

# HIGH COURT OF GUJARAT AT SOLA, AHMEDABAD

Website: [www.gujarathighcourt.nic.in](http://www.gujarathighcourt.nic.in) AND <https://hc-ojas.guj.nic.in>

NO. RC/1250/2018

## ADVERTISEMENT FOR DIRECT RECRUITMENT OF DISTRICT JUDGES (25%)

Starting date for submission of On-line Application	01/04/2018 (12:00 Hours)
Closing date for submission of On-line Application	30/04/2018 (23:59 Hours)
<b>Tentatively Schedule of Examination / Test</b>	
Preliminary Examination (Elimination Test)	24/06/2018
Main Written Examination	29/07/2018
Viva-voce Test (Personal Interview)	October/November, 2018

### 1. VACANCY AND PAY SCALE :

- (i) The High Court of Gujarat, in view of the guidelines of the Hon'ble Supreme Court in the case of **Malik Mazhar Sultan & Anr. V/s. U.P. Public Service Commission & Ors. and 'The Gujarat State Judicial Service Rules, 2005'**, invites **On-line Applications** from the eligible Practising Advocates, for filling up, **by Competitive Examination**, approximately **28 vacancies** (existing and future), in the cadre of District Judges, in the pay-scale of **Rs. 51,650-1240-59,090-1390-63,260+ Allowances**, as admissible under the Rules.
- (ii) The High Court reserves its right to **alter the number of vacancies**, than notified.
- (iii) **'On-line Recruitment Applications'** can be submitted from **01/04/2018 (12:00 Hrs.)**. Last date for submission of On-line Applications will be **30/04/2018 till 23:59 Hrs.**

### 2. ESSENTIAL QUALIFICATIONS :

- (i) Candidate must possess a **Degree in Law** from a University recognized by law in India.
- (ii) Candidate must be a **practising Advocate** in Courts of Civil and/or Criminal jurisdiction on the last date fixed for submission of On-line Applications and must have so practiced for a **period not less than Seven Years**, as on 30/04/2018.

- (iii) Candidate must possess **Basic Knowledge of Computer Application / Operation**, as set out by the Government of Gujarat in General Administration Department Resolution No. PRCH-102005-1532-K, dated 30/09/2006 and CRR-10-2007-120320-G.5, dated 13/08/2008.

### 3. **AGE LIMIT :**

A candidate must have attained the **age of 35 years** and must not have attained the **age of 48 years** in the case of candidates belonging to Scheduled Caste, Scheduled Tribes and Socially & Educationally Backward Classes, Orthopedically Disabled Persons and Ex-servicemen and **45 years** in the case of General Candidates, as on the **last date fixed for registration of the On-line Application, i.e. on 30/04/2018.**

### 4. **FEES AND MODE OF PAYMENT :**

- (i) The candidates belonging to General Category are required to pay Examination Fees of **Rs.1000/-** plus Bank Charges whereas **Rs.500/-** plus Bank Charges are required to be paid by the Candidates belonging to Scheduled Caste and Scheduled Tribes, Socially & Educationally Backward Classes, Orthopedically Disabled Persons and Ex-Servicemen Categories via “**Print Application / Pay Fee**” Button through **SBI e-Pay**, provided on the webpage of HC-OJAS Portal - <https://hc-ojas.guj.nic.in>.
- (ii) Carefully Read and Follow the Instructions/Help given thereat. Select the Mode of Payment **i.e. Online Payment or Cash-Challan (Offline)** (Challan will be generated Online at SBI e-Pay Website).
- (iii) In case of Online Payment Mode, after successful payment, Candidate will get **e-Receipt** of the same. However, if Transaction / Payment fails due to any technical reasons, follow the Instructions thereat.

*Note :* e-Receipt will be generated / obtained **ONLY** upon successful transaction/Payment and at relevant point in time and the same will **NOT** be obtained/generated afterwards.

