD)/EXS – in the format as given in the Notice] issued by the Competent Authority and send the same to the Regional Director at the address mentioned below so as to reach the Regional Office within ten days from the closing date.

The Regional Director (CR),

Staff Selection Commission,

Central Region,

21-23, Lowther Road,

Allahabad-211002,

Uttar Pradesh.

- (vi) The information furnished by the candidates in their applications will be verified by the Commission with reference to the in original documents after the Computer Based Mode Examination. During verification of documents, if it is found that any information furnished by the candidate in the application is wrong, his/her candidature will be rejected forthwith. No appeal or representation against rejection of such candidature will be entertained. The candidates should ensure that they have furnished correct information in the application form.
- (vii) **IMPORTANT : CANDIDATES ARE ADVISED TO FILL THEIR CORRECT AND ACTIVE E-MAIL ADDRESSES AND MOBILE NUMBER IN THE ONLINE APPLICATION AS ALL CORRESPONDENCE WILL BE MADE BY THE COMMISSION THROUGH E-MAIL/SMS ONLY.**

9. CLOSING DATE FOR FILLING UP ONLINE APPLICATION PART IS 07/06/2017 (05.00 P.M). CLOSING DATE FOR MAKING ONLINE PAYMENT IS 07/06/2017 (05.00 P.M.).

10. CRUCIAL DATE FOR ESSENTIAL QUALIFICATIONS (EQ) & AGE LIMIT:

- i. Essential Qualifications (EQs) & Age Limit for each Post are mentioned in Para - 4 of this Notice.
- ii. The Crucial Date for determining the possession of '**AGE AND ESSENTIAL QUALIFICATION (EQs)/EXPERIENCE**' will be the closing date for filling up Registration Part/Application part of the application i.e. 07/06/2017.
- iii. Before applying for the post, the candidates must ensure that they possess the **ESSENTIAL QUALIFICATIONS including Experience wherever it is prescribed as Essential Qualification and also meet the Age Limit** as on the crucial date mentioned in Para 10(ii) above.
- iv. For posts where **EXPERIENCE** in a particular field/discipline for a specified period has been indicated as an **ESSENTIAL QUALIFICATION**, the applicants should submit self attested copy of **CERTIFICATE** in support of their claim of possession of Experience in that field/discipline from the **Competent Authority along with the print out of the application, failing which their application shall be rejected.**
- v. If candidates claim that their Educational Qualifications are **EQUIVALENT** to the prescribed Essential Qualifications, it is the responsibility of the candidates to submit the necessary Documents/Certificates (Order/Letter with Number & Date) in support of equivalence, issued by the Government of India or by the Competent Authority from which they obtained the Educational Qualification, failing which their application shall be rejected.
- vi. In respect of Post(s) requiring proficiency in the relevant language as an essential qualification the applicant must have studied that language up to Matriculation level and in case the relevant language is not taught as a subject in Matriculation, the said language must be the mother-tongue of the applicant.

NOTE : As per Ministry of Human Resources Development, the Degree obtained through open Universities/Distance Education Mode needs to be recognized by Distance Education Council, GOI. Accordingly, unless such Degrees are recognized for the relevant period when the candidates acquired the qualification, they will not be accepted for the purpose of Educational Qualification.

**11. AGE-LIMIT AND RELAXATION ON UPPER AGE-LIMIT:
AGE LIMIT IS MENTIONED IN PARA-4 AGAINST EACH CATEGORY OF POST.**

A. PROOF OF AGE

The Date of Birth as recorded in the Matriculation/Secondary Examination Certificate will be accepted by the Commission for determining the AGE and no subsequent request for change will be considered or granted.

B. RELAXATION IN UPPER AGE-LIMIT

Relaxation in upper Age-limit admissible to eligible categories of applicants is given below:

The Relaxation in upper Age-limit is admissible only when the applicants claim the same at **Column No. 12** of the online Application Form and also properly fill the CATEGORY CODE at **Column No.12.1** of the online Application Form.

The 'Category CODES', 'CATEGORY' and '**Permissible Age Relaxation beyond the Upper age limit as mentioned at Para-10 of this Notice**' are given below:-

| Category-Codes for claiming Age Relaxation as on the date of reckoning: Code No. | CATEGORY | Permissible Age Relaxation beyond the Upper age limit |
|---|--------------------------------------|--|
| For Group-‘B’ & Group-‘C’ Posts | | |
| 01 | SC | 5 years |
| 02 | ST | 5 years |
| 03 | OBC | 3 years |
| 04 | PWD | 10 years |
| 05 | PWD (OBC) | 13 years |
| 06 | PWD(SC) | 15 years |
| 07 | PWD(ST) | 15 years |
| 08 | Ex-Servicemen (Unreserved / General) | 03 years after deduction of the military service rendered from the actual age as on the closing date for receipt of application. |
| 09 | Ex-Servicemen (OBC) | 06 years (3 years+3 years) after deduction of the Military service rendered from the actual age as on the closing date for receipt of application. |
| 10 | Ex-Servicemen (SC) | 08 years (3 years+5 years) after deduction of the Military service rendered from the actual age as on the closing date for receipt of application. |
| 11 | Ex-Servicemen (ST) | 08 years (3 years+5 years) after deduction of the Military service rendered from the actual age as on the closing date for receipt of application. |

| For Group 'B' Posts | | |
|---|--|----------------------|
| 12 | Central Government Civilian Employees (Unreserved / General) who have rendered not less than 3 years regular and continuous service as on closing date for receipt of application. | 05 years |
| 13 | Central Government Civilian Employees (OBC) who have rendered not less than 3 years regular and continuous service as on closing date for receipt of application. | 08 (5+3) years |
| 14. | Central Government Civilian Employees (SC) who have rendered not less than 3 years regular and continuous service as on closing date for receipt of application. | 10 (5+5) years |
| 15 | Central Government Civilian Employees (ST) who have rendered not less than 3 years regular and continuous service as on closing date for receipt of application | 10 (5+5) years |
| For Group 'C' Posts | | |
| 16. | Central Government Civilian Employees (Unreserved / General) who have rendered not less than 3 years regular and continuous service as on closing date | Upto 40 years of age |
| 17 | Central Government Civilian Employees (OBC) who have rendered not less than 3 years regular and continuous service as on closing date | Upto 43 years of age |
| 18 | Central Government Civilian Employees (SC) who have rendered not less than 3 years regular and continuous service as on closing date | Upto 45 years of age |
| 19 | Central Government Civilian Employees (ST) who have rendered not less than 3 years regular and continuous service as on closing date | Upto 45 years of age |
| For Group 'B' & Group 'C' Posts. | | |
| 20 | Candidates who had ordinarily been domiciled in the State of Jammu & Kashmir from 01-01-1980 to 31-12-1989 (Unreserved/General) | 5 years |
| 21 | Candidates who had ordinarily been domiciled in the State of Jammu & Kashmir from 01-01-1980 to 31-12-1989 (OBC) | 8 years |
| 22 | Candidates who had ordinarily been domiciled in the State of Jammu & Kashmir from 01-01-1980 to 31-12-1989 (SC) | 10 years |
| 23 | Candidates who had ordinarily been domiciled in the State of Jammu & Kashmir from 01-01-1980 to 31-12-1989 (ST) | 10 years |
| For Group 'B' & Group 'C' Posts. | | |
| 24 | Widows/Divorced Women/Women judicially separated and who are not remarried (Unreserved/General) | Upto 35 years of age |
| 25 | Widows/Divorced Women/Women judicially separated and who are not remarried (OBC) | Upto 38 years of age |

