

MINISTRY OF DEFENCE

27 MTN DIV ORD UNIT, PIN-909027,C/O 99 APO

RECRUITMENT NOTICE NO- 1451/CIV EST/25/DOU

1. Applications are invited from eligible Indian Citizens for the following posts in Pay Matrix, Level-1 of (Rs18,000/- pm) plus other allowances as admissible to Central Government Employees.

Ser no	Name of post	Pay scale	Minimum Essential Qualification	Physical endurance test/Skill test (whichever applicable)	Categories				Total vacancies	Remarks
					UR	SC	ST	OBC		
1.	Trades man Mate	Pay Rs18,000/- pm plus other allowances	Matriculation (10 <sup>th</sup> passed)	Must be physically fit and capable of performing strenuous duty	13	07	-	05	25*	*02x vac reserved for Ex-sermen and 01x vac for Meritorious Sports Persons.

2. The above posts are subject to all India Service liability including field service.

3. **Age limit.**

S No	Category	Age limit as per provisions of RRs for the post and relaxation applicable as per govt instructions	Remarks
(a)	UR	18 Yrs to 25 Yrs	-
(b)	SC	18 yrs to 30 yrs	-
(c)	OBC	18 yrs to 28 yrs	-

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(d)	#Ex-servicemen	Total service rendered in Armed Forces plus 03 yrs	#Person retired from Army/Navy/Air force or person with valid NOC are eligible.
(e)	*Meritorious Sports Persons (MSP):- MSP (Gen) MSP (OBC) MSP (SC)	18 yrs to 30 yrs 18 yrs to 38 yrs 18 yrs to 40 yrs	*Persons who have represented a State of the country in National or International competition, University tournaments conducted by the Inter-University tournaments conducted by the Inter-University Sports Board, State School Team in the National Sports/Games conducted by the All India School Games Federation and National in Physical Efficiency under National Physical Efficiency Drive.

4. Candidates will fwd application properly sealed, in an envelope to the address mentioned against the post applied for, through ordinary post/Registered post/Speed post. Application in person will not be accepted. Candidates are requested to superscribe the words “**APPLICATION FOR THE POST OF TRADESMAN MATE (CATEGORY \_\_\_\_\_ )**” on the top of envelope while sending the application form.

5. **Last date for receipt of application is 21 days from the date of publication of the advertisement in the Employment News.**

6. **The crucial date for determining the age limit shall be the closing date for receipt of application.**

7. Photocopy of the following documents/certificates to be attached alongwith application duly self attested :-

(a) Two Passport size photographs duly self attested, one on right corner of application and one on Acknowledgement Card.

(b) Self attested copies of following certificates will also be submitted with pplication:-

(i) Education qualification certificate.

(ii) Date of Birth Certificate.

(iii) Caste certificate where applicable.

(iv) Photocopy of Discharge certificate (for Ex-servicemen candidates only).

(v) Certificates Awarded by the specified authorities (for Meritorious sports persons).

(vi) Aadhar Card

(vii) PAN Card

- (c) Self addressed envelope affixing postal stamps of Rs 25/-.

**Note- 1:** Central Government civilian employees must furnish “**No Objection Certificate**” from their employer/office at the time of the interview else their candidature will be cancelled.

8. Incomplete/ineligible applications will be deemed invalid and rejected without intimation to the candidate. Only the eligible candidates will be called for the written examination.

9. It is made clear that merely fulfilling the basic essential qualification requirements does not automatically entitle a person to be called for test/interviews. The selection will be made strictly on the merit basis. The decision of appointing authority regarding selection/rejection will be final. **It is also made clear that the number of posts/vacancies are tentative** and recruitment process can be cancelled/suspended/terminated by the Appointing Authority at any stage, due to administrative reasons. Number of vacancies may increase or decrease at the discretion of Competent authority/appointing authority.

10. Ineligibility Criteria:-

- (i) False documents/information or incomplete information in the application form.
- (ii) Any other personal appearing in the test in place of applicant.
- (iii) Application form incompletely filled including photograph attested docus etc.
- (iv) Two or more applications filled for the same post by applicant.
- (v) Any other influence from outside or use of wrong procedure for acceptance of the application.
- (vi) Candidate must ensure that no column is left blank or wrongly filled `application not filled correctly is liable to be rejercted and the onus of such rejection would be on the candidates.
- (vii) Person who has entered into or contracted a marriage with a person having a spouse living or who having a spouse living, has entered into or contracted a marriage with person.

11. Own Risk. Candidates will appear for physical test/endurance test at their own risk. Any injury/accident if sustained by the candidates during test, authorities will not be responsible to pay any compensation.

12. Probation Period. The selected candidates will be on probation for two years. The appointment of the selected candidates will be made on the satisfactory report from concerned civil authority on verification of character and antecedent/education certificates with date of birth/caste certificate and medical fitness examination.

13. Dispute. Any dispute in the Recruitment will be within jurisdiction of Siliguri Court.

14. The question papers of written test (objective type) will be in bilingual i.e. English & Hindi as under :-

Subject	No of question	Maximum marks	Duration	Remarks
General intelligence and reasoning	25	25	2 Hours	The standard of questions will be of matriculation.
Numerical aptitude	25	25		
General English	50	50		
General Awareness	50	50		

15. Canvassing in any form shall disqualify the candidates. No enquiry or correspondence will be entertained.

16. No TA/DA is admissible. Duration of each test can be 02 to 05 days or more. Candidates will make their own arrangement for lodging/boarding during the test/interview.

