

**BHARAT ELECTRONICS LIMITED**  
NDA Road, Pashan, Pune-411021  
(A Govt. of India Enterprise under the Ministry of Defence)

Bharat Electronics Limited (BEL), a Navaratna category Central Public Sector Enterprise and India's premier professional Electronics Company under Ministry of Defence, Government of India requires the following professionals for its **Pune Unit**.

**POST :A** - Sr. Engineer (SE) /Dy. Manager (DM) – Electrical- Permanent Basis

Sl. No.	Particulars	Recruitment of One Electrical Engineer in either E-III or E-IV Grade	
		“PUNE-SE”	“PUNE-DM”
1	Post Code		
2	Qualification and Discipline	BE/B. Tech in Electrical Engineering AICTE approved/ recognized institute under UGC recognized University with minimum 60% aggregate marks.(First Class)	. BE/B. Tech in Electrical Engineering AICTE approved/ recognized institute under UGC recognized University with minimum 60% aggregate marks. (First Class)
3	Upper age limit as on 01-11.2017	32 yrs (For PWD Candidates upper age limit will be 42 years)	36 yrs ( For PWD Candidates upper age limit will be 46 years)
4	No of years Experience	Minimum 4-5 years	Minimum 8-9 years
5	Pay Scale (Rs.)	50000-3%-160000	60000-3%-180000
6	Job Responsibilities and Scope of Work	<ul style="list-style-type: none"> <li>• Handling 11 KV receiving station, substation, DG sets and HT / LT Switch Gear panels.</li> <li>• Routine maintenance of the receiving station and substation.</li> <li>• Machinery (Production and Non Production) maintenance to keep them in good condition.</li> <li>• Preventive / Breakdown maintenance of production and services machinery.</li> <li>• Documentation, Implementation and maintenance of ISO 9001:2015 and ISO 14001:2015.</li> <li>• Electrical measurements of the works and billing.</li> <li>• Coordination with subordinates and superiors.</li> </ul>	
7	No of Posts	One	
8	Reservation	General/Unreserved	

**POST: B** - Security Officer-Grade-E-II- Permanent Basis

Sl. No.	Particulars	Recruitment of One Security Officer
1	<b>POST CODE</b>	<b>“PUNE-SO”</b>
2	Qualification and Discipline	Candidates should have passed Bachelors Degree in any discipline and Ex-Defence forces/ Paramilitary Personnel in rank of Captain or equivalent in Paramilitary Forces
3	Upper age limit as on 01-11.2017	32 yrs
4	No of years Experience	Short Service Commissioned (SSO) Officer of Captain Rank from Indian Army/ equivalent rank from Navy / Air force/ Central Paramilitary Organization. Officers with minimum 5 years of service in Infantry, armoured core or artillery area are preferable. Working Knowledge of local

		language- i.e Marathi is desirable.
5	Pay Scale (Rs.)	Rs. 40000-3%-140000
6	Job Responsibilities and Scope of Work	<ul style="list-style-type: none"> <li>• Look after day today functions and operations of Industry engaging 500-600 persons.</li> <li>• Maintain discipline in the Company.</li> <li>• Ensure security of Man, Material and premises, stores, godowns, estate at multiple locations.</li> <li>• Man management of Company Security and contracted Security personnel's in certain areas.</li> <li>• Should have knowledge of firefighting of medium fire hazard industries.</li> <li>• Should be able to train people in aspects of fire fighting, safety, emergency preparedness, conduct mock drills and implement onsite and offsite emergency plans etc.</li> <li>• Maintenance and Management of modern state of the art Security Systems.</li> <li>• Plan, Project, Execute, Manage and Upgrade modern security systems as and when required.</li> <li>• Should be able to smoothly handle IR / Contract Labour related issues.</li> <li>• Good liaison with Local Police as well as neighboring establishments.</li> <li>• Should be able to advise management on security related issues and future expansions.</li> <li>• If required will have to reside in company accommodation.</li> <li>• Handle PR activities, establishment matters entrusted from time to time.</li> </ul>
7	No of Posts	One
8	Reservation	General/Unreserved