- (iv) **If Cash-Challan (Offline) Option is selected**, Candidate is required to take printout of 'Challan' and pay the requisite Fees before the Challan Expiry Date & Time, at any of the SBI Branch, by submitting the said Challan to the Bank. The Concerned Bank Branch will retain Bank Copy of the 'Challan' and return the Candidate Copy to the Candidate.
- (v) Candidates are advised to **preserve** the copy of the **e-Receipt / Cash-Challan** till the conclusion of the Recruitment Process.

- (vi) Confirmed 'Online Application', submitted by the Candidate, will be considered as **VALID** Application, only after he/she remits the Examination Fees, as required, in the State Bank of India through **SBI e-Pay**, before due time.
- (vii) Requisite Examination Fees, can be paid through either Mode i.e. Online (from 01/04/2018 to 30/04/2018) or Offline (Cash-Challan) (till the Challan Expiry Date) and **ONLY** the same shall be considered as **VALID**.
- (viii) Fees paid by **any other mode**, will **NOT** be accepted.
- (ix) Fees once paid, shall **NOT be Refunded** OR shall **NOT be Adjusted** in any subsequent Recruitment Process, under any circumstances.

## **5. SCHEME OF EXAMINATION & SYLLABUS :**

### **(I) For Preliminary Examination (Elimination Test)** (Tentatively scheduled on **24th June, 2018**).

- (i) The Preliminary Examination (Elimination Test) based on a '**Computer Based (Online) Examination System**' shall consist of **2 Papers** - (each of **100 Marks & 2 Hours**' duration), based on the following **Syllabus** :-

#### **Paper-I : Law (100 Marks – 2 Hours)**

- (a) The Constitution of India
- (b) The Code of Civil Procedure, 1908, The Transfer of Property Act, 1882, The Specific Relief Act, 1963, The Indian Partnership Act, 1932, The Indian Contract Act, 1872, The Sale of Goods Act, 1930, The Limitation Act, 1963.
- (c) The Indian Penal Code, 1860, The Code of Criminal Procedure, 1973, The Indian Evidence Act, 1872, The Narcotic Drugs & Psychotropic Substances Act, 1985, The Negotiable Instruments Act, 1881.
- (d) Legal Maxims
- (e) Medical Jurisprudence
- (f) Jurisprudence and Legal Phraseology

**Paper-II : English, General Knowledge & Awareness  
(100 Marks – 2 Hours)**

- (a) English Language
  - (b) General Knowledge
  - (c) Current Affairs
  - (d) Indian History and Geography
  - (e) Basics of Science and Technology
  - (f) Sports
  - (g) Analytical Reasoning /Mental Ability
  - (h) Basic Knowledge of Computer Operation / Application
- (ii) The **language** of the 'Question Papers' of the Preliminary Examination, will be **English**.
- (iii) The candidates who secure **50% and above Marks** in the Preliminary Examination (Elimination Test), shall be eligible for being called for the Main Written Examination. However, the Marks obtained in Preliminary Examination (Elimination Test), shall not be taken into consideration for preparing the Final Merit of the candidates.

**(II) Competitive Examination :-**

**(A) Main Written Examination (Descriptive Type) :-  
(Tentatively scheduled on 29th July, 2018)**

- (i) The Main Written Examination (Descriptive Type) shall consist of **Two Papers - (each of 100 Marks & 3 Hours' duration)**, based on the **Syllabus** given below:

**Paper – I (100 Marks – 3 Hours)**

- (a) The Indian Penal Code, 1860
- (b) The Code of Criminal Procedure, 1973
- (c) The Indian Evidence Act, 1872
- (d) The Prevention of Corruption Act, 1988
- (e) The Narcotic Drugs & Psychotropic Substances Act, 1985
- (f) The Scheduled Castes and the Scheduled Tribes (Prevention of Atrocities) Act, 1989

