

ALL INDIA INSTITUTE OF AYURVEDA

(An Autonomous Organization),
Ministry of AYUSH, Govt. of India,
Gautampuri, Sarita Vihar, Mathura Road,
New Delhi-110076

Advt. No. AIIA/Rectt./01/2017/

All India Institute of Ayurveda (AIIA) is a new up-coming Institute as Autonomous Organization under the aegis of Ministry of AYUSH, Govt. of India. Institute will impart postgraduate, doctoral, post-doctoral and Super-specialty Fellowship Programmes in major streams of Ayurveda. All India Institute of Ayurveda will act as a referral hospital and a "Centre of Excellence" to set highest standards of education, research, patient care and also function as a model center for international collaboration.

AIIA hereby invite applications for the following post to be filled-up by Direct Recruitment/Deputation (including short term contract) in the prescribed application form alongwith fees:

S. No.	Name of the Post / Pay Scale	Specialty with No. of Post & Reservation	Age	Qualification	Mode of Recruitment
Teaching Faculty					
1.	PROFESSOR Rs.37400-67000+GP Rs.10500(PB4)+NPA admissible as per Central Govt. Rules	Total Post-5 Kaumarbhritya (01-OBC) Panchakarma (01-UR) Roga Nidan (01-UR) Swasth Vritta (01-OBC) Sharir Kriya (01-SC)	Not exceeding 55 years (Relaxable in respect of candidates belonging to SC/ST/OBC, serving Central Govt / State Govt / Autonomous Organization in accordance with orders issued by the Central Government from time to time)	Essential: i. Degree in Ayurveda recognized under schedule-II of IMCC Act 1970. ii. MD/MS(Ay.) recognized by CCIM under schedule-II of IMCC Act 1970- in the concerned subject iii. Ph. D. in the concerned subject. iv. Minimum 16 yrs full-time teaching and or research experience after MD/MS (Ay.) out of which minimum 14 years PG Teaching experience as guide at MD/MS/Ph. D. v. Out of which minimum 10 years as Associate Professor. Or Holding analogous post in Ayurveda teaching Institution. vi. High quality published works, such as research papers (min. Ten (excluding his own Ph. D. work	Direct

S. No.	Name of the Post / Pay Scale	Specialty with No. of Post & Reservation	Age	Qualification	Mode of Recruitment
2.	ASSOCIATE PROFESSOR Rs.37400-67000+GP Rs.9000(PB4)+NPA admissible as per Central Govt. Rules	Total Post-6 Prasuti Tantra & Stri Roga (01-SC) Shalakya Tantra (01-UR) Dravya Guna (01-OBC) Roga Nidan (01-OBC) Samhita & Siddhant (01-ST) Sharir Kriya (01-UR)	Not exceeding 50 (Relaxable in respect of candidates belonging to SC/ST/OBC, serving Central /State Govt / Govt Autonomous Organization in accordance with orders issued by the Central Government from time to time)	<p>publications) in indexed journals.) and books or technical reports.</p> <p>Desirable:</p> <p>i. Experience of undertaking Research Projects as Principal Investigator (PI).</p> <p>ii. Capacity to undertake/lead sponsored R&D consultancy and related activities.</p> <p>iii. Patents filed/ obtained.</p> <p>Essential:</p> <p>i) Degree in Ayurveda recognized under schedule-II of IMCC Act 1970</p> <p>ii) MD/MS(Ay) recognized by CCIM under schedule-II of IMCC Act 1970- in the concerned subject</p> <p>iii) Ph. D. in the subject concerned.</p> <p>iv) Minimum 9 yrs teaching experience as Asstt. Prof./ Lecturer out of which 3 years experience as guide at MD/MS/Ph. D. level in subject concerned.</p> <p>Or</p> <p>Total 14 years teaching experience at UG level.</p> <p>Or</p> <p>Holding analogous post in Ayurveda teaching institution.</p> <p>v) High quality published works, such as research papers (min. five (excluding his own Ph. D. work publications) in indexed journals.) and books or technical reports.</p> <p>Desirable:</p> <p>i. Experience of undertaking independent research Projects as Principal Investigator (PI).</p> <p>ii. Capacity to undertake/ lead sponsored R&D consultancy and related activities</p> <p>Essential:</p> <p>i) Degree in Ayurveda recognized under schedule-II of IMCC Act 1970</p>	Direct
3.	ASSISTANT PROFESSOR Rs.15600-39100+GP	Total Post-1 Sharir Kriya (01-ST)	Not exceeding 45 (Relaxable in respect of candidates belonging to SC/ST/OBC,		Direct