| | | |
|----|--|---|
| 26 | Widows/Divorced Women/Women judicially separated and who are not remarried (SC) | Upto 40 years of age |
| 27 | Widows/Divorced Women/Women judicially separated and who are not remarried (ST) | Upto 40 years of age |
| 28 | Defence Personnel disabled in operation during hostilities with any foreign country or in a disturbed area and released as a consequence thereof (General/ Unreserved) | 5 years |
| 29 | Defence Personnel disabled in operation during hostilities with any foreign country or in a disturbed area and released as a consequence thereof (OBC) | 8 (5+3) years |
| 30 | Defence Personnel disabled in operation during hostilities with any foreign country or in a disturbed area and released as a consequence thereof (SC) | 10 (5+5) years |
| 31 | Defence Personnel disabled in operation during hostilities with any foreign country or in a disturbed area and released as a consequence thereof (ST) | 10 (5+5) years |
| 32 | Others | As per Government of India's Orders issued from time to time. |

NOTE 1: The age relaxation for reserved category applicants is admissible only in the case of vacancies reserved for such categories. The reserved category applicants, who apply against posts meant for UR category, are not entitled to get age relaxation.

NOTE 2: Applicants shall check their eligibility for seeking relaxation in Upper Age Limit carefully. If eligible, they are required to fill the correct Age Relaxation Code as applicable to them. In case of filling up of wrong Age Relaxation Code by the applicant in the Application Form, age relaxation allowed at the application stage will be withdrawn and his/her application will be rejected on account of not falling under the Age Limit prescribed for the particular Post applied for.

12. CONDITIONS ON SEEKING FEE CONCESSION, AGE-RELAXATION, RESERVATION, ETC.

A. FOR SCHEDULED CASTES/SCHEDULED TRIBES (SC/ST) APPLICANTS

- i. SC/ST applicants seeking **FEE CONCESSION, AGE-RELAXATION, RESERVATION** etc. shall invariably submit, along with the print out of their Application Forms, the requisite Certificate as per **FORMAT (Appendix-II)** of this Notice) from **COMPETENT AUTHORITY (APPENDIX-I)** of this Notice) certifying their Sub-Castes/Communities are approved by the Government of India under (SC & ST Category) on or before the closing date of receipt of applications otherwise their claims for fee concession, age-relaxation, reservation etc. shall not be considered.

B. FOR OTHER BACKWARD CLASSES (OBC) APPLICANTS

- i. OBC applicants not covered under the Creamy Layer, as per the Standing Instructions of the Government of India as amended from time to time, seeking **AGE-RELAXATION, RESERVATION** etc. **shall invariably submit, along with the print out of their Application Forms**, the requisite Certificate as per **FORMAT (Appendix-III)** of this Notice). A person seeking appointment on the basis of reservation to OBCs must ensure that he/she possesses the caste/ community certificate and does not fall in creamy layer on the crucial date. The crucial date for this purpose will be as the closing date for receipt of applications. Candidates may also note that in respect of the above, their candidature will remain provisional

till the veracity of the concerned document is verified by the **Appointing Authority**. Candidates are warned that they may be debarred from the examination conducted by the Commission in case they fraudulently claim SC/ST/OBC/ExS/PH (PWD) status.

- ii. **The closing date for receipt of application as mentioned at Para-9 of the Notice will be treated as the date of reckoning for Non-Creamy Layer status of applicants under the OBC category.**

C. FOR PHYSICALLY HANDICAPED (PH) (PERSONS WITH DISABILITIES) [OH / HH/ VH] APPLICANTS:

Whether the post is identified suitable for Physically Handicapped persons or not and the nature of disability admissible is indicated against each category of post. Physically Handicapped Candidates should apply only for posts for which they are eligible.

- i. Only the PH (PWD) persons having 40% or above disability are eligible for **FEE CONCESSION, AGE-RELAXATION, RESERVATION etc.**
- ii. They shall invariably submit, along with the print out of their Application Forms, the requisite Certificate as per FORMAT [Appendix-VI (Form-II)/(Form-III)/(Form-IV)] of the Notice, otherwise, their claim for PH (PWD) status will not be entertained.

D. SPECIAL INSTRUCTION FOR THE PH CANDIDATES:

- a. Persons with visual disability of less than forty percent will not be treated as Visually Handicapped candidates. One eyed candidates and partially blind candidates who are able to read the normal Question Paper set for all the candidates with or without magnifying glass and who wish to write/indicate the answer with the help of Magnifying Glass will be allowed to use the Magnifying Glass in the Examination Hall and will not be entitled to a Scribe. Such candidates will have to bring their own Magnifying Glass to the Examination Hall. Visually Handicapped (VH) candidates with visual disabilities of **forty percent** and above and candidates suffering from Cerebral Palsy can avail the assistance of a SCRIBE to be provided by the Commission in the Computer Based Mode Examination subject to such requests being made to the Commission while filling up the application form. Candidates suffering from Cerebral Palsy will also be provided with the facility of Scribe and compensatory time at par with VH candidates. Question Papers and Answer Sheets will not be provided in BRAILLE. Visually Handicapped (VH), including blind and partially blind, candidates with visual disability of **forty percent** and above may bring their own TAYLOR FRAME AND BRAILLE SLATE WITH PAPER for solving Arithmetical problems. No attendant of VH/Cerebral Palsy candidates will be allowed inside the examination premises.
- b. **Provision of Compensatory Time:** The Visually Handicapped candidates and candidates suffering from Cerebral Palsy will be allowed compensatory Time in the examination, as per the decision of the Commission.