## **Paper-II (100 Marks – 3 Hours)**

- (a) The Constitution of India
- (b) The Code of Civil Procedure, 1908.
- (c) The Indian Contract Act, 1872.
- (d) The Specific Relief Act, 1963.
- (e) The Transfer of Property Act, 1882.
- (f) Succession Laws, Personal Laws (Hindu, Muslim & Christian)
- (g) The Intellectual Property Laws
- (h) The Motor Vehicles Act, 1988
- (i) The Arbitration and Conciliation Act, 1996
- (j) The Electricity Act, 2003
- (k) The Right to Fair Compensation & Transparency in Land Acquisition, Rehabilitation & Resettlement Act, 2013
- (l) The Family Courts Act, 1984
- (m) Basic Laws relating to Environment -
  - The Environment (Protection) Act, 1986.
  - The Wild Life (Protection) Act, 1972.

### **(ii) Paper Style for Main Written Examination:**

**Paper : I (Criminal) & Paper : II (Civil),** each shall consist of **Two Parts** as under :-

#### **Paper-I (Criminal)**

**Part : I (50 Marks) :** Answer to Questions, Short Notes, Précis Writing, Translation from English to Gujarati.

**Part :II (50 Marks) :** Judgment Writing (Sessions Case)

#### **Paper-II (Civil)**

**Part : I (50 Marks) :** Answer to Questions, Short Notes, Assertions/Reasons, Translation from Gujarati to English.

**Part : II (50 Marks) :** Judgment Writing (Civil Appeal)

- (iii) **Language** of the Question Papers of Main Written Examination shall be **English**, and Answers to each Question shall be given in **English**, if not instructed otherwise.
- (iv) The candidates who obtain minimum **50% Marks** in the Main Written Examination, shall be eligible for being called for Viva-voce (Personal Interview), provided that the candidates have secured minimum **40% Marks in each individual Paper**.

**(B) Viva-voce Test (Personal Interview): (Tentatively scheduled in the month of October/November, 2018).**

- (i) Viva-voce Test shall be of **50 Marks**.
- (ii) The **object of the Viva-voce Test** is to assess the suitability of the candidate for the cadre, by judging the mental alertness, knowledge of law, clear and logical exposition, balance of judgment, skills, attitude, ethics, power of assimilation, power of communication, character and intellectual depth, analytical ability and the like, of the candidate.

In view of the Amended Rules viz. Sub-Rule (1) (i) of Rule 11 of ‘The Gujarat State Judicial Service Rules, 2005’, since ‘Character’ and ‘Suitability’, of a Candidate, holds an important and paramount place, for being considered, for Appointment to the State Judicial Services, therefore, kindly note that, these aspects can be inquired into, by the Competent Authority, prior to the Viva-Voce (Personal Interview), as per Annexure - ‘A’:

Annexure- ‘A’

		<b>Name of the Candidate</b>	<b>Advocate / Employee</b>	<b>Place of Employment, if any / Place of Practice, if any</b>
1.	Whether the Candidate lives beyond his known means of income? If yes, please mention specific details in support of your opinion. (Please attach the documents, if any).			
2.	Whether he mixes with such persons as he should not? If yes, please mention specific details in support of your opinion. (Please annex the documents, if any).			

		Name of the Candidate	Advocate / Employee	Place of Employment, if any / Place of Practice, if any
3.	Whether any adverse report / complaint doubting integrity of the candidate in relation to the cases attended by him is received? If yes, please mention specific details and its outcome, in support of your opinion. (Please annex the documents, if any).			
4.	As a Competent Authority if you have learnt about doubtful integrity of the candidate from any other source, please mention the specific details in support of your opinion (Please annex the documents, if any).			
5.	If the Competent Authority has no knowledge of the above facts, it may inquire from the source like (i) Judicial Officer at Taluka level (ii) Head of the Department in which the candidate is serving, (iii) concerned Bar Council, giving details of complaint if any, received against the candidate, and submit the specific details as indicated above.			
6.	In addition to what is stated above, the Competent Authority must mention the specific details of adverse remarks, if any, departmental inquiry, if any, whether pending or concluded, in relation to the integrity of the candidate, supported by necessary material.			