S. No.	Name of the Post / Pay Scale	Specialty with No. of Post & Reservation	Age	Qualification	Mode of Recruitment
	Rs.8000(PB3)+NPA admissible as per Central Govt. Rules		serving Central /State Govt / Govt Autonomous Organization in accordance with orders issued by the Central Government from time to time)	ii) MD/MS(Ay) recognized by CCIM under schedule-II of IMCC Act 1970 -in the concerned subject iii) 3 years full time teaching and or research experience from any recognized institute after MD/MS (Ay.) iv) Published works, such as research papers (min. 3) in indexed journals,) and books or technical reports. Desirable: i) Ph. D. (in the concerned subject)	

S. No.	Name of the Post/ Pay Scale	No. of Post & Reservation	Age	Qualification	Mode of Recruitment
(ii) HOSPITAL STAFF					
1.	SR. MEDICAL OFFICER (CASUALTY) Rs.15600-39100+GP Rs.6600(PB3)+NPA admissible as per Central Govt. Rules	1(UR)	Not exceeding 40 years (Relaxable in respect of candidates belonging to SC/ST/OBC, serving Central /State Govt. / Govt. Autonomous organization holding analogous post/ working in related field and other categories of candidates in accordance with orders issued by the Central Government from time to time).	Essential: i. MBBS recognized under IMC Act – 1956 ii. Minimum 5 years experience after MBSS out of which minimum 2 years experience in Casualty/ Emergency. Desirable i. MD/MS in Medicine/ Surgery/Orthopedics	Direct
2.	MEDICAL OFFICER (CASUALTY) Rs.15600-39100+GP Rs.5400(PB3)+NPA admissible as per Central Govt. Rules	1(UR)	Not exceeding 35 years (Relaxable in respect of candidates belonging to SC/ST/OBC, serving Central /State Govt. / Govt. Autonomous organization holding in accordance with orders issued by the Central Government from time to time)	Essential: MBBS Degree recognized by IMC Act, 1956 Desirable: i. MD/MS in Medicine/Surgery/Orthopedics ii. Experience of working in casualty / Trauma Centre in a reputed hospital	Direct
3.	DIETICIAN Rs.9300-34800+GP Rs.4600(PB-2)	1(UR)	Not exceeding 30 years (Relaxable in respect of candidates belonging to SC/ST/OBC, serving Central /State Govt. / Govt. Autonomous	i. M. Sc. (Nutrition) from any recognized university. ii. 2 years experience in the relevant field in a hospital.	Direct