## POST-C-Contract Engineer – Electrical

Sl. No.	Particulars	Recruitment of One Electrical Engineer on Contract basis for the period of three years
1	<b>Post Code</b>	<b>-: "Pune CE-Electrical"</b>
2	Qualification and Discipline	Candidates should have completed fulltime B.E / B.Tech in Electrical Engineering from a recognized institute. General / OBC candidates should have secured minimum 60% aggregate marks. The tenure of the post is three years from the date of joining. However, the same can be extended depending on the progress of the project, performance of the candidate and at the discretion of BEL.
3	Upper age limit as on 01-11.2017	25 years ( For PWD Candidates upper age limit will be 35 years)
4	No of years Experience	-
5	Remuneration (Rs.)	An all-inclusive consolidated remuneration of Rs. 23,000/-per month for the 1st year, Rs. 25000/- per month for 2nd year and Rs. 27000/- per month for 3rd year.
6	Job Responsibilities and Scope of Work	Handling 11 KV receiving station, substation, DG sets and HT / LT Switch Gear panels. Routine maintenance of the receiving station and substation. Machinery (Production and Non Production) maintenance to keep them in good condition. Preventive / Breakdown maintenance of production and services machinery. Coordination with the electricians and other staff.
7	No of Posts	One

8	Reservation	General/Unreserved
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Perks and Allowances: For the posts on permanent basis, in addition to Basic Pay, other allowances like Dearness allowance, House Rent Allowance, 35% of the Basic Pay as perquisites, Performance Related Pay (PRP), Group Insurance, Medical facilities, Provident Fund, Pension, Gratuity, as per the Company's rules will be part of the remuneration package.

**Mode of selection:**

- Selection will be through written test and interview.
- Call letters will be sent only on the e-mail IDs as mentioned in the application form of eligible candidates for attending the written test.
- Candidates will be shortlisted for interview based on their performance in written test.
- Date of the written test will be intimated only on e-mail in due course.
- The written test will consist of objective type questions in domain knowledge, expertise in prescribed scope of work and General Knowledge.

**General conditions**

- Only Indian nationals need to apply.
- Application fee of **Rs. 500/- by DD in favor of 'Bharat Electronics Limited'** payable at Pune is required to be attached along with application. SC/ST, PWD candidates are exempted from payment of application fee. There will be no reimbursement of fare for attending the written test. The outstation candidates called for interview will be reimbursed with IIInd class train fare for E-II / E-III / Contract Engineer category and by first class / AC II tier fare for E-IV category by the shortest route between the correspondence address and place of interview on production of valid train tickets.
- Candidates employed in Govt./Quasi Govt. and Public Sector Undertaking is required to submit the application through proper channel or produce **"No Objection Certificate"** at the time of interview; without which such candidate will not be allowed to appear for the interview.
- The number of posts indicated above may vary based on the actual requirement at the time of selection. Applications that are incomplete, without DD of application fee, not in the prescribed format, not legible, without the required enclosures will be summarily rejected without assigning any reason and no correspondence in this regard will be entertained. There will be no separate communication to any candidates on their non-selection at any stage.
- The above opening is for **Bharat Electronics Limited, NDA Road, Pashan, Pune-21**. However, selected candidate may be required to serve in other location/s also, if need arises, as per Company's requirement.
- Candidates are required to provide their one **valid e-mail ID** which shall be entered in the application form. Information pertaining to the written test will be sent to the shortlisted candidates only by e-mail. BEL will not be responsible for bouncing of any e-mail sent to the candidate. All correspondence will be done through e-mail only. There will be no separate communication to any candidates on their non selection at any stage.
- BEL reserves the right to debar the candidate at any stage of selection process, if the candidature is not found suitable.