E. SPECIAL INSTRUCTIONS FOR THE EX-SERVICEMEN APPLICANTS:

- (i) EXS applicants seeking for **FEE CONCESSION, AGE-RELAXATION, RESERVATION** etc. shall invariably submit along with the printout of their

Application Forms, the requisite Certificate as per FORMAT (**Appendix-V** of this Notice) from COMPETENT AUTHORITY (APPENDIX-I of this Notice) and also submit a Declaration as per FORMAT [**Appendix-V(A)** of this Notice] otherwise their claims for fee concession, age-relaxation, reservation etc. shall not be considered.

- (ii) For any serviceman of the three Armed Forces of the Union to be treated as EXS for the purpose of securing the benefits of reservation etc.; he/she must have already acquired, at the relevant time of submitting his/her application for Post/Service, the status of EXS and/or is in a position to establish his/her acquired entitlement by documentary evidence from the COMPETENT AUTHORITY that he/she would complete specified term of engagement with the Armed Forces within the stipulated period of ONE YEAR from the closing date of receipt of applications as stipulated at Para-9 of this Notice, or otherwise than by way of dismissal or discharge on account of misconduct or inefficiency.

F. EX-SERVICEMAN: An Ex-Serviceman means a person

- i. who has served in any rank whether as a combatant or non-combatant in the Regular Army, Navy, Air Force of the Indian Union, and
- a. who either has been retired or relieved or discharged from such service whether at his own request or being relieved by the employer after earning his/her pension; or
- b. who has been relieved from such service on medical grounds attributable to military service/circumstances beyond his control and awarded medical or other disability pension; or
- c. who has been released from such service as a result of reduction in Establishment;

OR

- ii. who has been released from such service after completing the specific period of engagement, otherwise than at his own request or by way of dismissal or discharge on account of misconduct or inefficiency, and has been given a gratuity; and includes personnel of the Territorial Army, namely pension holders for continuous embodied service or broken spells of qualifying service;

OR

- iii. Personnel of Army Postal Service who are part of Regular Army and retired from the Army Postal Service without reversion to their parent service with pension, or are released from the Army Postal Service on medical grounds attributable to or aggravated by military service or circumstances beyond their control and awarded medical or other disability pension;

OR

- iv. Personnel, who were on deputation in Army Postal Service for more than six months prior to the 14th April, 1987;

OR

- v. Gallantry award winners of the Armed Forces including personnel of Territorial Army;

OR

- vi. Ex-recruits boarded out or relieved on medical ground and granted medical disability pension.

G. The period of 'Call up Service' of an EXS in the Armed forces shall also be treated as service rendered in the Armed Forces for purpose of age relaxation, as per rules.

i) A Matriculate Ex-Serviceman (includes an Ex-Serviceman, who has obtained the Indian Army Special Certificate of education or corresponding certificate in the Navy or the Air Force), who has put in not less than 15 years of service on the closing date of receipt of applications as stipulated at **Para-9** of this Notice with Armed Forces of the Union shall be considered eligible for appointment to the Group 'C'. Posts. Thus, those Non-Graduate Ex-Servicemen who have not completed 15 years of service as on the closing date of receipt of applications as stipulated at Para-8 of this Notice are not be treated as a deemed graduate applicant.

ii) As per Department of Personnel & Training's O.M. No. 36034/6/90-Estt-SCT Dated 24.4.92, such EXS applicants who have already secured employment under the Central Govt. in civil side after availing of the benefit given to them as EXS for their re-employment, are eligible for age-relaxation prescribed for EXS for securing another employment in a higher grade, but will not be eligible for the benefit for reservation for the EXS for securing another employment in a higher grade. They will also not be eligible for fee concession admissible to EXS. Such EXS would have to pay the requisite fee for this recruitment.

However, as per the Department of Personnel & Training's O.M. No. 36034/1/2014-Estt- (Res.) dated 14.08.2014, the Govt. of India has now decided that if an ex-serviceman applies for various vacancies before joining any civil employment, he/she can avail of the benefit of reservation as ex-servicemen for any subsequent employment. However, to avail of this benefit, an ex-serviceman as soon as he/she joins any civil employment should give self-declaration/undertaking to the concerned employer about the date-wise details of application for various vacancies for which he/she had applied for before joining the initial civil employment. Further, this benefit would be available only in respect of vacancies which are filled on direct recruitment and wherever reservation is applicable to the ex- servicemen.

iii) Service Clerks in the last year of their COLOUR SERVICE are not exempted from payment of fee.

H. INSTRUCTIONS FOR CENTRAL GOVERNMENT CIVILIAN EMPLOYEES (CGCE) APPLICANTS

i. Central Govt. Civilian Employees should have rendered not less than 3 years continuous service on a regular basis (and not on ad hoc basis) as on the closing date of receipt of applications as mentioned at Para-9 of the Notice and should remain in Central Government Service holding civil post in any Department/Offices of Government of India till the candidate receives Offer of Appointment from the Office/Department where the candidate gets finally recommended for appointment.

ii. For claiming the benefit of age relaxation they shall invariably submit along with the printout of their Application Forms, the requisite Certificate as per FORMAT (**Appendix-IV** of this Notice) from the COMPETENT

AUTHORITY (**APPENDIX-I** of this Notice) and also submit a Declaration [**Appendix-IV(A)** of this Notice] otherwise their claims for age-relaxation shall not be considered.

- iii. Central Government Civilian Employees applying for any post shall invariably submit along with the print out of their Application Forms, a Declaration [Appendix-IV (A) of this Notice] that they have intimated their Office and also they would be in a position to furnish NO OBJECTION CERTIFICATE from their EMPLOYER at the time of **VERIFICATION OF DOCUMENTS**, failing which their candidature is liable to be cancelled at that very stage or at any stage of recruitment process.