S. No.	Name of the Post/ Pay Scale	No. of Post & Reservation	Age	Qualification	Mode of Recruitment
4.	LAB ASSISTANT Rs.5200-20200+GP Rs.2800(PB1)	2(UR)	Not exceeding 28 years (Relax able in respect of candidates belonging to SC/ST/OBC, serving Central /State Govt / Govt Autonomous organization holding analogous post/working in related field and other categories of candidates in accordance with orders issued by the Central Government from time to time).	Desirable Knowledge and / or experience of concepts of Ayurvedic dietetics.	Direct
5.	SONOGRAPHY ASSTT. Rs.5200-20200+GP Rs.2400(PB1)	1(UR)	Not exceeding 28 years (Relax able in respect of candidates belonging to SC/ST/OBC, serving Central /State Govt / Govt Autonomous organization holding analogous post/working in related field and other categories of candidates in accordance with orders issued by the Central Government from time to time)	Essential: i. 10+2 in science from any recognized Board. ii. Full time Diploma in the Ultra-sonography from recognized Institute (min. one year duration) iii. 2 years experience in the relevant filed Desirable: Graduation in science from recognizes university.	Direct
6.	MEDICAL RECORD CLERK Rs.5200-20200+GP Rs.1900(PB1)	1(UR)	Not exceeding 28 years (Relax able in respect of candidates belonging to SC/ST/OBC, serving Central /State Govt / Govt Autonomous organization holding analogous post/working in related field and other categories of candidates in accordance with orders issued by the Central Government from time to time)	10+2 from recognized Board with 4 years experience OR Degree from any recognized University with 2 year experience in medical record keeping in hospital.	Direct

S. No.	Name of the Post/ Pay Scale	No. of Post & Reservation	Age	Qualification	Mode of Recruitment
(iii) PHARMACY					
1.	PHARMACY MANAGER Rs.9300-34800+GP Rs.4600(PB2)	I(UR)	Not exceeding 35 years (Relaxable in respect of candidates belonging to SC/ST/OBC, serving Central /State Govt / Govt Autonomous organization holding analogous post/working in related field and other categories of candidates in accordance with orders issued by the Central Government from time to time)* Age not exceeding 56 years in case of deputationists as on last date of receipt of application.	Deputation (including short term contract)/ promotion: Persons working in analogous posts OR 5 years of experience in GP 4200 as Pharmacist/ Pharmacy Manager in any Central /State Government Institutions/ PSU with education qualification and experience as prescribed under Direct. Direct Essential: i. B. Pharma (Pharmaceutics/B. Pharma (Ay), ii. 5 years experience of large scale manufacturing/ company Institute/ Hospital and exposure to GMP and related regulatory experience Desirable: i. PG degree/Diploma in Materials Management. M. Pharma in Ayurveda. ii. MBA iii. Related experience should be preferably in Ayurveda manufacturing unit.	Deputation /Failing which by Direct
2.	PHARMACIST Rs.9300-34800+GP Rs.4200(PB2)	I(UR)	*for direct recruitment. Not exceeding 33 years (Relaxable in respect of candidates belonging to SC/ST/OBC, serving Central /State Govt / Govt Autonomous organization holding analogous post/working in related field and other categories of candidates in accordance with orders issued by the Central Government from time to time)	i. B. Pharma/B. Pharma (Ay) with 3 years professional experience in a reputed institution/ hospital. OR Diploma in Ayurvedic Pharmacy (not be less than 2 years duration) with 5 years professional experience in a institution/ hospital	Direct

S. No.	Name of the Post/ Pay Scale	No. of Post & Reservation	Age	Qualification	Mode of Recruitment
(iv) ADMINISTRATIVE & OTHERS STAFF					
1.	COMPUTER PROGRAMMER Rs.15600-39100+GP Rs.6600(PB3)	1(UR)	35 years (Relaxable in respect of candidates belonging to SC/ST/OBC, serving Central /State Govt / Govt Autonomous organization holding analogous post/working in related field and other categories of candidates in accordance with orders issued by the Central Government from time to time)* Age not exceeding 56 years in case of deputationists as on last date of receipt of application. *for direct recruitment.	Deputation Holding analogous post. OR 5 years regular service in GP of Rs.5400/-. OR 6 years regular service in GP of Rs.4800/-. AND Possessing the educational qualifications prescribed as Direct recruits. Direct i. B. Tech (Computer Science or Information Technology)/MCA from a recognized university/ institute In case of B Tech- 5 years experience in a institute/ organization in the related field. 6 years experience in case of MCA in the related field.	Deputation/ Failing which by Direct recruitment.
2.	ACCOUNT OFFICER Rs.15600-39100+GP Rs.5400(PB3)	1(UR)	Not exceeding 40 years (Relaxable in respect of candidates belonging to SC/ST/OBC, serving Central /State Govt / Govt Autonomous organization holding analogous post/working in related field and other categories of candidates in accordance with orders issued by the Central Government from time to time)* Age not exceeding 56 years in case of deputationists as on last date of receipt of application. *for direct recruitment.	Deputation Officials of serving Central /State Govt / Govt Autonomous organization holding analogous post with qualification and experience prescribed under direct recruitment. OR 5 years experience in GP 4600 as Accountant OR 8 years as Accountant on regular basis in the Grade Pay Rs.4200/- with degree in any discipline from recognized University. Direct i. M.Com /MBA from a recognized university. ii. 8 years experience as Accountant in Central / State Govt/ Autonomous/ PSU Organization. iii. Thorough knowledge in preparation of Govt. Accounts/Budget iv. Computer skills	Deputation/ Failing which by Direct Recruitment