(iii) For being **eligible** to be included in the Select List, the candidate must have obtained minimum **40% Marks** in Viva-voce Test.

#### 6. **PREPARATION OF SELECT-LIST :**

Selection of candidates shall be made on the basis of **Aggregate Marks** obtained by the candidates in the Main Written Examination & Viva-voce/ Personal Interview. However, the Marks obtained in Preliminary Examination (Elimination Test), **shall not be taken into consideration while preparing the Final Merit List** of the candidates.

7. **PRODUCTION OF BOND :**

The candidates upon eventual regular appointment, he/she is required to execute a 'Bond' for a sum of **Rupees Five lac**, on the condition that, after joining service he/she will serve for a **minimum period of three years**, after completion of the training and in case, if he/she **resigns** from service or **leaves** service in any other manner, before the above mentioned period, the entire amount of the Bond, would be liable to be forfeited.

8. **DISQUALIFICATION FOR APPOINTMENT :**

**No person shall be eligible for appointment to the Judicial Service :**

- (i) unless he/she is a **citizen** of India
- (ii) if he/she is **dismissed** from Service by the Central Government or any State Government or U.Ts. or any High Court or Statutory or Local Authority.
- (iii) if he/she has been **convicted** of an offence involving moral turpitude or who is or has been permanently **debarred** or disqualified by the High Court or the Union/State Public Service Commission(s) or by any Recruiting or Examination Conducting Authority from appearing in Examinations or Selections.
- (iv) if he/she directly or indirectly **influences** the Recruiting Authority by any means, for his/her candidature.
- (v) if he is a man, has **more than one wife** living, and if a woman has married a **man** already having **another wife**.

9. **PROCEDURE FOR A CANDIDATE, TO KNOW THE MARKS OBTAINED IN THE WRITTEN TEST(S), CONDUCTED BY THE HIGH COURT:**

If any candidate applies under the provisions of the **Right to Information Act, 2005**, to know the Marks obtained in a Written Test conducted by the High Court, the procedure mentioned below, should be followed, as per the decision of the Competent Authority :-

- (i) Candidate must apply with requisite Fees to the '**Public Information Officer**', High Court of Gujarat, Administrative Building, Sola, Ahmedabad – 380 060.
- (ii) Such candidate can apply **only for his / her own Marks**.
- (iii) Marks obtained in Preliminary and other Examinations, shall be given only **after declaration of the Final results**.



- (iv) In view of the provisions of **Section 8(j)** of the Right to Information Act, 2005, Marks obtained by any other candidate cannot be supplied **to a third party / candidate**. No information can be given even with regard to Marks obtained by the **last candidate** selected.
- (v) Results of all **successful candidates** will be published through **Internet**, but results of unsuccessful candidates will not be shown on Internet.
- (vi) On a request made as aforesaid, information of Marks obtained, will be furnished on specific Application by a candidate, whether successful or unsuccessful in such Test/Examination, **only after Final Selection and publication of Merit List / Select List**.

10. **GENERAL INSTRUCTIONS :**

- a) No communication / correspondence shall be entertained from any Candidate, during the Recruitment Process.
- b) Candidates belonging to General Category, who are born **between 30/04/1973 and 30/04/1983** and the candidates belonging to Reserved Categories (**SC/ST/SEBC**) as well as **Orthopedically Disabled Persons and Ex-Servicemen**, who born between **30/04/1970 and 30/04/1983**, shall only be eligible to apply.
- c) The Candidates who have **successfully submitted On-line Applications**, shall only be eligible for appearing at the Preliminary Examination, Main Written Examination and/or Viva-voce, subject to their qualifying therefore.
- d) The **decision of the High Court** as to the **eligibility** or otherwise of a candidate for admission to the Preliminary Examination, Main Written Examination and/or Viva-voce, shall be final. No candidate, to whom a Certificate of Admission viz. '**e-Call-Letter-cum-Admission Slip**' has not been issued by the Recruiting Authority, shall be admitted for the Examination concerned.
- e) The candidates shall have to appear **at their own expenses** for the Preliminary Examination / Main Written Examination and Viva-voce, (if called for), at the place and time, that may be decided by the High Court.
- f) Benefit of relaxation in **Upper Age limit & Fees** shall be granted to the **Orthopedically Disabled Persons**, provided that **Certificate** in respect of the Disability issued by the Competent Authority of the State, is produced by the candidate as and when called for, whereas, relaxation in **upper age limit** shall be granted to the **Ex-Servicemen**, provided **Certificate/Identity Card** in that respect, is produced by the candidate as and when called for.