Candidates should note that in case a communication is received from their employer by the Commission withholding permission to the candidates applying for appearing in the examination, their applications shall be *rejected and candidature shall be cancelled.*

13. DOCUMENTS VERIFICATION:

- (a) Applicants must submit **Self Attested legible Copies** of all their Certificates/Documents, along with the print out of their Applications, in support of the information given in their Application Forms about their Educational Qualifications; Experiences; Percentage of Marks obtained; Proof of Age; Proof of Category [SC/ST/OBC/PH (PWD)/ESX – in the format as given in the Notice] from the Competent Authorities, otherwise their candidature is liable to be rejected summarily or at any stage of the recruitment process.
- (b) They shall be in a position to produce all the ORIGINAL CERTIFICATES/DOCUMENTS in support of the information given in their Application Forms at the time of **VERIFICATION OF DOCUMENTS after the Computer Based Mode Examination**, failing which their candidature is liable to be cancelled at that very stage or at any subsequent stage.
- (c) **Candidates are warned that they may be permanently debarred from the examinations conducted by the Commission in case they fraudulently claim SC/ST/OBC/PH(PWD)/ExS/C.G.C.E. Status or submit false Certificates/Documents/Mark Sheets claiming reservation / age relaxation admissible to these categories or in support of Essential Qualification/Experience/Age-proof.**

14. REASONS FOR REJECTION/CANCELLATION OF APPLICATION:

APPLICATIONS / CANDIDATURE OF APPLICANTS ARE LIABLE TO BE CANCELLED/REJECTED SUMMARILY OR AT ANY STAGE OF THE RECRUITMENT PROCESS IN THE EVENT OF ALL OR ANY OF THE FOLLOWING:

- i. Applications being incomplete.
- ii. Any variation in the Signatures.
[All the **SIGNATURES** (in **FULL NOT IN SHORT**) done on the Print out of the Application Form and also on other Documents must be **THE** same.]
- iii. Application without CLEAR and LEGIBLE PHOTOGRAPH.
- iv. Non-payment of Examination Fees, if not otherwise exempted.

- v. Fee not paid as per instructions.
- vi. Under aged/over aged candidates.
- vii. Non forwarding of **Self Attested legible Copies** of all the relevant Certificates/Documents issued by the competent authority, along with the print out of Application Forms, in support of the information given in their Application Forms about their Educational Qualifications; Experiences; Percentage of Marks obtained; Proof of Age; Proof of Category [SC/ST/OBC/PH(PWD)/ESX].
- viii. Not having the requisite Educational Qualification/Experience/Category Status as on the closing date.
- ix. Incorrect information or misrepresentation or suppression of material facts.
- x. Non-receipt / Late receipt of the printout of the Application Form along with self-attested copies of the relevant documents.
- xi. For carrying mobile phones / accessories in the Examination premises/Hall.
- xii. Any other irregularity.
- xiii. Non-production of Original Certificates at the time of Verification of Documents

Note: I. CANDIDATES ARE NOT ALLOWED TO BRING MOBILE PHONES/ANY OTHER COMMUNICATION DEVICES INSIDE THE EXAMINATION PREMISES/HALL AND ANY INFRINGEMENT OF THESE INSTRUCTIONS WILL ENTAIL DEBARMENT FROM SSC'S FUTURE EXAMINATIONS WITHOUT PREJUDICE TO INITIATION OF CRIMINAL PROCEEDINGS AGAINST THE CANDIDATES.

Note II. THE CANDIDATE SHOULD NOT BRING ANY ARTICLE OTHER THAN THOSE SPECIFIED ABOVE, SUCH AS BOOKS, NOTES AND LOOSE SHEETS, MOBILES AND ANY OTHER ELECTRONIC GADGGETS ETC. INTO THE EXAMINATION HALL.

15. SELECTION PROCEDURES:

- (a) The Government has dispensed with Interviews for Junior Level Posts. Accordingly, recruitment to Selection Posts will be made through Written Examination in Computer Based Mode consisting of Objective Type Multiple Choice Questions.
- (b) Candidates will be shortlisted for Computer Based Examination based on the percentage of marks in Essential Qualifications as indicated by them in their application. **Candidates will be shortlisted in the ratio of 1:50, i.e. 50 candidates for every vacancy**, subject to availability of sufficient number of eligible candidates. Candidates will be shortlisted by applying suitable cut off in the percentage of marks, in multiples of five. The number of candidates shortlisted may be slightly more or less due to the criteria of applying cut off in multiples of five.

- (c) For the purpose of shortlisting of candidates for Computer Based Examination, the Commission will follow the yardstick adopted by the University/Institution and take into account the percentage of marks as indicated in the Final Year Marks Statement. The Commission will not take the responsibility of working out the percentage of marks by adding up the marks secured by the candidates in different subjects/each year of Graduation and instead take into account the percentage of marks / CGPA as indicated in the Final Year Marks Statement.
- (d) Where the Merit of the candidate is indicated in the Final Year Marks Statement in CGPA without indicating the corresponding percentage of marks, the Commission will follow the criteria indicated by the University/Institution in the Certificate, if any, for arriving at the corresponding percentage. In all other cases, the Commission will apply the conversion formula of CGPA (as indicated in the Final Year Marks Statement) multiplied by (x) 9.5.
- (e) The criteria followed by the Commission in shortlisting candidates will be final. No appeal or representation will be entertained against such Shortlisting criteria.
- f) The information furnished by the candidates in their applications will be verified by the Commission with reference to their original documents after the Computer Based Mode Examination. During verification of documents, if it is found that any information furnished by the candidate in the application is wrong, his/her candidature will be rejected forthwith. No appeal or representation against such rejection of candidature will be entertained. The candidates should ensure that they have furnished correct information in the application form.

16. SCHEME OF EXAMINATION:-

There will be Computer Based Mode of Examinations consisting of Objective/Multiple Choice Questions, separately for posts with minimum Educational Qualification of Matriculation, Higher Secondary and Graduation and above levels. The details of subjects for Questions, marks and number of Questions subject-wise are given below:-

| <i>Subject</i> | <i>No. of Question</i> | <i>Maximum Marks</i> | <i>Total Duration/Timing</i> |
|---|------------------------|----------------------|---|
| General Intelligence | 25 questions | 50 | 60 Minutes (Total) For VH/OH (afflicted by Cerebral Palsy and OH with deformity in writing hand (Pl. see Para 12 (c) & (D) of notice).-80 Minutes |
| English Language (Basic Knowledge) | 25 questions | 50 | |
| Quantitative Aptitude (Basic Arithmetic Skill) | 25 questions | 50 | |
| General Awareness | 25 questions | 50 | |

There will be negative marking of 0.50 marks for each wrong answer.

Answer Keys will be placed on the Commission's website after the Examination. Candidates may go through the Answer Keys corresponding to their Test Form and submit representations, if any within three (3) days after the uploading of the Answer Key, through on-line modality only, on payment of Rs.100/- per answer. Any representation regarding Answer Key received within the time limit fixed by the Commission at the time of uploading of the Answer Key will be scrutinized and the decision of the Commission in this regard will be final.