S. No.	Name of the Post/ Pay Scale	No. of Post & Reservation	Age	Qualification	Mode of Recruitment
3.	ASSISTANT ADMINISTRATIVE OFFICER Rs. 9300-34800+GP Rs.4200(PB2)	1(UR)	Not exceeding 35 years (Relaxable in respect of candidates belonging to SC/ST/OBC, serving Central /State Govt / Govt Autonomous organization holding analogous post/working in related field and other categories of candidates in accordance with orders issued by the Central Government from time to time)	i. A Degree from a recognized university. ii. At least 3 years experience as Office Superintendent or in equivalent post in Central/State Govt./ Autonomous Bodies iii. Experience in Administration, vigilance, accounts/budget. iv. Computer Skills	Direct
4.	PRIVATE SECRETARY Rs. 9300-34800+GP Rs.4600(PB2)	2(UR)	Not exceeding 30 years (Relaxable in respect of candidates belonging to SC/ST/OBC, serving Central /State Govt / Govt Autonomous organization holding analogous post/working in related field and other categories of candidates in accordance with orders issued by the Central Government from time to time)	i. Graduate from any recognized university. ii. 100/120 w.p.m speed in shorthand iii. 5 years experience in any organization in the GP-4200. iv. Computer skills	Direct
5.	ASSISTANT STORE OFFICER Rs. 9300-34800+GP Rs.4200(PB2)	1(UR)	Not exceeding 30 years (Relaxable in respect of candidates belonging to SC/ST/OBC, serving Central /State Govt / Govt Autonomous organization holding analogous post/working in related field and other categories of candidates in accordance with orders issued by the Central Government from time to time)* Age not exceeding 56 years in case of deputationists as on last date of	Deputation Persons working in analogues posts or 6 years experience in GPRs.2800/- or 10 years in GP Rs.1900/- in any State/Central Govt/Autonomous Institutions with education qualifications prescribed under direct recruitment Direct Essential: i. Graduate Degree from any recognized university. ii. Total 10 years of experience out of which 3 years experience in handling stores in Central/ State Govt. / Autonomous body. Desirable:	Deputation/ Failing which by Direct Recruitment

