



## **ASSAM PETRO-CHEMICALS LTD.**

(A Govt. of Assam Undertaking)

**Namrup, P.O. Parbatpur-786623, (Assam)**

**Phone: (0374) - 2500331, 2500246, 2500518, 2500212 Fax : 2500231**

**CIN - L24116AS1971SGC001339**

### **Advt. No. APL/HRM/Con/Adv-53(Pt-II)/406**

Assam Petrochemicals Ltd., a pioneer in the field of Petrochemicals having very good track record of performance and implementing ambitious expansion plan is looking for personnels for the following positions:

<b>Sl. No.</b>	<b>Post</b>	<b>No. of vacancy</b>
1	Manager / Dy. Manager (Electrical)	01
2	Process Operator Trainee	07
3	Staff Nurse (Contractual)	02

For detailed advertisement, eligibility requirements and instructions, please visit APL website [www.assampetrochemicals.co.in](http://www.assampetrochemicals.co.in) and apply within 15(fifteen) days from the date of publication of this advertisement in the prescribed application format, which can be downloaded from our website.

Sd/-

Dy. General Manager (HRM)



## ASSAM PETRO-CHEMICALS LTD.

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NAMRUP, P.O. PARBATPUR – 786 623 (ASSAM)

Phone-2500331,2500212,2500315,2500518,2500246 FAX : 2500231, STD : (0374)

**Assam Petro-chemicals Ltd. is one of the pioneers in the field of Petrochemicals having very good track record of performance and implementing ambitious expansion plan invites applications for the following post:**

Sl. No.	Name of Post	Essential qualification	Experience	Age	No. of post
1	<b>Manager</b> (Electrical)  Grade – E-4  / <b>Dy. Manager</b> (Electrical)  Grade – E-3	B.E. / B.Tech. in Electrical from a Government / University recognized College / Institute of repute.	Minimum 10(ten) years post qualification experience for the post of Manager and 07 (seven) years for the post of Dy. Manager out of which 2 (two) years should be in next below level Managerial role in PSU /Large Private Industry preferably in Petrochemical Sector.  Preference shall be given to candidates having experience in project related activities.	Not exceeding 45 years for Manager  and  40 years for Dy. Manager	1 (one)
2	Process Operator Trainee	Diploma in Chemical Engineering / B.Sc with Physics, Chemistry and Mathematics with minimum 45% marks in aggregate from a Government / University recognized College / Institute of repute.  Preference shall be given to the candidate having Major in Chemistry with minimum 45% marks	Not essential.	Not exceeding 38 years	7 (seven)
3	Staff Nurse (Contractual)	HSSLC with Diploma in GNM / HSLC with Diploma in ANM from the Assam Nurses' Midwives' & Health Visitors' Council.	For GNM Minimum 6 (six) years and for ANM Minimum 10 (ten) years post qualification experience in any Govt. / Private Hospital or Health Centre of repute.	Not exceeding 38 years	2 (two)

### **Other Eligibility Criterion, General Information and Instructions:**

- All qualifications must be from UGC recognized University/Deemed University or AICTE approved Autonomous Institution or College / Govt. recognized Institute / Government Board (wherever applicable) of repute. **Qualification procured through correspondence / distance learning course will not be considered.**

2. Wherever CGPA/OGPA or letter grade in a Degree is awarded, equivalent percentage of marks should be indicated in the application as per norms adopted by University/Institutes.
3. The cut off date for determining age limit and post qualification experience will be as on **1<sup>st</sup> April, 2015**
4. **AGE RELAXATION:**
  - (a) The upper age is relaxable by 5(five) years for SC/ST candidates, 3 (three) years for OBC/MOBC (Non-Creamy Layer) candidates.
  - (b) Upper age limit shall be relaxed by 2(two) years in case of exceptional deserving candidates.
5. Reservation for specified categories shall be followed as per Government norms.

6. **HOW TO APPLY:**

**Application duly filled and completed should be sent by ordinary post only** with detailed bio-data **in prescribed format** with 3 (three) PP size coloured photograph along with attested copies of certificates/testimonials in support of qualification, age, experience, caste etc. within 15 (fifteen) days from the date of publication of this advertisement. **No other means / mode of application shall be accepted.**

**Application should be addressed to:**

**Dy. General Manager (HRM)  
Assam Petro-Chemicals Limited  
P.O. Parbatpur, Namrup  
Dist. Dibrugarh, Pin- 786 623, Assam**