- (a) Skill Tests like Typing/Data Entry/Computer Proficiency Test, etc., where prescribed in the Essential Qualification, will be conducted, which will be of a qualifying nature.
- (b) **Final Merit List will be drawn on the basis of performance in Computer Based Mode Examination.**
- (c) **Resolution of TIE CASES.**

In case two or more candidates secure same marks in the Computer Based Mode Examination, the tie will be resolved by the following procedure:

- i. On the basis of date of birth with the older candidate being placed higher in merit.
- ii. Alphabetical Order of first names of the candidates.

IMPORTANT NOTE: Computer Based Examination for Selection Posts will be held only in selected Cities/Centres and the Commission reserves the right to call candidates to any of the identified Centres for the Examination. The Commission's decision regarding allotment of Examination Centre shall be final and no request/appeal will be entertained for change of Centre.

RECOMMENDATION FOR APPOINTMENT

- i. The Commission will have the full discretion to fix separate minimum qualifying marks in Computer Based Mode Multiple Choice Examination/Skill Test, wherever applicable, for each category of candidates [viz. SC/ST/OBC/PH(PWD)/ExS/General (UR)].
- ii. After the Examination and Skill Test, wherever applicable, the Commission will draw up the Merit List, on the basis of the marks obtained by the candidates in the Computer Based Mode Examination. The Commission has prescribed minimum qualifying cut-off marks in the Computer Based Mode Examination for different categories of candidates. Based on the position in the Merit List, candidates equal to the number of vacancies advertised will be recommended for appointment, subject to their obtaining the minimum qualifying cut-off marks prescribed by the

Commission for different categories of candidates.

- iii. SC, ST and OBC candidates, who are selected on their own merit without relaxed standards (i.e. relaxation in age limit and short listing criteria), will not be adjusted against the reserved share of vacancies. Such SC, ST and OBC candidates will be adjusted against the general/unreserved vacancies as per their position in the overall Merit List. The reserved vacancies, if any advertised, will be filled up separately from amongst the eligible SC, ST and OBC candidates on relaxed standards fixed for respective category.
- iv. A PH (PWD) candidate who meets the standards fixed for candidates of his/her respective category without availing relaxation in selection and in short listing criteria fixed for such categories, can be recommended against an unreserved vacancy, provided the post is identified suitable for persons with that particular category of disability.
- v. An Ex-Serviceman or PH (PWD) category candidate who qualifies on the basis of relaxed standards will be considered against vacancies reserved for them only.
- vi. Insofar as cases of Ex- Serviceman/PH candidates are concerned, age relaxation is permissible against the reserved or unreserved posts and such exemption cannot be termed as relaxed standards in regard to age.
- vii. Success in the examination confers no right of appointment unless the Government is satisfied, after such enquiry/verification of documents, as may be considered necessary, that the candidate is suitable in all respects for appointment to the service/post.

17. In pursuance of the Government's initiative of increasing access of the unemployed to job opportunities, the Regional Offices of the Commission will upload on their websites, the details of the non-selected candidates applied for different posts, who meet the minimum qualifying cut off marks prescribed for different categories of candidates, along with the marks secured by them in the qualifying Examination. The objective is that other private/public agencies, if they so desire, can use the data for making recruitment to posts in their organisations. For this purpose, the candidates will have to exercise their option in the online application form. Data of candidates who opt out of the disclosure scheme would not be placed on the website.

18. NO PERSON

- a. who has entered into or contracted a marriage with a person having a spouse living; or
- b. who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the service, Provided that Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

19. GOOD MENTAL AND BODILY HEALTH OF CANDIDATE

A candidate must be in good mental and bodily health and free from any physical defect likely to interfere with the efficient discharge of his/her duties as an Officer of the service. A candidate who, after such medical examination as may be prescribed by the competent authority, is found not to satisfy these requirements, will not be appointed. Only such candidates as are likely to be considered for appointment will be medically examined.

Note : In the case of the disabled Ex-Defence Services personnel, a certificate of fitness granted by the Demobilisation Medical Board of the Defence Services will be considered adequate for the purpose of appointment.

20. ACTION AGAINST CANDIDATES FOUND GUILTY OF MISCONDUCT

- (i) Candidates are warned that they should not furnish any particulars that are false or suppress any material information while filling in the application form. Candidates are also warned that they should in no case attempt to alter or otherwise tamper with any entry in a document or the attested certified copy submitted by them nor should they submit a tampered/fabricated document. If there is any inaccuracy or any discrepancy, an explanation regarding this discrepancy should be submitted.
- (ii) Without prejudice to criminal action/debarment upto 3 years from Commission's examination wherever necessary, candidature will be summarily cancelled at any stage of the recruitment in respect of candidates found to have indulged in any of the following:-
 - i. In possession of mobile phone and/or accessories and other electronic gadgets within the premises of the examination centres, whether in use or in switched off mode and on person or otherwise.
 - ii. Involved in malpractices.
 - iii. Using unfair means in the examination hall.
 - iv. Obtaining support for his / her candidature by any means.
 - v. Impersonate/ Procuring impersonation by any person.
 - vi. Submitting fabricated documents or documents which have been tampered with.
 - vii. Making statements which are incorrect or false or suppressing material information.
 - viii. Resorting to any other irregular or improper means in connection with his/her candidature for the examination.

- ix. Misbehaving in any other manner in the examination hall with the Supervisor, Invigilator or Commission's representatives.
- x. Taking away the Answer Sheet with him/her from the examination hall, or passing it on to unauthorized persons during the conduct of the Examination.
- xi. Intimidating or causing bodily harm to the staff employed by the Commission for the conduct of examination.

21. CANVASSING

Canvassing in any form will disqualify the applicant.

22. COMMISSION'S DECISION FINAL

The decision of the Commission in all matters relating to eligibility, acceptance or rejection of the applications, penalty for false information, mode of selection, conduct of examination(s), allotment of examination centres and selection will be final and binding on the candidates and no enquiry/correspondence will be entertained in this regard.