S. No.	Name of the Post/ Pay Scale	No. of Post & Reservation	Age	Qualification	Mode of Recruitment
6.	SR. HINDI TRANSLATOR Rs. 9300-34800+GP Rs.4600(PB2)	1(UR)	Not exceeding 33 years (Relaxable in respect of candidates belonging to SC/ST/OBC, serving Central /State Govt / Govt Autonomous organization holding analogous post/working in related field and other categories of candidates in accordance with orders issued by the Central Government from time to time) *for direct recruitment.	Diploma in Materials Management from recognized university/ institute.	Direct
7.	JR. ACCOUNT OFFICER Rs. 9300-34800+GP Rs.4600(PB2)	1(UR)	Not exceeding 30 years (Relaxable in respect of candidates belonging to SC/ST/OBC, serving Central /State Govt / Govt Autonomous organization holding analogous post/working in related field and other categories of candidates in accordance with orders issued by the Central Government from time to time)** Age not exceeding 56 years in case of deputationists as on last date of receipt of application. *for direct recruitment.	Deputation Officials of Central /State Govt / Govt Autonomous organization holding analogous post with qualification and experience prescribed under direct recruitment. OR 5 Years as Accountant in GPRs.4200/- with experience in cash & Budget handling. Direct Essential: i. B.Com/BBA from a recognized university. ii. 3 years service as Accountant in Central / State Govt./ Govt. Autonomous organization iii. knowledge in preparation of Govt. Accounts/Budget iv. Computer skill Desirable: i. M.Com/ MBA (Finance) ii. Training in Cash and accounts from ISTM	Deputation/ Failing which by Direct Recruitment



S. No.	Name of the Post/ Pay Scale	No. of Post & Reservation	Age	Qualification	Mode of Recruitment
8.	ASSISTANT SECURITY OFFICER Rs. 9300-34800+GP Rs.4200(PB2)	1(UR)	Not exceeding 30 years (Relaxable in respect of candidates belonging to SC/ST/OBC, serving Central /State Govt / Govt Autonomous organization holding analogous post/working in related field and other categories of candidates in accordance with orders issued by the Central Government from time to time)	i. Graduate degree from a recognized university. ii. 3 years experience in the relevant field in Central/ State/ CRPF/ large industry/ hospital/medical institute. iii. Physical-Height- min. 170 Cms (relax able by 5 cms only for originally residents of Hills. Chest- 81 cms (85 cms after expansion) relax able by 5 cms only for originally residents of Hills. Should possess sound health free from defects/ deformities/ disease. Vision of both the eyes should be 6/12. There should no color blind ness iv. (candidates claiming relaxation in height and chest will have to produce the certificate to this effect from the competent authority viz., Deputy Commissioner/ District Magistrate/ Tehsildar of their place of residence)	Direct
9.	ASSISTANT Rs. 9300-34800+GP Rs.4200(PB2)	2(UR)	Not exceeding 30 years (Relaxable in respect of candidates belonging to SC/ST/OBC, serving Central /State Govt / Govt Autonomous organization holding analogous post/working in related field and other categories of candidates in accordance with orders issued by the Central Government from time to time)	i. A Degree from a recognized university. ii. At least 6 years experience as UDC in Central/State Govt./ Autonomous Bodies iii. Knowledge of operating computer iv. Experience in Administration, vigilance, accounts/budget.	Direct
10.	PERSONAL ASSISTANT Rs. 9300-34800+GP Rs.4200(PB2)	2(UR)	Not exceeding 30 years (Relaxable in respect of candidates belonging to SC/ST/OBC, serving Central /State Govt / Govt Autonomous organization holding analogous post/working in related field and other categories of candidates in accordance with orders issued by the Central Government from time to	Essential: i. Graduate from any recognized university. ii. 100 /80 w.p.m speed in shorthand iii. 3 years experience in Central /State Govt. / Govt. Autonomous organization Desirable: Computer skill	Direct