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27 Mtn Div Ord Unit  
PIN- 909027  
C/O 99 APO

Affix recent  
Passport size  
photograph  
duly self  
attested

**APPLICATION FOR RECRUITMENT**

**Rect notice No 1451/Civ Est/25/DOU**

1. Post applied for : Tradesman Mate

2. Name of candidate (In Block letters) :

3. Father's Name :

4. Date of Birth :

DD		MM		YY			

5. Correspondence Address:-

House No/Street/Village : \_\_\_\_\_  
Post Office : \_\_\_\_\_  
District & State : \_\_\_\_\_  
PIN Code : \_\_\_\_\_

6. Permanent Address :-

House No/Street/Village : \_\_\_\_\_  
Post Office : \_\_\_\_\_  
District & State : \_\_\_\_\_  
PIN Code : \_\_\_\_\_

7. Educational Qualification :

S no	Qualification	Name of School/College	Name of Board/University	Percentage obtained

8. Category for which applied (a)

UR
SC
OBC

(Please tick to choose)

9. For Ex Service Man:-

Date of enrolment \_\_\_\_\_ (In Army/Navy/Air Force)

Date of retirement \_\_\_\_\_

Total Service \_\_\_\_\_ Yrs \_\_\_\_\_ Months \_\_\_\_\_ Days \_\_\_\_\_

Copy att of Discharge Cert/NOC \_\_\_\_\_

10. For Meritorious Sports Man (MSP):-

Name of Game represented \_\_\_\_\_

Year of representation \_\_\_\_\_

Represented at State/National/International \_\_\_\_\_

Represented at School/University \_\_\_\_\_

11. Whether registered with any employment exchange yes/no \_\_\_\_\_  
(If yes, mention, registration No and name of Employment exchange)

12. Whether employed in central govt services ? Yes/No \_\_\_\_\_

S No	Name employer	Office address	Name of the post	Date of appointment

13. Details of Aadhar and PAN card:-

Aadhar Card No	PAN Card No

14. The following be mentioned :-

(a) Have you ever been involved in any criminal case ? -----

(b) Have you ever been arrested/prosecuted ? -----

(c) Have you ever been convicted by any Court ? -----

(d) Is any case pending against you in any Court ? -----

(a) Is any case pending against you any Police Station ?-----

(f) Have you been ever debarred from appearing any Examination by UPSC/Govt of India/State Govt/University/Board or any other Educational institution ? -----

#### DECLARATION

15. I hereby certify that above particulars mentioned in the application are correct and true to the best of my knowledge and belief. I, understand that in the event of my information being found false or incorrect at any stage or not satisfying the eligibility criteria according to the requirements of the advertisement my candidature/appointment is liable to be cancelled/terminated. I am willing to serve against an All India Service Liability. I agree that I am liable to be transferred to any remote area within the jurisdiction of the country. I will appear for physical test/endurance test at my own risk and will not claim any compensation against the authorities in case of any untowards incidents. I will also be liable to be disqualified in case of my involvement/hiding facts with respect to being involved in any criminal case, arrest, convicted by any Court, case pending in any Court/Police Station or having produced forged/ fudged documents.

Date:

Place:

( Signature of candidate )

FOR OFFICE RECORD ONLY

- 1. Application received on\_\_\_\_\_
- 2. Application accepted/rejected\_\_\_\_\_
- 3. Reason for rejection : Underage/Overage/Documents incomplete/Photo or documents not attested/Any other reasons to be specified :-

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 .....  
 .....

- 4. Index No\_\_\_\_\_ Date of test/interview\_\_\_\_\_

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ACKNOWLEDGEMENT CARD

- 1. Name.....
- 2. Date of birth.....
- 3. Father's Name.....
- 4. Correspondence Address:-

Affix recent Passport size photographs duly self attested
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House No/Street/Village : \_\_\_\_\_  
 Post Office : \_\_\_\_\_  
 District & State : \_\_\_\_\_  
 PIN Code : \_\_\_\_\_

- 5. Application accepted/rejected and date of test/interview if accepted.
- 6. Reason for rejection : \_\_\_\_\_
- 7. Date of reporting for test : \_\_\_\_\_
- 8. Venue of test : \_\_\_\_\_

Signature of controlling officer

(MAX SIZE 15 CM X 10 CM)

GOVERNMENT OF INDIA MINISTRY OF DEFENCE

27 MTN DIV ORD UNIT,C/O 99 APO

LOCATION : SEVOKE ROAD, SILIGURI

RECRUITMENT NOTICE NO 1451/CIV EST/25/DOU

1. Applications are invited from Indian Nationals for the following posts. The scale of pay and specifications of the posts are given below :-

S No	Designation of post	No of Vacancies					Pay Scales
		Gen	OBC	SC	ST	Total	
(a)	Tradesman Mate	13	05	07	-	25#	Pay Matrix, Level-1 of (Rs18,000/- pm) plus other allowances as admissible to Central Government Employees.

# Note : Out of the total vacancies, 02xvac reserved for Ex-servicemen and 01xvac reserved for Meritorious Sports Persons.

2. The last date for receipt of application is 21 days from the date of publication of the advertisement in the Employment News. In case of candidates belonging to Assam, Meghalaya, Arunachal Pradesh, Mizoram, Sikkim, Ladhak Sub Division of Jammu and Kashmir state, Lahaul & Spiti District of Pangi Sub Division of Chamba District of Himachal Pradesh, Andaman & Nicobar Island & Lakshadweep shall be 28 days from the date of publication of this advertisement. However, the crucial date for determining the age limit for all shall be the closing date of application i.e. 21 days from publication.

3. Detailed Eligibility Criteria and application form is available at [www.indianarmy.nic.in](http://www.indianarmy.nic.in).

4. Application NOT confirming to the format given in the website will NOT be accepted.