23. JURISDICTION OF COURTS/TRIBUNALS

ANY DISPUTE IN REGARD TO THIS RECRUITMENT WILL BE SUBJECT TO COURTS/TRIBUNALS HAVING JURISDICTION OVER THE PLACE OF THE CENTRAL REGIONAL OFFICE OF THE STAFF SELECTION COMMISSION i.e. THE COURTS / TRIBUNALS AT ALLAHABAD.

| Sl No. | Appendix No. | Caste/ Community/ Category/ | Competent Authority | |
|--------|----------------|---|---|--|
| 1. | APPENDIX-I(A) | Instruction for Filling up online Application Form / Instructions For Filling up the Application | | |
| 2. | APPENDIX-II | SC/ST | i. District Magistrate/Additional District Magistrate/Collector/ Deputy Commissioner/Additional Deputy Commissioner/ Dy. Collector/1 st Class Stipendiary Magistrate/ Sub-Divisional Magistrate/Extra-Assistant Commissioner/ Taluka Magistrate/Executive Magistrate. | |
| | | | ii. Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate. | |
| | | | iii. Revenue Officers not below the rank of Tehsildar. | |
| | | | iv. Sub-Divisional Officers of the area where the applicant and or his family normally resides. | |
| | | Note: ST applicants belonging to Tamil Nadu State should submit Caste Certificate only from the REVENUE DIVISIONAL OFFICER. | | |
| 3. | APPENDIX-III | OBC | i. District Magistrate/Additional Magistrate/Collector/Dy. Commissioner/ Additional Deputy Commissioner/Deputy Collector/Ist Class Stipendiary Magistrate/ Sub-Divisional Magistrate/Taluka Magistrate/ Executive Magistrate/Extra Assistant Commissioner (not below the rank of 1st Class Stipendiary Magistrate). | |
| | | | ii. Chief Presidency Magistrate /Additional Chief Presidency Magistrate/ Presidency Magistrate. | |
| | | | iii. Revenue Officer not below the rank of Tehsildar. | |
| | | | iv. Sub-Divisional Officer of the area where the candidate and/or his family resides. | |
| | | | Note: The closing date for receipt of application will be treated as the date of reckoning for OBC status of the applicant and also, for assuming that the applicant does not fall in the creamy layer. | |
| 4. | APPENDIX-IV | CGCE | Head of Office or Head of Department | |
| 5. | APPENDIX-IV(A) | EA/ CGCE | Applicants themselves | |
| 6. | APPENDIX-V | EXS | Commanding Officer | |
| 7. | APPENDIX-V(A) | | Applicants themselves | |
| 8. | APPENDIX-VI | FORM-II | PWD | Members/Chairperson of Medical Board & Counter signed by the Medical Superintendent/CMO/Head of Hospital |
| | | FORM-III | | |
| | | FORM-IV | | |

Procedure/Instructions for Registration/ Online Submission of Application

1. To apply for Selection Posts, candidates are required to Register themselves on <http://ssconline.nic.in>. Candidates may register once and can apply for any **Selection Posts** advertised by SSC.
2. The Registration facility is available to the candidates throughout the year on website <http://ssconline.nic.in>.
3. Candidates should read the instructions given in the Registration/Online Application Portal <http://ssconline.nic.in>, carefully before filling up the Online Registration Form/ Application Form.
4. After reading the instructions candidates should move to the Registration Part and fill up the online Registration Form.
5. In the Registration Part, candidates will have to fill in basic information relating to them. On submission of details, candidates shall be prompted to check the details and make, corrections, if any, before submitting the Form.
6. Candidate should provide all the required details while filling up the Online Registration/Application Forms. Mandatory fields are marked with * (asterisk) sign.
7. On submission of the Registration Form, a page with Registration ID and password will appear. Note down the Registration ID and password and keep them safely.
8. This would be your permanent Registration ID & Password which would be required to apply for Selection Posts.
9. After submission of the Registration Form, candidate should upload his/her latest colour photograph of the stipulated size and signature.
10. The digital size of the file of the photographs must be more than 4 kb and less than 20 kb with resolution of 100 pixel width and 120 pixel height.
11. The signature must be uploaded in jpg format. The digital size of the signature file must be more than 1 kb and less than 12 kb with resolution of 40 pixel width by 60 pixel height.
12. The Registration becomes complete only after the photograph and signature are uploaded by the candidate.
13. After completion of the Registration Part the candidates should proceed to fill up the Online Application Form.
14. Candidates already registered earlier can log into the system and proceed to fill up the Application Form.
15. Candidates should read the instructions in the Notice carefully before filling up the Online Application Form.
16. The facility of on-line application (including payment of fees through debit/credit card of all Banks) will be available from **08.05.2017 to 07.06.2017 (5.00 PM)**. Candidates who wish to make the payment through challan of SBI, may make the payment to designated branches of SBI within the working hours of bank upto 09.06.2017 provided the challan has been generated by them before 5.00 PM of 09.06.2017. The challan generation facility will be available upto 09.06.2017 (05:00 PM) only.
17. Application part also requires filling of payment details,
18. To pay fee through SBI Challan, candidates should take print-out of challan generated online after completion of Application Part and deposit the requisite fee in pay branch of State Bank of India. Thereafter, log into the system with your Registration ID and Password and submit the details within the stipulated date and time.
19. Request for change/correction in the Application Form shall not be entertained under any circumstances.
20. **The application form without photograph/signature or with Blurred photograph/signature or incomplete in any manner will summarily be rejected.**

FORMAT FOR SC/ST CERTIFICATE

A candidate who claims to belong to one of the Scheduled Castes or the Scheduled Tribes should submit in support of his claim a Self Attested/certified copy of a certificate in the form given below, from the District Officer or the sub-Divisional Officer or any other officer as indicated below of the District in which his parents (or surviving parents) ordinarily reside who has been designated by the State Government concerned as competent to issue such a certificate. If both his parents are dead, the officer signing the certificate should be of the district in which the candidate himself ordinarily resides otherwise than for the purpose of his own education. Wherever photograph is an integral part of the certificate, the Commission would accept only Self Attested photocopies of such certificates and not any other Self Attested or true copy.

(The format of the certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under Government of India)

This is to certify that Shri/Shrimati/Kumari* _____ son/daughter of _____ Of village/town/* _____ in District/Division _____ of the State/Union Territory* _____ belongs to the Caste/Tribes _____ which is recognized as a Scheduled Caste/Scheduled Tribe* under:-
The Constitution (Scheduled Castes) order, 1950 _____
The Constitution (Scheduled Tribes) order, 1950 _____
The Constitution (Scheduled Caste) Union Territories order, 1951 * _____ The
Constitution (Scheduled Tribes) Union Territories Order, 1951* _____

As amended by the Scheduled Castes and Scheduled Tribes Lists(Modification) order,1956, the Bombay Reorganization Act, 1960 & the Punjab Reorganization Act, 1966, the State of Himachal Pradesh Act 1970, the North-Eastern Area(Reorganization) Act, 1971 and the Scheduled Castes and Scheduled Tribes Order(Amendment) Act, 1976.