S. No.	Name of the Post/ Pay Scale	No. of Post & Reservation	Age	Qualification	Mode of Recruitment
11.	STORE KEEPER Rs.5200-20200+GP Rs.1900(PB1)	2(UR)	Not exceeding 28 years (Relaxable in respect of candidates belonging to SC/ST/OBC, serving Central /State Govt / Govt Autonomous organization holding analogous post/working in related field and other categories of candidates in accordance with orders issued by the Central Government from time to time)	Essential: i. 12 th Class or equivalent qualification from a recognized Board. ii. Typing speed 30 w.p.m in English or 25 w.p.m. in Hindi or correspond to 10500 KDPH/9000 KDPH on an average of 5 key depressions for each work in Computer skill test Desirable: Graduate from recognized University.	Direct
12.	ACCOUNTANT Rs. 9300-34800+GP Rs.4200(PB2)	1(UR)	Not exceeding 30 years (Relaxable in respect of candidates belonging to SC/ST/OBC, serving Central /State Govt / Govt Autonomous organization holding analogous post/working in related field and other categories of candidates in accordance with orders issued by the Central Government from time to time)	Essential: i. B.Com / BBA from a recognized university. ii. 2 years experience in Budget/ accounts in central/ State/Autonomous/large industry. iii. Computer skill Desirable: i. M Com/ MBA ii. Training in Cash & Accounts from ISTM	Direct
13.	SECURITY OFFICER Rs. 9300-34800+GP Rs.4200(PB2)	1(UR)	Not exceeding 30 years (Relaxable in respect of candidates belonging to SC/ST/OBC, serving Central /State Govt / Govt Autonomous organization holding analogous post/working in related field and other categories of candidates in accordance with orders issued by the Central Government from time to time)* Age not exceeding 56 years in case of deputationists as on last date of receipt of application.	Deputation Holding analogous post with qualification and experience prescribed under direct recruitment. OR 6 years as ASI on regular basis in GP of Rs.2800/- with a degree in any discipline from recognized University. Direct i. Graduate degree from a recognized university. ii. 5 years experience in the relevant field in Central / State/ Public Sector/CRPF/ large industry. iii. Physical- Height- min. 170 Cms (relax able by 5 cms only for originally residents of Hills. Chest- 81 cms (85 cms after expansion) relax able by 5 cms only for originally residents of Hills. Should possess sound health free from defects/ deformities/ disease. Vision	Deputation/ Failing which by Direct Recruitment

S. No.	Name of the Post/ Pay Scale	No. of Post & Reservation	Age	Qualification	Mode of Recruitment
14.	FIRE OFFICER Rs. 9300-34800+GP Rs.4200(PB2)	1(UR)	Not exceeding 30 years (Relaxable in respect of candidates belonging to SC/ST/OBC, serving Central /State Govt / Govt Autonomous organization holding analogous post/working in related field and other categories of candidates in accordance with orders issued by the Central Government from time to time)	i. Graduate degree from a recognized university. ii. 5 years experience in the relevant filed as per Fire Service safety Act iii. Have relevant fulltime certificate/diploma from Govt. recognized institute/ Board iv. Candidates claiming relaxation in height and chest color blindness Candidates claiming relaxation in height and chest will have to produce the certificate to this effect from the competent authority viz., Deputy Commissioner/ District Magistrate/ Tehsildar of their place of residence)	Direct
15.	UDC Rs.5200-20200+GP Rs.2400(PB1)	2(UR)	Not exceeding 30 years (Relaxable in respect of candidates belonging to SC/ST/OBC, serving Central /State Govt / Govt Autonomous organization holding analogous post/working in related field and other categories of candidates in accordance with orders issued by the Central Government from time to time)	i. A Degree from a recognized university. ii. At least 8 years experience as LDC in GP Rs.1900/- Central/State Govt./ Autonomous Bodies/large organization iii. Knowledge of operating computer. iv. Experience in general administration etc.	Direct
16.	LDC Rs.5200-20200+GP Rs.1900(PB1)	2(UR)	Not exceeding 28 years (Relaxable in respect of candidates belonging to SC/ST/OBC, serving Central /State Govt / Govt Autonomous organization holding analogous post/working in related field and other categories of candidates in accordance with orders issued by the	Essential: i. 12 th Class or equivalent qualification from any recognized Board ii. Typing speed 30 w.p.m in English or 25 w.p.m. in Hindi or correspond to 10500 KDPH/9000 KDPH on an average of 5 key depressions for each work in Computer skill test Desirable:	Direct

[Signature]

S. No.	Name of the Post/ Pay Scale	No. of Post & Reservation	Age Central Government from time to time)	Qualification Graduate from recognized University.	Mode of Recruitment

NOTE: For details of Qualifications, experience application procedure, prescribed format along with required fees and other general conditions, the interested & eligible candidates are advised to visit website <http://www.aiia.co.in> .