- Candidates claiming to be belonging to SC/ST, OBC category are required to submit the latest certificate in the prescribed proforma (available in Company's website www.bel-india.com) issued by the prescribed authority along with the application. Certificate in any other proforma or issued by an authority other than the prescribed authority will not be accepted.
- Appointment of the selected candidate for the post E-II/E-III/E-IV will be subject to being found **Medically Fit** by the Company's medical authorities as per the medical fitness standards laid down by the Company. The candidate who is called to report on Selection should get himself/herself medically examined by a Civil Surgeon/Asst. Civil Surgeon and submit the medical report as per the requirement of the Company.
- Candidate selected for the post of Contract Engineer will have to submit the fitness certificate from Registered Medical Practitioner i.e. MD(Physician) indicating the medical fitness for the employment.
- PWD candidates are required to submit Disability Certificate issued by the Medical Board in the prescribed format (available in Company's website www.bel-india.com) along with the application for the posts of Electrical Engineers.
- The candidate applying for the post of Security Officer shall have medical category "Shape -1" at the time of release from the force.
- **In case any University / Institute following an evaluation system of CGPA / DGPA / OGPA or letter grade, the candidate, wherever applicable, should submit percentage (%) conversion certificate issued by university / institution along with the application.**
- The admission at all/any stage of selection process will be purely provisional. Mere issue of admit card/interview call letter to the candidate will not imply that his/her candidature has been cleared by BEL. BEL reserves the right to debar / disqualify any candidates at any stage of the selection process for any reason whatsoever. Mere applying for the post shall not be deemed as selection.
- **Canvassing in any form will result in disqualification.**
- Please ensure that the applicant fulfills all the eligibility criteria as stipulated in the advertisement. In case applicant fails to meet any of the eligibility criteria as stated in the advertisement for the post, his/her candidature will be cancelled at any point of selection process. The decision of the management in this regard would be final. Candidate must go through all instructions and eligibility criteria carefully before remittance of Application fee. **Fee once paid will not be refunded in any case/circumstances.**
- **Interested candidates shall apply in following manner:**

Candidates meeting the above criteria shall eMail "**the Scanned Copy of filled in application**" and the information in Excel file (.xls) in the prescribed format [formats available on BEL website] to **contengr-1@bel.co.in**.

Candidates are required to send hard copy of the duly filled in application and Excel file -original copy (which was scanned and e-Mailed) along with the following self-attested photocopies of the documents (one set in following mentioned sequence) by post only (Super scribe applicable post code) to **Dy. General Manager (HR), Bharat Electronics Limited, N.D.A.Road, Pashan,Pune- 411021, Maharashtra State** so as to reach it on or before **07/01/2018**.

- a) Filled in bio-data form, downloaded from the BEL website.
- b) Certificate / Marks Sheet issued by Board for Matriculation / Higher Secondary in support of proof of age.
- c) All certificates (starting from Matriculation / Class X) in support of educational qualifications. (Candidates having part-time or correspondence course in prescribed qualification are not eligible).
- d) Conversion formula for conversion of CGPA / DGPA / OGPA or letter grade to percentage, duly certified by the University / Institution, wherever applicable.
- e) Latest Caste Certificate.
- f) Disability certificate if the candidate belongs to PWD category.
- g) No Objection Certificate (NOC) if employed in Government / Quasi Government and Public Sector undertakings.
- h) Experience certificate from the previous and present employer.
- i) Two passport size color photographs.
- j) Original Demand Draft.

**The last date for receipt of duly completed application along with required documents is 7<sup>TH</sup> JANUARY 2018**

**SPECIAL NOTE:**

**Please further ensure that you fulfil all the eligibility criteria (like age, qualification, experience, category certificate, etc.) as stipulated in our advertisement. If you fail to meet any of the eligibility criteria as stated in the advertisement for the post, your candidature will be cancelled and you will not be allowed to appear for the interview. The decision of the management in this regard would be final. Application fee is non-refundable. Candidates must go through all instructions and eligibility criteria carefully before remitting Application Fee. Fee once paid will not be refunded in any case/ circumstance. In case you require any clarifications regarding the advertisement please send an e-mail to [contengr-1@bel.co.in](mailto:contengr-1@bel.co.in). Please note that no other form of communication will be entertained including telephone calls, conventional mail, fax etc.**