The Constitution (Jammu & Kashmir) Scheduled Castes Order, 1956 _____
The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes order (Amendment Act), 1976*. The
Constitution (Dadra and Nagar Haveli) Scheduled Castes order 1962. The
Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order 1962@. The
Constitution (Pondicherry) Scheduled Castes Order 1964@
The Constitution (Scheduled Tribes) (Uttar Pradesh) Order, 1967 @
The Constitution (Goa, Daman & Diu) Scheduled Castes Order, 1968@
The Constitution (Goa, Daman & Diu) Scheduled Tribes Order 1968 @
The Constitution (Nagaland) Scheduled Tribes Order, 1970 @
The Constitution (Sikkim) Scheduled Castes Order 1978@
The Constitution (Sikkim) Scheduled Tribes Order 1978@
The Constitution (Jammu & Kashmir) Scheduled Tribes Order 1989@
The Constitution (SC) orders (Amendment) Act, 1990@
The Constitution (ST) orders (Amendment) Ordinance 1991 @
The Constitution (ST) orders (Second Amendment) Act, 991@
The Constitution (ST) orders (Amendment) Ordinance 1996
The Scheduled Caste and Scheduled Tribes Orders (Amendment) Act, 2002
The Constitution (Scheduled Caste) Orders (Amendment) Act, 2002
The Constitution (Scheduled Caste and Scheduled Tribes) Orders (Amendment) Act, 2002

%2. Applicable in the case of Scheduled Castes, Scheduled Tribes persons who have migrated from one State/Union Territory Administration.

This certificate is issued on the basis of the Scheduled Castes/ Scheduled Tribes certificate issued to Shri/Shrimati _____ Father/mother _____ of _____

Shri/Shrimati/Kumari* _____ who
of village/town* _____ in District/Division* _____ of
the State/Union Territory* _____
belongs to the _____ Caste/Tribe which is recognized as a Scheduled
Caste/Scheduled Tribe in the State/Union Territory* issued by
the _____ dated _____.

%3. Shri/Shrimati/Kumari and /or * his/her family ordinarily reside(s) in
village/town* _____ of _____ District/Division*
_____ of the State/Union Territory of _____

Place _____

Date _____

Signature _____

** Designation.....

(with Seal of Office)

* Please delete the words which are not applicable

@ Please quote specific presidential order

% Delete the paragraph which is not applicable.

NOTE: The term ordinarily reside(s) used here will have the same meaning as in section 20 of the Representation of the People Act, 1950.

**** List of authorities empowered to issue Caste/Tribe Certificate Certificates:**

- i. District Magistrate / Additional District Magistrate/ Collector/ Deputy Commissioner / Additional Deputy Commissioner/ Dy. Collector / 1st Class Stipendiary Magistrate / Sub-Divisional Magistrate / Extra-Assistant Commissioner/ Taluka Magistrate / Executive Magistrate.
- ii. Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.
- iii. Revenue Officers not below the rank of Tehsildar.
- iv. Sub-Divisional Officers of the area where the applicant and or his family normally resides.

Note:- ST applicants belonging to Tamil Nadu State should submit Caste Certificate only from the REVENUE DIVISIONAL OFFICER.

APPENDIX –III

(FORMAT OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA)

This is to certify that Shri/Smt./Kumari _____ Son/ Daughter
of _____ of village/town _____ in
District/Division _____ in the _____ State/Union Territory

_____ belongs to the _____ Community which is recognized as a
backward class under the Government of India, Ministry of Social Justice and Empowerment's Resolution
No. _____ dated _____*.

and/or his/her family ordinarily reside(s) in
Shri/Smt./Kumari _____
District/Division of the _____
the _____

State/Union Territory. This is also to certify that he/she does not belong to the persons/sections of (Creamy Layer) mentioned in column 3 of the Schedule to the Government of India, Department of Personnel & Training OM No. 36012/22/93-Estt. (SCT) dated 08.09.1993**.

Date _____

District Magistrate /
Deputy Commissioner etc.

Seal of Office

*- The Authority issuing the Certificate may have to mention the details of Resolution of Government of India, in which the Caste of candidate is mentioned as OBC

** - As amended from time to time.

Note: The term ordinarily reside(s) used here will have the same meaning as in section 20 of the Representation of the People Act, 1950.

APPENDIX – IV

FORMAT OF CERTIFICATE TO BE SUBMITTED BY CENTRAL GOVERNMENT CIVILIAN EMPLOYEES (CGCE) SEEKING AGE-RELAXATION (Letter Head of the Organisation)

(To be filled by the Head of the Office or Department in which the candidate is working).

[Please see Para-12(H) of the Notice]

It is certified that *Shri/Smt./Km. _____ is a Central Government Civilian employee holding the post of ----- in the pay scale of ` _____ with 3 years regular service in the grade as on _____.

Signature _____
Name & Designation _____

Office seal

Place:

Date :

(*Please delete the words, which are not applicable.)

APPENDIX-IV(A)

DECLARATION TO BE SUBMITTED BY ALL THE EMPLOYED APPLICANTS INCLUDING CGCE DECLARATION

[Please see Para- 12(H) of the Notice]

I declare that I have already informed my Head of Office/Department in writing that I have applied for this examination and no vigilance is either pending or contemplated against me as on the date of submission of application.

I further submit the following information:

Date of Appointment :
Holding present Post & Pay Scale :
Name & Address of Employer with :
Tel. No./FAX/E-mail

Place & Date:

**Full Signature of the applicant*

APPENDIX – V

FORMAT OF CERTIFICATE FOR SERVING DEFENCE PERSONNEL
(Letter Head of the Organisation)
[Please see Para-12(E) & (F) of the Notice]

I hereby certify that, according to the information available with me (No.)..... (Rank)
(Name)..... is due to complete the specified term of his engagement with
the Armed Forces on the (Date).....

Signature of Commanding Officer
Office Seal:

Place:
Date:

APPENDIX – V(A)

DECLARATION TO BE GIVEN BY THE EXS APPLICANT
[Please see Para-12(E) & (F) of the Notice]

I understand that, if selected on the basis of the recruitment/examination to which the application relates, my appointment will be subject to my producing documentary evidence to the satisfaction of the Appointing Authority that I have been duly released/retired/discharged from the Armed Forces and that I am entitled to the benefits admissible to Ex-Servicemen in terms of the Ex-Servicemen Re-employment in Central Civil Services and Posts rules, 1979, as amended from time to time.

I also understand that I shall not be eligible to be appointed to a vacancy reserved for Ex-S in regard to the recruitment covered by this examination, if I have at any time prior to such appointment, secured any employment on the civil side (including Public Sector Undertakings, Autonomous Bodies/Statutory Bodies, Nationalized Banks, etc.) by availing of the concession of reservation of vacancies admissible to Ex-S.