Closing Date: The last date of receipt of applications will be 45 days from the date of publication of the advertisement in Employment News. If the closing date falls on Sunday/Holiday, then the next working day will be taken as closing date for the receipt of application.

Age: The cut-off date for determining the age is the last day for receipt of application.

Reservation & age relaxation: As per Government of India Rules.

Those who had applied earlier with reference to AIIA's advt. No. AIIA/Rectt./01/2014 for these posts need not to apply again as their previous application shall be considered. However, in case any candidate who wish to include/add some additional information in view of the latest recruitment rules, may send the same to AIIA quoting draft number etc., preferably photo copy of the same.



Prof. (Dr.) Abhimanyu Kumar,
DIRECTOR

GENERAL INFORMATION AND CONDITIONS

Applicants are advised to read all instructions carefully before sending their applications.

a. Benefits under AIIA service:

1. These posts carry usual allowance as admissible to the Central Government employee and as made applicable to All India Institute of Ayurveda (AIIA) employees.

b. Other Conditions:

1. The applicant must be a citizen of India.
2. All applicants must fulfill the essential requirements of the post and other conditions stipulated in the advertisement as on the last date of receipt of the applications. They are advised to satisfy themselves before applying that they possess essential criteria laid down for various posts. No enquiry asking for advice as to eligibility will be entertained.
3. The prescribed essential criteria are minimum and mere possession of the same does not entitle candidates to be called for screening/interview. The Competent Authority reserves the right to shortlist candidates on the basis of higher qualifications/year of experience in the subject/screening test/other criteria. The decision of the Director, All India Institute of Ayurveda (AIIA) will be final in this regard.
4. The period of experience rendered by a candidate on part time basis, daily wages, visiting/guest faculty will not be counted while calculating the valid experience.
5. If any document/Certificate furnished is in a language other than Hindi or English, a transcript in Hindi/English of the same duly attested by a Gazetted Officer or Notary is/are to be submitted.
6. The date for determining the upper age limit, qualification and/or experience will be the closing date prescribed for receipt of application.



7. Vacancies may increase or decrease at the time of screening/interview by the order of the Competent Authority. This is subject to change without any notice.
8. Post marked as "Deputation/Direct Recruitment", the Institute first call the deputationist and in case of non found suitable candidate, Direct Recruitment mode will be applied.
9. No advance application shall be entertained.
10. While forwarding the application the sponsoring authority/employers shall ensure that the particulars of the candidate are verified and that he/she fulfills the eligibility conditions, along with a certificate that the officer is free/clear from vigilance angle and no disciplinary proceeding(s) is/are pending or contemplated against the applicant.
11. Complete ACR dossier/APARs of last five years of the applicant (for deputation posts) must be enclosed with the application duly attested by the officer not below the rank of Under Secretary or equivalent.
12. The candidate servicing in Govt./Autonomous/Statutory bodies should apply **through proper channel** and their dully forwarded application should reach the office of Director, All India Institute of Ayurveda (AIIA) on or before the closing date. They should submit 'NO OBJECTION' certificate from their employer at the time of interview. In case they do not furnish the same, their candidature will straight away be rejected.
13. Candidate applying for more than one post must send separate application for each post along with application fee.
14. Institute reserves the right to make any amendment, cancellation and changes in this advertisement in whole or as per part without assigning any reason thereof.
15. Any corrigendum/ order regarding this advertisement will be issued on the website only. Candidates are advised to remain in touch with the website for this purpose. No separate corrigendum etc. will be published in Newspaper.
16. Applicants will be fully responsible for the accuracy of the information they furnish. Any information furnished by the candidate if found wrong at any stage will result in his/her disqualification and/or dismissed from the service at any stage and No correspondence will be entertained at all.
17. The interview/call letter, if shortlisted shall be sent by speed/registered post. However, the Institute shall not be responsible for any postal delay lapse, whatsoever.
18. The appointment to the said post will be subject to physical fitness from the Competent Medical Board/Medical Authority before joining the post.
19. The candidate shall have to appear for interview, if called for, at his/her own cost. However, SC/ST/OBC candidate, if called for interview will be allowed travelling allowance as per rule.