- g) The list of **eligible/short-listed candidates** will be placed on **High Court website** as well as **HC-OJAS portal**, at the relevant time.
- h) For any exigency arising in the interregnum phases between the Recruitment Process, **no request** by e-mail or otherwise, will be entertained for conducting re-test, under any circumstances.
- i) Candidates shall be **required to download** their respective **e-Call-letters** from the **Gujarat High Court website** as well as **OJAS Portal**, by using their respective Advertisement Number, Confirmation Number and Date of Birth, for appearing at the respective Examination/ Viva-voce, during the specified period.
- j) Candidate **shall have to produce**, at the time of **appearing** for the Preliminary / Main Written Examination/ Viva-voce, copies of the relevant **FIR; Police Complaint**; details of **Criminal Case**, filed against them, if any, AND an **Identity proof** i.e. either the 'ID Card issued by Election Commission of India' or 'Bar Council of the State' or 'PAN Card' or valid 'Driving License', **in original, along with the print out of the 'e-Call Letter-cum-Admission Slip'**.
- k) **Entry in the Compound of the Examination Centre with Mobile/Cell Phones, Tablets, Laptop, electronic gadgets, etc. is strictly prohibited.**

A candidate who is found indulging in **unfair practices**, viz. copying or misconduct during the course of examination, using electronic gadgets or Mobile Phones etc., tampering with Question Paper, influencing any person concerned with the Preliminary Examination (Elimination Test) or Written Examination or Personal Interview, will be **debarred from appearing for Preliminary Examination (Elimination Test) or Main Written Examination or Viva-voce Test**, as the case may be, **for that Examination or for any number of years or permanently**, as may be decided by the High Court.

- l) **Result** of all Tests/Examinations, will be made available on the **High Court website** as well as **OJAS Portal** and/or by any other mode that may be decided by the High Court, at the relevant time.
- m) The **Results (Marks)** obtained shall be made available to the Candidates, by providing a link to a webpage on the HC-OJAS website <https://hc-ojas.guj.nic.in> with individual password (OTP – One Time Password), via SMS on his/her Registered Mobile Number, after the conclusion of the Selection Process.