7. **For Manager / Dy. Manager (Electrical) & Staff Nurse:** The candidates working in Govt. / Semi Govt. / PSUs shall either forward their application through proper channel or shall produce NOC from their present employer at the time of interview. In case the application of the candidate is not forwarded through proper channel or the candidate fails to produce NOC from his present employer at the time of interview, his/her candidature will not be considered.
8. The prescribed qualification/experience is the minimum and mere possession of the same does not entitle a candidate for written test/interview. APL's decision shall be final in this regard.
9. **Any canvassing directly or indirectly by the applicant will disqualify his/her candidature.** Any dispute with regard to recruitment against this advertisement will be settled within the jurisdiction of Dibrugarh Court only.
10. **Training period:**
  - a) **Process Operator Trainee:** **02** (Two) years, which may be extended at the sole discretion of the Management. After satisfactory completion of the training, they may be absorbed on regular basis in Workmen Grade-4 (W-4) subject to availability of vacancies or on contractual basis as deemed fit & proper by the Management.

11. **Stipend / Pay:**

(i) **For Manager / Dy. Manager (Electrical):** Salary and Perks as applicable to the employees in Grade E-4 / E-3 as per the norms of the Company.

(ii) **For Process Operator Trainee:**

A monthly stipend will be paid as mentioned below:

- a) **Rs.6,000/-** per month during the 1<sup>st</sup> year of Training
- b) **Rs.8,000/-** per month during the 2<sup>nd</sup> year of Training

On successful completion of the training, the candidates may be absorbed on regular basis based on performance with the salary as applicable to the employees in Workmen Grade – 4 as per the norms of the Company or on contractual basis on a consolidated pay.

(iii) **For Staff Nurse:**

(a) Period of Contract : 2 (two) years which may be extended based on the performance of the candidate.

(b) Salary (consolidated) : **Rs. 7000/-** (all inclusive) per month

12. No Travelling expenses will be paid for appearing in the written test.

13. The candidates called for interview for the post of **Manager / Dy. Manager (Electrical)** shall be reimbursed to & fro II / III tier AC class Train/Bus fare and for the remaining posts sleeper class Train/Bus fare from the mailing address by the shortest route subject to production of ticket. No local conveyance will be paid.

**IMPORTANT DATES:**

A	Availability of application form and other prescribed documents in website	From 2 <sup>nd</sup> April, 2015 to 16 <sup>th</sup> April, 2015
B	<b>Last date for receipt of duly filled application form by post at APL Namrup.</b>	<b>16<sup>th</sup> April, 2015</b>

**Dy. General Manager (HRM)**

Paste your  
latest  
passport size  
coloured  
photograph

**APPLICATION FOR THE POST OF: .....**

**I. PERSONAL DETAILS**

1. Name of Applicant :

2. Father's/Husband's name :

3. Permanent Address :

4. Address for communication :

5. E-mail Address & Mobile No. :

6. Date of Birth :

7. Age as on 01-04-2015 :

8. Caste/Tribe (In case of SC/ST/OBC) :

9. Other category, if applicable

i) Physically Handicapped :

ii) Ex-serviceman :

10. Details (In case of P.H.)

i) Type of disability :

ii) Percentage of disability :

11. Details (In case of Ex-serviceman)

i) Rank :

ii) Corps/Regiment No. :

iii) Date of appointment :

iv) Date of Discharge :

v) Education of Military :

vi) Length of Service :

12. Nationality :
13. Religion :
14. Sex :
15. Marital status :

**II. EDUCATIONAL DETAILS**

Exam/ Degree Passed	Branch/ Discipline	College/ Institution	Year of Admission	Year of Passing	Board/Uni versity	% of Marks	Type (Full time/ Part Time Distance Mode)

**III. PARTICULARS OF POST QUALILFICATION EXPERIENCE (For Staff Nurse)**

(Please provide details of experience starting from present with scale. In case you have served at different positions)

Name of Organisation / Deptt.	Period of Employment and Post held		Total Experience	Basic & Gross Pay per month	Functional details
	From	To			

IV. CURRENT POSITION DETAILS

- i) Mention your position in the hierarchy and the levels above and below you:
  
- ii) Provide a brief write up on why you consider yourself suitable for the post citing your major achievements:

V. Declaration:

I certify that -

- i) I am employed in Govt/ Statutory Organisation/Public Sector Undertaking/Private sector Undertaking.
  
- ii) In case of my employment in Govt/ Statutory Organisation/Public Sector Undertaking/Private sector Undertaking, I will produce NOC at the time of written Test/Interview.

I declared that all information given in this application form are true to the best of my knowledge and belief. If any of the information is found to be incorrect or distorted at any stage, I shall have no objection for cancellation of my candidature.

Signature: .....

Name of the candidate:.....

Date: .....