I further submit the following information:

- a. Date of appointment in Armed Forces :
- b. Date of discharge :
- c. Length of service in Armed Forces :
- d. My last Unit / Corps :
- e. **Details of Re-employment, if any.** :

Place & Date:

**Full Signature of the applicant*

**DISABILITY CERTIFICATE
(IN CASE OF AMPUTATION OR COMPLETE PERMANENT PARALYSIS
OF LIMBS AND IN CASES OF BLINDNESS)
(See Rule 4)**

| | | |
|--|--|--|
| (NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE) | Recent Pass Port size Attested Photograph (Showing face only) of the person with disability | |
| Certificate No.----- Date:----- | | |
| This is to certify that I have carefully examined Shri/Smt./ Kum. _____ son/wife/daughter of Shri _____ Date of Birth _____ (DD/MM/YY) Age _____ years, Male/Female _____ Registration No. _____ permanent resident of Home No. _____ Ward/Village/Street _____ Post Office _____ District _____ State _____, whose photograph is affixed above, and am satisfied that (A) he/she is a case of: <ul style="list-style-type: none"> • locomotor disability • blindness (Please tick as applicable) | | |
| (B) the diagnosis in his/her case is _____ | | |
| (A) He/She has _____% (in figure) _____ percent (in words) permanent physical impairment/blindness in relation to his/her _____ (part of body) as per guidelines (to be specified). | | |
| 2. The applicant has submitted the following document as proof of residence:- | | |
| Nature of Document | Date of Issue | Details of Authority issuing Certificate |
| | | |
| Signature/Thumb impression of the person in whose favour disability certificate is issued. | | (Signature and Seal of Authorised Signatory of notified Medical Authority) |

**DISABILITY CERTIFICATE
(IN CASE OF MULTIPLE DISABILITIES)
(See Rule 4)**

| | | | | |
|--|----------------------|---|--|---|
| (NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE) | | Recent Pass Port size Attested Photograph (Showing face only) of the person with disability | | |
| Certificate No.----- | | Date:----- | | |
| This is to certify that I have carefully examined Shri/Smt./ Kum. _____ Son/wife/daughter of Shri _____ Date of Birth _____ (DD/MM/YY) Age _____ years, Male/Female _____ Registration No. _____ permanent resident of Home No. _____ Ward/Village/Street _____ Post Office _____ District _____ State _____, whose photograph is affixed above, and am satisfied that : | | | | |
| (A). He/She is a Case of Multiple Disability . His/her extent of permanent physical impairment/disability has been evaluated as per guidelines(to be specified) for the disabilities ticked below, and shown against the relevant disability in the table below: | | | | |
| S. No. | Disability | Affected Part of Body | Diagnosis | Permanent Physical impairment/ mental disability (in %) |
| 1. | Locomotor disability | @ | | |
| 2. | Low vision | # | | |
| 3. | Blindness | Both Eyes | | |
| 4. | Hearing impairment | £ | | |
| 5. | Mental reterdation | X | | |
| 6. | Mental-illness | X | | |
| (Please strike out the disabilities which are not applicable) (@ e.g. Left/Right/both arms/Legs)(# e.g. Single eye/both eyes)(£ e.g. Left/Right/both ears.) | | | | |
| (B). In the light of the above, his/her over all permanent physical impairment as per guidelines (to be specified) is as follows:- In figures: _____ percent In words:- _____ percent. | | | | |
| 2. This condition is progressive/non progressive/likely to improve/not likely to improve. | | | | |
| 3. Reassessment of disability is: | | | | |
| (i). not necessary | | | | |
| Or | | | | |
| (ii). is recommended/after _____ years _____ months, and therefore this certificate shall be valid till ____/____/____(DD/MM/YY) | | | | |
| 4. The applicant has submitted the following document as proof of residence:- | | | | |
| Nature of Document | | Date of Issue | Details of Authority issuing Certificate | |
| | | | | |
| 5. Signature and Seal of Medical Authority | | | | |
| | | | | |
| Name and Seal of Member | | Name and Seal of Member | | Name and Seal of Chairman |
| Signature/Thumb impression of the person in whose favour disability certificate is issued. | | | | |

DISABILITY CERTIFICATE
(IN CASES OTHER THAN THOSE MENTIONED IN FORM-II AND FORM-III)
(See Rule 4)

| | | | | |
|---|----------------------|---|--|--|
| (NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE) | | Recent Pass Port size Attested Photograph (Showing face only) of the person with disability | | |
| Certificate No.----- | | Date:----- | | |
| This is to certify that I have carefully examined Shri/Smt./ Kum. _____ son/wife/daughter of Shri _____ Date of Birth _____ (DD/MM/YY) Age _____ years, Male/Female _____ Registration No. _____ permanent resident of Home No. _____ Ward/Village/Street _____ Post Office _____ District _____ State _____, whose photograph is affixed above, and am satisfied that he/She is a Case of _____ disability . His/her extent of percentage physical impairment/disability has been evaluated as per guidelines(to be specified) for the disabilities (to be specified) and is shown against the relevant disability in the table below:- | | | | |
| S. No. | Disability | Affected Part of Body | Diagnosis | Permanent Physical impairment/mental disability (in %) |
| 1. | Locomotor disability | @ | | |
| 2. | Low vision | # | | |
| 3. | Blindness | Both Eyes | | |
| 4. | Hearing impairment | £ | | |
| 5. | Mental retardation | X | | |
| 6. | Mental-illness | X | | |
| (Please strike out the disabilities which are not applicable) (@ e.g. Left/Right/both arms/Legs)(# e.g. Single eye/both eyes)(£ e.g. Left/Right/both ears.) 2. This condition is progressive/non progressive/likely to improve/not likely to improve. 3. Reassessment of disability is: (i). not necessary Or (ii). is recommended/after _____ years _____ months, and therefore this certificate shall be valid till ____/____/____(DD/MM/YY) (@ e.g. Left/Right/both arms/Legs)(# e.g. Single eye/both eyes)(£ e.g. Left/Right/both ears.) | | | | |
| 4. The applicant has submitted the following document as proof of residence:- | | | | |
| Nature of Document | | Date of Issue | Details of Authority issuing Certificate | |
| | | | | |
| (Authorised Signatory of notified Medical Authority) (Name & Seal) | | | | |
| | | (Countersignature and seal of the CMO/Medical Superintendent/Head of Government Hospital, in case the certificates issued by a medical authority who is not a permanent servant(with seal) | | |
| Signature/Thumb impression of the person in whose favour disability certificate is issued. | | | | |
| ***** | | | | |