- n) **Mere success** in the Test/Examination, shall not confer any **right to Appointment**, and no candidate shall be appointed to the post unless the Recruiting Authority and/or Government is satisfied, after such **inquiries**, as may be considered necessary, that the candidate is **suitable** in all respects for Appointment to the post.
- o) Candidate should obtain the requisite **Language Certificate** and **Practice/Experience Certificate** from the Competent Authority **after publication of result of Main Written Examination**.
- p) **At present, Candidates shall not send** copies of any testimonials/ documents to the High Court. They shall produce, **‘Print out’ of the On-line Application**, alongwith following **original Testimonials/ Certificates as well as one set of self attested photo copies thereof, and recent passport size photograph, at the time of Viva-voce Test**, to be conducted by the High Court, i.e :-
- (i) Print out of **‘the duly filled-in ‘Online Application’**.
  - (ii) **School Leaving Certificate / Birth Certificate** issued under Birth & Death Registration Act.
  - (iii) Educational qualifications i.e. **Mark-sheet and Certificates** of SSCE, HSCE, Final Year of Graduation, LL.B., Post Graduation/ Post Graduation in law etc as may be applicable.
  - (iv) **Sanad** issued by the Bar Council.
  - (v) **Certificates possessing Basic Knowledge of Computer Application/ Operation** issued by Government or Private Institute as set out by Government of Gujarat in General Administration Department Resolution Nos. PRCH-102005-1532-C, dated 30/09/2006 and CRR-10-2007-120320-G.5, dated 13/08/2008.
  - (vi) **Certificate/s** issued by the Competent Authority of the State of Gujarat, in respect of candidates belonging to Reserved Category (SC/ST/SEBC), as may be applicable and also valid ‘Non-creamy layer’ certificate, in case of those belonging to Socially & Educationally Backward Classes.
  - (vii) In case of **Orthopedically Disabled** Candidate (a) a Certificate from the Competent Authority to the effect that he/she has not less than 40% disability and (b) a Certificate from the Standing Medical Board at Ahmedabad, to the effect that he/she would be able to perform the duties to the post, in question.
  - (viii) **Government Gazette**, showing change in name/surname etc, if any.

- (ix) **Two Original Character Certificates** given, not more than **6 months prior to the date fixed for Viva-voce Test**, from two respectable persons being Professionals / Dignitaries like Doctor, Engineer, M.L.A., M.Ps., unconnected with his/her College or University and not related to him/her, certifying his/her character.
- (x) **'Income Tax Returns'**, of the last Three Financial years.
- q) **Language Certificate**, in original, issued by :
- (i) the **Registrar General, High Court of Gujarat** in case of Advocates practising in the Supreme Court of India / High Court of Gujarat / **Courts outside the State of Gujarat**;
- (ii) the concerned **Principal District Judge of the District**, in case of Advocates practising in District Court and/or Taluka Courts of the District concerned in the State of Gujarat;
- (iii) the concerned **Principal Judicial Officers** of the Courts in the City of Ahmedabad, in case of Advocates practising in the City Courts at Ahmedabad, as may be applicable;
- (iv) in case of **Assistant Public Prosecutor or Public Prosecutor/ Assistant Government Pleader**, the Language Certificate shall be issued by the Authority being the Principal Judicial Officer heading the establishment/institution concerned, in consultation with the authority of the respective establishment as the case may be;

**Language Certificate must be in the following manner :**

**CERTIFICATE**

This is to certify that Mr./Ms. (Mention name) Advocate has sufficient knowledge of Gujarati, Hindi and English so as to enable him/her;

- (i) to speak in the said languages,  
(ii) to write and read the said languages and  
(iii) to translate, from any of the said languages into English and from English into any of the said languages.

This certificate is issued on the basis of **Test taken/ Documents** verified by the undersigned for producing before the High Court for Recruitment to the cadre of District Judge pursuant to the Advertisement dated 28/03/2018.

Date : (Seal of the court) Signature of Competent Authority  
Name of the Court : \_\_\_\_\_

**Note :** Such Certificate shall be issued on taking Test or on the basis of any valid educational documents, after publication of the result of Main Written Examination.

- r) **Practice/Experience Certificate**, in **original**, issued by :-
- (i) the **Secretary General of the Supreme Court of India** or any other Officer, authorized by him in case of Advocates practising in the Supreme Court of India;
  - (ii) the **Registrar General or equivalent authority** of the respective High Courts, in case of the Advocates practising in the Courts outside the State of Gujarat;
  - (iii) the **Registrar General, High Court of Gujarat**, in case of Advocates practising in the High Court of Gujarat;
  - (iv) the concerned **Principal District Judge of the District**, in case of Advocates practising in District Court and/or Taluka Courts of the District concerned, in case of the Advocates practising in the Courts in the State of Gujarat and;
  - (v) the concerned **Principal Judicial Officers of the Courts in the City of Ahmedabad**, in case of Advocates practising in the City Courts at Ahmedabad, as may be applicable;
  - (vi) in case of **Assistant Public Prosecutor or Public Prosecutor/ Assistant Government Pleader**, the Certificate shall be issued by the Authority being the **Principal Judicial Officer** heading the establishment/institution concerned, in consultation with the authority of the respective establishment as the case may be;