20. The form & conditions for appointment will be as per Recruitment Rules of All India Institute of Ayurveda (AIIA).
21. No Correspondence or personal inquiries shall be entertained.
22. Canvassing in any form will be treated as a disqualification for the post.
23. Jurisdiction, if any, will be in Delhi.

NOTE: *In case, if AIIA doesn't get suitable candidates in Teaching Faculty post then selection may be made at one level lower.*

c. Reservation:

1. Reservation of SC/ST/OBC (below creamy layer), Persons with Disabilities (PWD)/ Physically Handicapped (PH) will be as per rule and exiting policies of Central Government.
2. Applications not supported by the appropriate certificate for the reservation category claimed, will be treated as General/Unreserved. In case Institute observes any false or discrepancy in their certificate, their candidature will be rejected summarily. No correspondence will be entertained at all.
3. SC/ST/OBC/PH candidates are required to produce original certificate in the prescribed copy of format signed by the specified authority, at the time of interview. It is mandatory.

d. Application Fee (by Bank Demand Draft (DD) only):

- **Group A post carrying pay band 3 with GP Rs.5400/- and above:** Rs.1000/- (General & OBC) and Rs.500/- (SC/ST)
- **Group B & C post carrying less than GP Rs.5400/- :** Rs.500/-(General & OBC) and Rs.250/- (SC/ST)
- No application fee for PH and candidate applying on Deputation post.
- Applications not supported by the appropriate copy of claimed certificate for the reservation category (under Application Fee relaxation) fee amount will be for General/Unreserved posts.
- Application fee: Bank Demand Draft (DD) in favour of **"Director, All India Institute of Ayurveda"** payable at **New Delhi**.
- On back side of DD, candidate must mention- Candidate name, category and post applied for.
- Fee once paid will not be refunded under any circumstances.

e. How to apply:

- Candidates are required to apply in the prescribed format downloaded from website or neatly typed on A4 size paper on one side as per the format available on the website <http://www.aiaa.co.in> as per the following Applications formats:
Application Format (I): For Teaching/Academic, Medical Experts
Application Format (II): For Paramedical & Other Posts (for Direct Recruitment)
Application Format (III): For Deputation posts
- Application completed in all respect enclosing self-attested copies of all certificates, mark sheets, testimonials in support of age, educational qualifications, experience, cast/community/Persons with disabilities (PWD) in prescribed format by Govt. of India, the supporting documents along with non-refundable application should be sent in an envelop superscribed "APPLICATION FOR THE POST OF _____" by registered/Speed-Post to:

The Director,

All India Institute of Ayurveda (AIIA)

Gautampuri, Sarita Vihar, Mathura road,

NEW DELHI-110076

- Candidate must sign in the application form.

f. Invalid Applications:

Candidates are advised to read all instructions carefully before sending their applications otherwise their applications are likely to be rejected on one or more of the following reasons in terms of the notifications.

- Applications received after the closing date.



- Applications not in prescribed format.
- Candidates not having the required qualifications.
- Applications without latest photo not being pasted in the provided space.
- Applications without declaration.
- Application without signature.
- Applications without supporting documents.
- Applications which are incomplete/illegible in any manner.
- Applications without the prescribed Application Fee (where applicable).

g. Last Date:

- 45 days of the publication of this advertisement in 'Employment News'.
- In case the last date and receipt of application is declared holiday the date of receipt of the application will be considered as next working day.


DIRECTOR