**Practice / Experience Certificate** must be in the following manner:-

#### CERTIFICATE

This is to certify that Mr./Ms \_\_\_\_\_ (mention name), Advocate has been a Practising Advocate since \_\_\_\_\_ (mention date). As such he/she has completed \_\_\_\_\_ (mention No. of year) years' Practice, as on the last date of submission of On-line Application.

This certificate is issued on the basis of the record available with the office of the undersigned for producing before the High Court for recruitment to the cadre of District Judge pursuant to the Advertisement dated 28/03/2018 .

Date : \_\_\_\_\_ (Seal of the court) Signature of Competent Authority  
Name of the Court: \_\_\_\_\_

**Note:** The Competent Authority, before issuing Certificate shall verify from Court Matters about the actual Practice period.

- s) While applying On-line for the post, the Applicant should ensure that he/she fulfills the **eligibility and other norms** mentioned above and that the **particulars** furnished by him/her are **correct** in all respects. In case it is detected at any stage of recruitment that a candidate does not fulfill the eligibility norms and/or that he/she has suppressed / twisted or truncated any material facts, his/her candidature will stand cancelled. If any of these shortcomings is detected even after Appointment, his/her Service will be liable to be terminated.
- t) Candidate should preserve his/her **Application Number** and **Confirmation Number** after submitting On-line Application, for future correspondence as well as for downloading the '**e-Call-Letter**' for appearing at Preliminary Examination / Main Written Examination/ Viva-voce Test.
- u) Candidate should scan his/her **photograph** having **5 c.m. height and 3.6 c.m. width (15kb)** & **signature** having **2.5 c.m. height and 7.5 c.m. width (15kb)** in **JPG format** for uploading the same at relevant space on the Application.
- v) The candidate shall fill up the required **data** in the Online Application, in accordance with the '**Instructions**'.
- w) Candidates are advised in their own interest to apply On-line **much before the closing date and not to wait till the last date to avoid the possibility of disconnection/inability/failure** to log on the High Court's website on account of heavy load on Internet/Website.
- x) **High Court does not assume any responsibility for the candidates not being able to submit their Applications within the last date on account of the aforesaid reasons or for any other reason beyond the control of the High Court.**
- y) A candidate shall not apply **more than once**, for any reason at all.
- z) Candidate should take out **Two** 'Print outs' of the On-line Application for his/her record and future requirement, before the Closing Date of Registration i.e. on 30/04/2018.
- aa) Applications which do not comply with the 'Instructions' shall be **summarily rejected**.

- ab)** The following **Government Resolutions** are made available on High Court Website for information:
- (i) Government Resolution, General Administration Department No. PRCH-102005-1532-C, dated **30/09/2006** and CRR-10-2007-120320-G.5, dated **13/08/2008** regarding **Basic Knowledge of Computer Application / Operation**.
  - (ii) Government Resolution, Health and Family Welfare Department No. HSP-102002, GOI-36-A, dated **26/10/2010** regarding provision for Certificates to be obtained by the **Disabled candidates**.

## 11. **HOW TO APPLY :**

- (a) All eligible Candidates should apply '**On-line**', through the link provided in High Court Website [www.gujarathighcourt.nic.in](http://www.gujarathighcourt.nic.in) AND <https://hc-ojas.guj.nic.in> in the prescribed format from **01/04/2018 to 30/04/2018**.
- (b) Candidates should have his/her own 'registered' **Mobile Number** and the same should be kept active during the entire recruitment process, as '**SMS**' Alerts for the Tests, are also likely to be notified on the said Mobile Number, so registered in the 'On-line' Application.
- (c) Steps for submitting On-line Application through the '**OJAS**' Module :
  - (i) Fill up all the 'Fields' given in On-line Application, carefully, as per the **Instructions**, after thoroughly reading & understanding the entire Detailed Advertisement & the Instructions given at the appropriate places.
  - (ii) '**Save**' the On-line Application, by clicking 'save' button.
  - (iii) Thereafter, a **new window** will be opened which displays Candidate's Application Number. This means, the Application has been saved. Candidates shall therefore **note down the entire string of the Application No.** (e.g. HCG/2017/52/11111). In this window, by clicking '**Show Application Preview**' Button, preview of the Application will be displayed on the screen of the Computer.
  - (iv) Thereafter, by using **Application No. and Date of Birth**, candidate is required to Upload his / her '**Scanned Photograph**' (latest) and '**Scanned Signature**' in the stipulated size & format [refer item **10(u)**]. The Candidate shall ensure that, the uploaded 'Photograph' & 'Signature' are distinctly recognizable, after uploading

**Note :** Please ensure that the '*Scanned Signature*' of the Candidate alone is uploaded, which shall be verified by the High Court, at each stage, and if the '**Scanned Signature**' does not match with the signature of the Candidate, at the time of successive verifications during the Recruitment Process, his/her Candidature is likely to be rejected forthwith.

- (v) If necessary, by using the respective Application Number & Date of Birth, a candidate can edit his/her 'On-line Application', through '**Edit Application**' mode until he/she **confirms** the 'On-line Application', by clicking the '**Confirm Application**' icon. Please note that, after such '**Confirmation**', further editing of one's 'On-line Application', **will not be possible**.
- (vi) Please Note that only after '**Confirmation**', the 'System' will register your 'On-line Application', which will be considered valid.
- (vii) Thereafter, Candidate will get a SMS communication, conveying to him/her the Confirmation Number, on the 'registered' **Mobile Number**. This Confirmation Number should be securely 'preserved' by the Candidate, till the end of the recruitment process, for downloading the 'e-Call-letter-cum-Admission Slip' etc.
- (viii) The Candidate is now required to pay the requisite Fees by clicking "Print Application / Pay Fee" Button. Carefully follow the Instructions / Help given thereat. Select the Mode of Payment i.e. Online Payment or Offline-Cash (Challan will be generated Online, by Selecting 'Cash' Option)
- Note :** (a) If 'Cash' (Offline) Option is selected, Candidate is required to take the printout of 'Challan' in **TWO** copies, generated through SBI e-Pay and pay the Fees at any of the SBI Branch by submitting the said Challan to the Bank.
- (b) **ONLY After Payment** of requisite **Examination Fees**, through either Mode i.e. Online (from 01/04/2018 to 30/04/2018) or Offline (Cash-Challan) (till the Challan Expiry Date), Confirmed Online Application shall be considered as **VALID**.
- (ix) At the end of the process, the Candidate shall take '**Print outs**' of his/her Confirmed Application on **A4 size (letter size) Paper** only, by clicking 'Print Application' Tab of the Main Menu, during the Online Registration Window (01/04/2018 to 30/04/2018).
- (x) **Please note** that the Candidate is **not required** to send copy of his/her **On-line Application and/or any testimonials / documents to the High Court**. They should produce the same, as and when called for.



- (d) The Candidates shall fill up the required data in the '**On-line**' Application in accordance with the '**Instructions**'. Applications which are not in accordance with the '**Instructions**', shall be summarily rejected.
- (e) Take a note that the above is the general procedure for applying '**On-line**'. **No other mode of Application or incomplete Applications**, will be accepted and in such case, the Application will be rejected outright.

Decision of the High Court of Gujarat in respect of all matters pertaining to this Recruitment would be final and binding, on all the Candidates.

**High Court of Gujarat,  
Sola, Ahmedabad.**

**Date : 28/03/2018**

**Sd/-  
Registrar (Recruitment & Finance)**